

PENDLETON COUNTY FISCAL COURT
JANUARY 22, 2013
COURT MET PURSUANT TO ADJOURNMENT
WITH
HONORABLE HENRY BERTRAM, JUDGE/EXECUTIVE
PRESIDING

Members Present: Gary Veirs, Alan Whaley, Bob Fogle and David Fields

Members Absent: None

County Attorney: Jeff Dean, Absent

Invocation was given by Squire Whaley, Pledge of Allegiance was led by Judge Bertram.

In Re: Approval of Agenda

Judge Bertram presented the agenda for this meeting and ask that it be amended to include item 6A, Proclamation regarding Earthquake Awareness Month, Squire Fields made a motion to approve the agenda as amended, seconded by Squire Fogle, motion carried.

In Re: Approval of Minutes

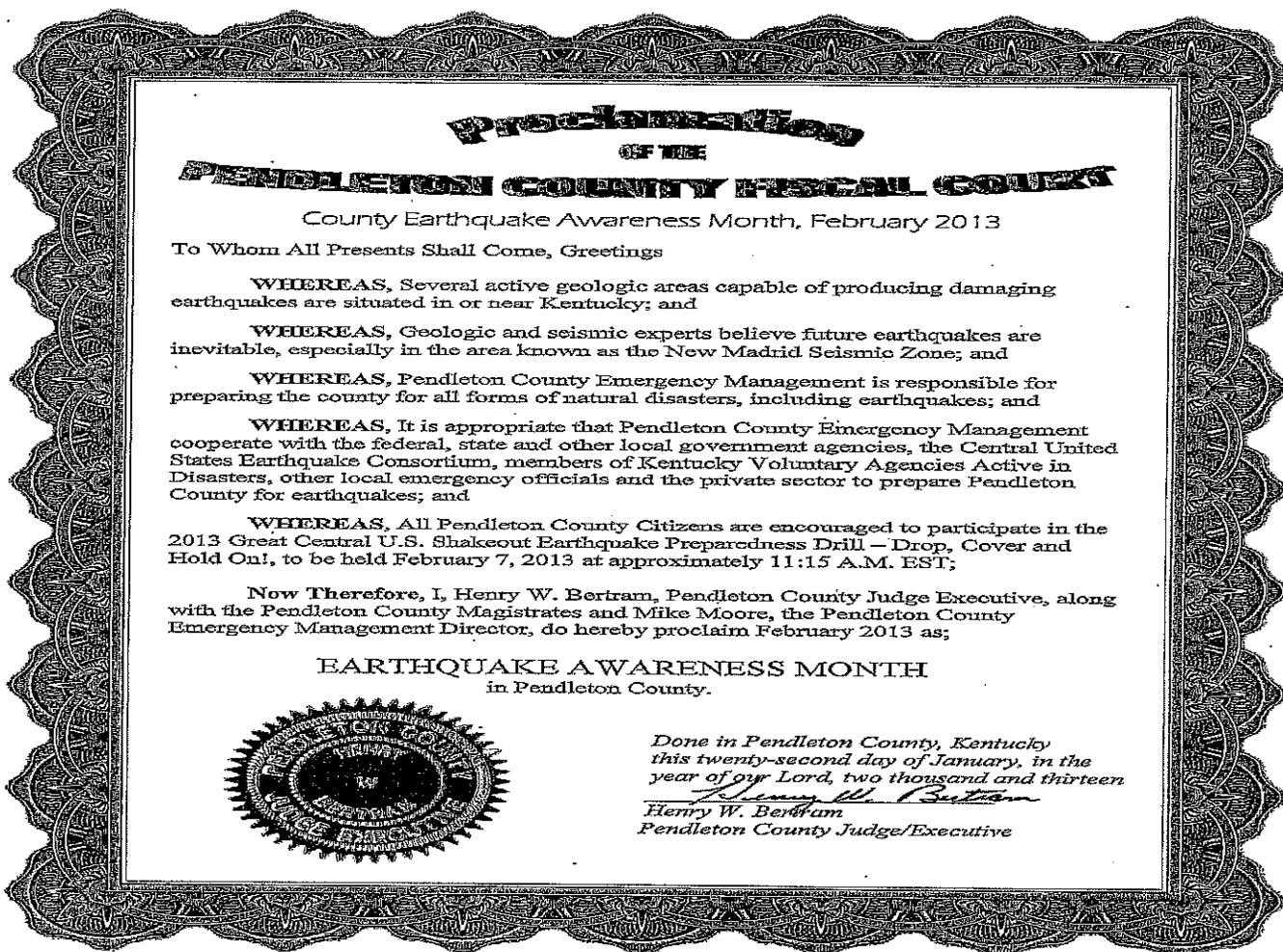
Minutes from the January 8, 2013 meeting were presented to the court by Fiscal Court Clerk, Vicky King, whereby Squire Veirs made a motion seconded by Squire Whaley that the minutes be approved as presented, motion carried.

In Re: Approval of Treasurers Report

Pendleton County Treasurer, Vicky King, presented the court with a written reports for the month of December 2012 and the 2nd Quarter of fiscal year 2013 at the January 8th, 2013 meeting, Squire Whaley made a motion to approve the reports as presented, seconded by Squire Fields, motion carried.

In Re: Proclamation Regarding Earthquake Awareness Month

Judge Bertram presented the court with a Proclamation proclaiming February 2013 as Earthquake Awareness Month. This was informational only, no action taken.



In Re: Presentation by Faith Community Pharmacy

A representative from Faith Community Pharmacy was present to thank the court for all of their support over the past years and to ask for support in the upcoming fiscal year. Judge Bertram said that he would try to put additional funding in the upcoming budget. This was informational only, no action taken.

Pendleton County Statistics 2012

Pendleton County	# of Clients	# of Prescriptions	Average Wholesale Price
General	19	784	\$83,284.19
Aged	17	1068	\$96,138.35
Mental Health	21	948	\$86,513.06
Map	8	26	\$16,313.27
Total:	65	2,826	\$282,248.87

In Re: Approve Sheriff's Excess Fees for 2012

Sheriff Peoples presented the court with a report showing his excess fees for 2012 to be \$42,708.91. Squire Veirs made a motion approving the excess fees, seconded by Squire Fogle, motion carried.

<p>PENDLETON COUNTY SHERIFFS DEPT. 12/11 EVEN YEAR FEE ACCOUNT 505 CHAPEL STREET PALMOUTH, KY 40364 PH: 606-664-4311</p> <p>BY TO THE Pendleton County Treasurer Sheriff</p> <p>FOR FORTY-TWO THOUSAND SEVEN HUNDRED EIGHT AND 91/100</p> <p>MEMO Return of excess 2012 fees</p>	<p>THE BANK OF KENTUCKY BANK OF AMERICA, N.A. 1300 December 31, 2012</p> <p>\$ 42,708.91</p> <p>DOLLARS</p> <p><i>Keely Peoples</i> Sheriff</p>
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**Form for Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2012
 Pendleton County Sheriff
 Part One - Summary and Reconciliation of All Accounts**

Show & Describe All Accounts	2012 Fee Account Budget Estimate	2012 Fee Account Cumulative Actual	Account (Not Fee Account)				
Receipts YTD	\$14,683.00	\$09,255.87	0.00	0.00	0.00	0.00	0.00
Total Disbursements YTD	759,851.82	769,470.28	0.00	0.00	0.00	0.00	0.00
Bank Balance/Excess Fees	55,131.98	40,785.30	0.00	0.00	0.00	0.00	0.00
Bank Statement Balance	0.00	42,908.91	0.00	0.00	0.00	0.00	0.00
Plus Deposits in Transit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Less Outstanding Checks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reconciled Bank Balance		42,708.91	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unpaid Obligations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unpaid Obligations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excess Fees		- 19,230.61					

Approved by the fiscal court on the _____ day of _____, 20____
 County Judge/Executive _____ Date _____

To the best of my knowledge the information reported herein for the budget quarter ended 8/31/2012 is accurate and complete.
Keely Peoples
 Signature of County Sheriff Date _____

Part Two Receipts		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31
01-001-00	School Resource Officer	28,000.00	7,000.00	7,000.00	14,000.00	0.00	28,000.00	0.00
01-002-00	Grants	2,500.00	0.00	0.00	23,006.79	0.00	23,006.79	0.00
01-003-00	State-KLEFFP	20,650.00	5,260.50	5,260.50	5,308.40	6,331.90	21,161.30	0.00
01-004-00	State Fees for Services (courtime)	85,833.00	17,501.66	17,728.12	18,478.80	19,225.60	71,934.18	0.00
01-005-00	Miscellaneous	8,000.00	1,087.28	878.49	608.82	1,114.25	3,486.94	0.00
01-006-00	Transport Deputies	64,600.00	16,149.96	16,150.46	16,149.96	16,149.96	64,600.34	0.00
01-007-00	Circuit Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-008-00	Sheriff Security Services	10,000.00	2,479.92	2,349.18	1,458.86	2,807.95	9,095.91	0.00
01-009-00	Courthouse General Fund	8,000.00	2,340.00	2,230.00	1,820.00	1,740.00	8,130.00	0.00
01-010-00	Court Ordered Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-011-00	Fiscal Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-012-00	County Clerk -Delinquent Taxes & 10%	35,500.00	367.64	4,913.19	8,414.31	1,805.93	15,501.07	0.00
01-013-00	Commissions on Taxes Collected	280,000.00	22,282.04	34,841.77	6,224.00	247,934.32	311,282.13	0.00
01-014-00	Fees Collected for Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-015-00	Auto Inspection	3,500.00	845.00	879.00	800.00	625.00	3,149.00	0.00
01-016-00	Accident/Police Reports	500.00	50.00	71.00	125.00	96.00	334.00	0.00
01-017-00	Serving Papers	37,000.00	9,538.00	9,499.80	8,331.60	7,513.75	34,883.05	0.00
01-018-00	CCDW	4,000.00	1,090.00	895.00	1,115.00	1,555.00	4,655.00	0.00
01-019-00	Vehicle Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-020-00	Gas for Prisoner Transport	8,500.00	2,356.61	2,285.60	4,089.80	2,899.02	11,581.03	0.00
01-021-00	Interest Earned	500.00	58.98	14.26	15.05	437.55	525.84	0.00
Total Revenues		597,083.00	88,807.59	104,795.27	108,941.29	308,188.23	611,432.38	0.00
01-022-00	10pct Add On Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-023-00	Salary Adv For January	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-024-00	State Advancement	190,000.00	78,750.00	29,500.00	59,000.00	0.00	187,250.00	0.00
01-025-00	FICA Match	27,600.00	5,891.21	7,705.11	6,787.63	7,186.25	27,570.20	0.00
Total Revenues		217,600.00	84,641.21	37,205.11	65,787.63	7,186.25	194,853.20	0.00
Total Receipts		814,683.00	173,448.80	142,000.38	174,728.92	315,374.48	806,285.58	0.00

Part Three Disbursements		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31
01-100-00	Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-101-00	Sheriffs Gross Salary	79,531.06	19,727.26	19,934.64	19,934.64	19,934.64	79,531.14	0.00
01-102-00	Deputies Gross Salaries	83,000.00	20,750.04	20,750.04	20,750.04	20,750.04	83,000.16	0.00
01-103-00	Part Time Gross Salaries	21,000.00	5,000.04	5,000.04	5,000.04	5,000.04	21,000.16	0.00
01-104-00	Secretary Salaries	24,500.00	6,124.98	7,084.98	8,166.64	6,124.98	27,501.58	0.00
01-105-00	Overtime Gross	15,000.00	2,252.12	3,447.27	15,832.40	4,352.56	25,884.35	0.00
01-106-00	Transport Salaries	62,600.00	14,499.96	14,499.96	14,499.96	14,499.96	56,999.84	0.00
01-107-00	School Resource Officer	34,200.00	8,550.00	8,550.00	8,550.00	8,550.00	34,200.00	0.00
01-108-00	Range Instructor	1,500.00	375.00	375.00	375.00	375.00	1,500.00	0.00
01-109-00	Court Security Salary	85,833.00	12,972.76	19,413.50	19,667.13	17,127.50	69,180.89	0.00
01-200-00	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-201-00	Employers Share Social Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-202-00	Phone Allowance	2,700.00	693.00	693.00	693.00	693.00	2,700.00	0.00
01-203-00	KLEFFP	20,650.00	4,799.70	3,722.40	6,628.55	5,731.90	21,142.55	0.00
01-205-00	Training Fringe Benefits (HS&I)	3,787.88	0.00	0.00	0.00	0.00	3,787.88	0.00
01-300-00	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-301-00	Advertising	250.00	250.12	193.00	0.00	0.00	443.12	0.00
01-302-00	Vehicle Maintenance and Repairs	12,000.00	845.09	8,058.78	2,233.22	4,297.13	15,434.22	0.00
01-400-00	Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-401-00	Office Materials and Supplies	2,800.00	252.61	854.77	1,239.20	569.69	3,916.27	0.00
01-402-00	Uniforms	7,500.00	2,980.87	1,336.23	531.85	2,007.92	7,856.87	0.00
01-403-00	Gasoline	33,500.00	9,638.66	13,383.86	10,382.22	12,141.50	45,546.13	0.00
01-404-00	Mobile Phones	5,000.00	679.08	1,018.22	846.28	2,740.40	5,284.98	0.00
01-405-00	Courthouse General Fund	8,000.00	1,780.00	2,720.00	1,330.00	2,340.00	8,570.00	0.00
01-406-00	Ammunition	3,200.00	19.20	1,626.00	950.00	794.00	3,589.20	0.00
01-500-00	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-501-00	Convention/Training	9,000.00	3,299.14	2,673.20	1,873.30	1,242.95	9,088.59	0.00
01-502-00	Dues	800.00	603.40	85.00	0.00	40.00	728.40	0.00
01-503-00	Postage	800.00	92.90	180.00	180.00	180.00	632.90	0.00
01-504-00	Office Phones	2,700.00	647.81	678.27	670.03	1,358.27	3,354.38	0.00
01-505-00	Miscellaneous	8,500.00	1,840.73	4,079.71	6,420.32	29.00	12,169.76	0.00
01-506-00	CCDW Fees	2,000.00	270.00	255.00	255.00	245.00	1,015.00	0.00
01-507-00	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-508-00	Computer/Copier	7,000.00	3,738.89	1,164.37	661.82	1,479.40	7,042.48	0.00
01-509-00	Uniform Court Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-601-00	Radio	1,000.00	0.00	57.00	977.08	0.00	1,034.08	0.00
01-700-00	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-701-00	State Advancement	190,000.00	0.00	0.00	0.00	0.00	187,250.00	0.00
01-702-00	Bank Loan January Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-703-00	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-704-00	Repayment of Vehicle Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part Three Disbursements		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31
01-800-00	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-801-00	Office Equipment	1,200.00	123.20	197.39	545.38	252.07	1,118.04	0.00
01-802-00	Vehicles	30,000.00	28,139.02	0.00	0.00	0.00	28,139.02	0.00
01-900-00	Accreditation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-901-01	Over Payment of Excess Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		759,551.62	150,722.47	142,829.18	149,298.06	297,486.33	749,336.06	0.00
01-901-00	Payments to County Treasurer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-902-00	Payments to State Treasurer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-903-00	Fee Acct. to Payroll Acct.-Salaries	0.00	5,996.02	5,818.30	5,033.86	8,286.04	25,134.22	0.00
Total		0.00	5,996.02	5,818.30	5,033.86	8,286.04	25,134.22	0.00
Total Disbursements		759,551.62	156,718.49	148,647.48	154,331.94	305,772.37	774,470.28	0.00

FINANCIAL STATEMENT
Fiscal Year to Date

Pendleton COUNTY		January 01, 2012 through December 31, 2012			
Fund	Total Receipts	Total Disburse	Cash Balance	Encumbrances	Unencumbered Cash Balance
Fee	806,255.58	765,470.28	40,785.30	0.00	40,785.30
Total of All Funds	806,255.58	765,470.28	40,785.30	0.00	40,785.30

RECONCILIATION							
Fund	Bank Balance	Deposits Not Credited	Less Out Checks	CD Balance	Savings Balance	Other	Cash Balance
Fee	42,908.91	0.00	200.00	0.00	0.00	0.00	42,708.91
Total of All Funds	42,908.91	0.00	200.00	0.00	0.00	0.00	42,708.91

To the best of my knowledge the information contained herein is accurate and complete.

_____ County Treasurer	_____ Date
_____ County Judge/Executive	_____ Date

01/14/2013

In Re: Second Reading of Starving Horse Ordinance

Squire Veirs read the Starving Horse Ordinance in its entirety, whereby Squire Fields made a motion that this stand as the second reading of this ordinance, seconded by Squire Fogle, motion carried.

**COMMONWEALTH OF KENTUCKY
COUNTY OF PENDLETON
PENDLETON COUNTY FISCAL COURT
ORDINANCE: _____**

AN ORDINANCE TO HELP PREVENT THE STARVING AND/OR TOTAL NEGLECT OF AN EQUINE AND/OR EQUINES BY THEIR OWNERS, GUARDIANS, CARETAKERS AND/OR HARBORERS WITHIN PENDLETON COUNTY.

WHEREAS, over the past five years, Pendleton County has addressed several cases where horses have suffered neglect and starvation by their owners and/or caretakers; and

WHEREAS, such neglect and starvation has resulted in horses having to endure protracted pain and suffering resulting in an irrevocable deterioration in their health that resulted in the need to humanely euthanize them so as to prevent further agony and self-inflicted physical harm, and

WHEREAS, regarding cases of mass animal abuse or neglect (commonly termed "animal hoarding") peer-reviewed research has repeatedly demonstrated that the recidivism rate for these offenders is well over 90 percent, and

WHEREAS, the State of Kentucky's procedural and substantive animal cruelty laws fail to provide a county or state magistrate with the statutory tools necessary to prevent further criminal conduct of a nature similar to that resulting in a conviction for animal abuse (including neglect or starvation of horses or other equine), and

WHEREAS, the Pendleton County Fiscal Court wishes to take the necessary action in order to prevent any further neglect, abuse or cruelty to horses in Pendleton County, to ensure that those persons who engage in this conduct are held fully accountable for the harm they inflict and to prevent those convicted of such conduct from reoffending.

NOW THEREFORE BE IT ORDAINED BY THE FISCAL COURT OF THE COUNTY OF PENDLETON, COMMONWEALTH OF KENTUCKY AS FOLLOWS:

**SECTION ONE
DEFINITIONS**

1. Animal Control Officer – A peace officer in Pendleton County recognized by the Kentucky Department of Justice, holding a valid ORI #, who has been trained and certified in both Level I and II Livestock Abuse Investigation Training which is provided through the Kentucky Justice Cabinet
2. Culpable mental-state terms are defined as follows:

- a. "Recklessly," when used with respect to a result or to a circumstance described by a statute defining an offense, means that a person is aware of and consciously disregards a substantial and unjustifiable risk that the result will occur or that the circumstance exists. The risk must be of such nature and degree that disregard thereof constitutes a gross deviation from the standard of care that a reasonable person would observe in the situation.
 - b. "Criminal negligence" or "criminally negligent," when used with respect to a result or to a circumstance described by a statute defining an offense, means that a person fails to be aware of a substantial and unjustifiable risk that the result will occur or that the circumstance exists. The risk must be of such nature and degree that the failure to be aware of it constitutes a gross deviation from the standard of care that a reasonable person would observe in the situation.
- 3. "Harborer" means any person who, with respect to an equine found in that person's control, custody, or possession or on that person's land, is asserting that an equine was left or abandoned on the person's property or is otherwise not required to provide the equine with minimum care.
 - 4. "Henneke system" means the system of equine body condition scoring developed by Dr. Don R. Henneke, Ph.D., first published in the Equine Veterinary Journal in 1983 where a person evaluates an equine both visually and by palpating the equine's neck, withers, loin, tailhead, ribs and area behind the shoulders and resulting in a body condition score of 1 (poor/extremely thin) to 9 (obese).
 - 5. "Licensed veterinarian" means any veterinarian who has graduated from a college or university with a degree in veterinarian medicine and who is licensed by and in good standing with the State of Kentucky's Board of Veterinarian Medicine.
 - 6. "Minimum care" means care sufficient to preserve the health and well-being of an equine and, except for emergencies or circumstances beyond the reasonable control of the owner, includes, but is not limited to, the following requirements:
 - a. Food of sufficient quantity and quality to allow for normal growth or maintenance of body weight;
 - b. Open or adequate access to potable water of a drinkable temperature in sufficient quantity to satisfy the equine's needs;
 - c. If an equine is in a shelter for protection from wind, rain, snow or sun, said shelter shall have adequate and appropriate bedding to protect against cold and dampness; and
 - d. Veterinary care deemed necessary by a reasonably prudent person to relieve distress from injury, neglect or disease.
 - e. Continuous access to an area:
 - i. With adequate space for exercise necessary for the health of the animal. Inadequate space may be indicated by evidence of debility, stress or abnormal behavior patterns.
 - ii. With air temperature suitable for the health of the animal.
 - iii. With adequate ventilation.
 - iv. With regular diurnal lighting cycles of either natural or artificial light.
 - v. Kept reasonably clean and free from excess waste or other contaminants that could affect the animal's health.
 - 7. "Owner" means a person who has control, custody, possession, or title to any equine or other animal.

**SECTION TWO
DETERMINING A HORSE'S WELL-BEING**

- 1. Where upon, if the animal control office is contacted and/or notified of a starving and/or neglected equine and/or equines in Pendleton County, he shall investigate such information and/or complaint so as to determine if there is just cause to pursue action described in this ordinance. Should he determine that action is needed, he shall contact a licensed veterinary to assist with his investigation.
- 2. The animal control officer and the licensed veterinary shall use the Henneke Scoring System, equine stored body fat, blood analysis, evidence from their other physical parameters and their professional training, so as to determine if action in the matter is required.
- 3. Should it be determined by both aforementioned parties that necessary action be taken in order to protect and to nurture a neglected and/or starved equine and/or equines, the animal control officer shall act in a manner as described in Section 3 of this ordinance

SECTION THREE
ENFORCEMENT ACTION

1. Party and/or parties owning, guarding, caring for and/or harboring an equine and/or equines in Pendleton County, determined by the animal control office and licensed veterinary to be neglected and/or starved, shall be charged with a Class A Misdemeanor. Such charges shall carry a fine of not less than One Hundred (\$100.00) Dollars nor more than Five Hundred (\$500.00) Dollars per equine, or be sentenced to no more than Twelve (12) months in jail, or both fine and incarceration.
2. A harbinger shall be presumed to have knowledge of neglected and/or starving equines found under that person's control, custody, or possession or on that person's land and shall be subject to the penalties set forth in Section 3 (1) if that person fails to make a written report of the abandonment of an equine to an animal control officer within 24 hours of actual or constructive notice of the equine abandonment
3. Should it be determined by both the animal control officer and the licensed veterinary, that in order to better protect and nurture neglected and/or starved equine and/or equines they be remove from the property and/or the housing location of the owner, guardian, caretaker and/or harbinger of an equine and/or equines, any and all associated cost of caring for, transporting, veterinary cost and housing such equine and/or equines shall be the direct responsibility owner, guardian, caretaker and/or harbinger and the County and/or its designee shall be reimbursed fully for any and all such cost. Should it be determined by both the animal control officer and the licensed veterinary that the equine and/or equines be permitted to stay in the care of the owner, guardian, caretaker and/or harbinger, the animal control officer shall obtain a random sample of feed/forage provided to the equine and/or equines on a bi-weekly basis. The animal control officer may, at his discretion, have such feed and/or forage tested by the Kentucky Department of Agriculture in order to determine if the equine and/or equines are receiving proper nutrition.
4. Should it be determined by both the animal control officer and the licensed veterinary, that neglected and/or starved equine and/or equines are at the degree of starvation and/or neglect beyond that of rehabilitation, such equine and/or equines shall be humanely euthanized and any and all associated cost shall be borne by the owner, guardian, caretaker and/or harbinger
5. Pursuant to a search warrant or a recognized exception to the warrant requirement, an animal control officer, in consultation with a licensed veterinarian, may seize and impound any equine if that officer has probable cause to believe that the owner or harbinger has violated this ordinance. The owner or harbinger of an equine shall be liable to the county for any and all costs of housing, feeding, treating and caring for any lawfully impounded equine. The county shall have a possessory chattel lien in any lawfully impounded equine for such costs.

SECTION FOUR
SEVERABLE

1. The provisions of this ordinance are severable. If any sentence, clause or section or part of this ordinance or the application thereof to any particular case is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or repeal any of the remaining provisions, sentences, clauses or sections or part of this ordinance, it being the legislative intent of this body to ordain and enact such provision, section, paragraph, sentence, and part hereof separately and independently of such other provision.

This ordinance shall become effective upon passage and publication.

GIVEN FIRST READING AND ORDERED PUBLISHED BY THE PENDLETON COUNTY FISCAL COURT ON THIS THE _____ DAY OF _____, 201__.

APPROVED BY THE PENDLETON COUNTY FISCAL COURT AND ORDERED RECORDED ON THIS ____ DAY OF _____, 201__.

ATTEST:

HENRY W. BERTRAM
PENDLETON COUNTY JUDGE/EXECUTIVE

VICKY KING
PENDLETON COUNTY FISCAL COURT
CLERK

FIRST READING:
SECOND READING:
PASSAGE:
PUBLICATION:

In Re: Second Reading of New County Administrative Code Read in Summary

Judge Bertram read in summary form the New County Administrative Code Ordinance, whereby Squire Whaley made a motion that this stand as the seconded reading of this ordinance, seconded by Squire Fogle, motion carried.

NOTICE OF SUMMARY
OF PROPOSED AMMENDMENTS TO
PENDLETON COUNTY, KENTUCKY
ADMINISTRATIVE CODE
ORDINANCE NO. _____

AN ORDINANCE RELATING TO THE ESTABLISHMENT OF AN ADMINISTRATIVE CODE FOR THE PURPOSE OF SOUND AND EFFICIENT ADMINISTRATION OF COUNTY GOVERNMENT UNDER THE AUTHORITY OF KRS 68.

BE IT ORDAINED by the Fiscal Court of the County of Pendleton, Commonwealth of Kentucky as follows:

CHAPTER 1 sets forth the general provisions for titling, defining and amending this ordinance.

CHAPTER 2 sets forth matters relating to the general administration of the County government including powers, duties and procedures of various officials, boards, agencies and departments of the County and the administration

CHAPTER 3 deals with the operations of the Fiscal Court including rules governing meetings, Fiscal Court records, adoption County ordinances, orders and resolutions.

CHAPTER 4 sets forth matters relating to the financial management of the County including duties of various County officials, preparation of the County Budget, and payment of claims.

CHAPTER 5 sets forth provisions relating to personnel administration, policies and procedures including employment, job classifications, employee benefits, employee safety, drug and alcohol policy, employees with disabilities, discipline, use of County vehicles, equipment and facilities; and provisions regarding whistle blower policies and the dispatcher and road department manuals.

CHAPTER 6 provides for the establishment and operation of the County Road Department including Department property, road inventory, conditions, specifications for private drives connecting to County roads.

CHAPTER 7 sets forth the provisions for use and care of county property.

CHAPTER 8 sets forth provisions relating to County purchases and contracts including bidding, negotiation, small purchases and disposition of surplus property.

CHAPTER 9 provides for the fiscal court's requirements for boards and commissions and laying out guidelines for conducting business.

CHAPTER 10 provides requirements for boards and commissions to disseminate information, dissolution process, removal and appeal process and guidelines for single and multicounty districts.

CHAPTER 11 set forth objectives for the provision of county services such as public works (road department), county road system and for planning and subdivision regulations as provided in accordance with the Pendleton County Joint Planning Commission.

CHAPTER 12 provide guidelines for the use of county internet, the use of county email, use county software, copyright issues, communication security and describing violations for such guidelines.

CHAPTER 13 set forth a capitalization policy for describing capital assets, infrastructure and laying out useful depreciation life for the like.

CHAPTER 14 Provides for and sets out the duties of various positions of County employment.

NOTICE

The public will take note that said ordinance was given 1st reading before the Pendleton Fiscal Court on 8 January 2013, and second reading, with possible passage, will occur in the Fiscal Court Chambers, Old Courthouse, 233 Main Street, Falmouth, Kentucky on 22 January 2013 at 7 PM. A copy of the full text of the ordinance is available for public inspection in the Pendleton County Judge Executive's office in the courthouse at said address during ordinary business hours.

HENR W. BERTRAM
Pendleton County Judge Executive

In Re: Resolution Approving County Road Maintenance List for 2013

Judge Bertram presented the court with a copy of a resolution adopting for the year of 2013 the attached list of county roads into the road maintenance system map. Squire Veirs made a motion approving the attached list, seconded by Squire Fields, motion carried.

**RESOLUTION
COUNTY OF PENDLETON KENTUCKY**

A RESOLUTION OF AND BY THE PENDLETON COUNTY FISCAL COURT ADOPTING FOR THE YEAR OF 2013 THE ATTACHED LIST OF COUNTY ROADS INTO THE ROAD MAINTENANCE SYSTEM MAP.

WHEREAS, the Pendleton County Fiscal Court along with the 911 Coordinator and County Road Supervisor have reviewed the attached list of roads and believe the list of roads are those that should be maintained by the county road department, and

WHEREAS, this list of roads has also been reviewed by the Northern Kentucky Area Development District, and

NOW THEREFORE, BE IT RESOLVED, that the attached list of roads will be placed into the county road maintenance system for the 2013 calendar year.

Done this _____ day of _____, 2013 at a regular scheduled Pendleton County Fiscal Court meeting.

Henry W. Bertram
Pendleton County Judge/Executive
Date _____

Vicky King
Pendleton County Fiscal Court Clerk

ROAD NAME	LRS ID	SURFACE	LENGTH (mi)
911 DR	096 CR-1156	BLACKTOP	0.10
ABBEYWOOD DR	096 CR-1157C	BLACKTOP	0.10
ACKMAN RD	096 CR-1006	BLACKTOP	0.85
ADAMS RD	096 CR-1214	BLACKTOP	0.85
AIRPORT RD	096 CR-1201	BLACKTOP	0.99
ALPHA LN	096 CR-1244	BLACKTOP	0.23
AMBROSE WRIGHT RD	096 CR-1144	BLACKTOP	1.61
AMMERMAN LN	096 CR-1227	BLACKTOP	1.69
ANDERSON RD	096 CR-1301	BLACKTOP	0.24
ANTROBUS RD	096 CR-1224	BLACKTOP	1.17
ASHCRAFT RD	096 CR-1050	BLACKTOP	0.97
ATHA LN	096 CR-1217	BLACKTOP	0.35
BACHELORS REST RD	096 CR-1114	BLACKTOP	1.17
BALL RD	096 CR-1007B	BLACKTOP	0.15
BALLINGER RD	096 CR-1211	BLACKTOP	1.35
BARKER RD	096 CR-1031	BLACKTOP	1.31
BAYLESS RD	096 CR-1051	BLACKTOP	0.54
BENTLE LN	096 CR-1075	BLACKTOP	0.15
BETHEL BYPASS	096 CR-1345	BLACKTOP	0.13
BETHEL LN	096 CR-1333	BLACKTOP	0.53
BISHOP RIDGE RD	096 CR-1123	BLACKTOP	2.83
BITTERSWEET WAY	096 CR-1016	GRAVEL	0.26
BLACKBURN RD	096 CR-1004	BLACKTOP	1.55
BLANKET CREEK RD	096 CR-1140	BLACKTOP	3.11
BONAR RD	096 CR-1058	BLACKTOP	0.98
BOSS DUNAWAY RD	096 CR-1014	BLACKTOP	0.58
BRADFORD RD	096 CR-1007C	BLACKTOP	0.30
BRAMBLE DR	096 CR-1035	BLACKTOP	0.08
BRANDI WAY	096 CR-1235	BLACKTOP	0.07
BREWER RD	096 CR-1049	BLACKTOP	0.39
BRIDGES DR	096 CR-1343	BLACKTOP	0.72
BROWNFIELD RD	096 CR-1312	BLACKTOP	0.72
BROWNINGS CORNER RD	096 CR-1121	BLACKTOP	0.62
BUCKEYE HILLS RD	096 CR-1079	BLACKTOP	1.30
BURLEW LN	096 CR-1007E	BLACKTOP	0.21
CAHILL RD	096 CR-1300	BLACKTOP	1.12
CALDWELL LN	096 CR-1324	GRAVEL	1.59
CAMPBELL LN	096 CR-1336	BLACKTOP	0.27
CARTERS CHAPEL RD	096 CR-1318	BLACKTOP	1.66
CATAWBA RD	096 CR-1001	BLACKTOP	4.20
CHAD LN	096 CR-1151B	BLACKTOP	0.12
CHAD SCHAFER RD	096 CR-1234	BLACKTOP	0.20
CHAPMAN CT	096 CR-1151E	BLACKTOP	0.05
CHARLES DR	096 CR-1007A	BLACKTOP	0.25
CHESTER CAMPBELL LN	096 CR-1355	BLACKTOP	0.92
CLOS RD	096 CR-1038	GRAVEL	0.22

ROAD NAME	LRS ID	SURFACE	LENGTH (mi)
911 DR	096 CR-1156	BLACKTOP	0.10
ABBEYWOOD DR	096 CR-1157C	BLACKTOP	0.10
ACKMAN RD	096 CR-1006	BLACKTOP	0.85
ADAMS RD	096 CR-1214	BLACKTOP	0.85
AIRPORT RD	096 CR-1201	BLACKTOP	0.99
ALPHA LN	096 CR-1244	BLACKTOP	0.23
AMBROSE WRIGHT RD	096 CR-1144	BLACKTOP	1.61
AMMERMAN LN	096 CR-1227	BLACKTOP	1.69
ANDERSON RD	096 CR-1301	BLACKTOP	0.24
ANTROBUS RD	096 CR-1224	BLACKTOP	1.17
ASHCRAFT RD	096 CR-1050	BLACKTOP	0.97
ATHA LN	096 CR-1217	BLACKTOP	0.35
BACHELORS REST RD	096 CR-1114	BLACKTOP	1.17
BALL RD	096 CR-1007B	BLACKTOP	0.15
BALLINGER RD	096 CR-1211	BLACKTOP	1.35
BARKER RD	096 CR-1031	BLACKTOP	1.31
BAYLESS RD	096 CR-1051	BLACKTOP	0.54
BENTLE LN	096 CR-1075	BLACKTOP	0.15
BETHEL BYPASS	096 CR-1345	BLACKTOP	0.13
BETHEL LN	096 CR-1333	BLACKTOP	0.53
BISHOP RIDGE RD	096 CR-1123	BLACKTOP	2.83
BITTERSWEET WAY	096 CR-1016	GRAVEL	0.26
BLACKBURN RD	096 CR-1004	BLACKTOP	1.55
BLANKET CREEK RD	096 CR-1140	BLACKTOP	3.11
BONAR RD	096 CR-1058	BLACKTOP	0.98
BOSS DUNAWAY RD	096 CR-1014	BLACKTOP	0.58
BRADFORD RD	096 CR-1007C	BLACKTOP	0.30
BRAMBLE DR	096 CR-1035	BLACKTOP	0.08
BRANDI WAY	096 CR-1235	BLACKTOP	0.07
BREWER RD	096 CR-1049	BLACKTOP	0.39
BRIDGES DR	096 CR-1343	BLACKTOP	0.72
BROWNFIELD RD	096 CR-1312	BLACKTOP	0.72
BROWNINGS CORNER RD	096 CR-1121	BLACKTOP	0.62
BUCKEYE HILLS RD	096 CR-1079	BLACKTOP	1.30
BURLEW LN	096 CR-1007E	BLACKTOP	0.21
CAHILL RD	096 CR-1300	BLACKTOP	1.12
CALDWELL LN	096 CR-1324	GRAVEL	1.59
CAMPBELL LN	096 CR-1336	BLACKTOP	0.27
CARTERS CHAPEL RD	096 CR-1318	BLACKTOP	1.66
CATAWBA RD	096 CR-1001	BLACKTOP	4.20
CHAD LN	096 CR-1151B	BLACKTOP	0.12
CHAD SCHAFER RD	096 CR-1234	BLACKTOP	0.20
CHAPMAN CT	096 CR-1151E	BLACKTOP	0.05
CHARLES DR	096 CR-1007A	BLACKTOP	0.25
CHESTER CAMPBELL LN	096 CR-1355	BLACKTOP	0.92
CLOS RD	096 CR-1038	GRAVEL	0.22

H. VEIRS RD	096 CR-1018	BLACKTOP	0.28
HAPER RD	096 CR-1328	BLACKTOP	0.81
HALE RD	096 CR-1020	BLACKTOP	0.39
HALEY RD	096 CR-1122	BLACKTOP	0.77
HALF HILL RD	096 CR-1080	BLACKTOP	0.26
HAMMER DR	096 CR-1132	BLACKTOP	0.24
HARDIN RD	096 CR-1246	GRAVEL	0.95
HARDIN RD S	096 CR-1220	GRAVEL	0.95
HARLOW LN	096 CR-1308	BLACKTOP	0.88
HARRINGTON RD	096 CR-1219	BLACKTOP	1.12
HARTLAND DR	096 CR-1154	BLACKTOP	0.21
HAYES STATION RD	096 CR-1148	BLACKTOP	0.21
HERALD DR	096 CR-1032	BLACKTOP	0.12
HICKORY GROVE RD	096 CR-1052	BLACKTOP	2.51
HICKORY HILL CT	096 CR-1084	BLACKTOP	0.14
HOGBACK RIDGE RD	096 CR-1014	BLACKTOP	1.21
HOGG RIDGE RD	096 CR-1202	BLACKTOP	0.81
HOLMES RD	096 CR-1103	BLACKTOP	5.93
HOLTS CREEK RD	096 CR-1057	GRAVEL	1.93
HORNBECK RD	096 CR-1072E	BLACKTOP	0.40
INDUSTRIAL RD	096 CR-1009	BLACKTOP	0.23
J. H. GODMAN RD	096 CR-1238	BLACKTOP	1.04
J. GOSNEY RD	096 CR-1010	GRAVEL	0.20
JACKS BRANCH RD	096 CR-1024	BLACKTOP	2.90
JACOBS RD	096 CR-1054	BLACKTOP	0.65
JAGG RD	096 CR-1309	BLACKTOP	2.75
JENKINS LN	096 CR-1152A	BLACKTOP	0.58
JOHN DENNY RD	096 CR-1028	BLACKTOP	0.78
JOHNS RD	096 CR-1071A	BLACKTOP	0.79
JONES TOWN RD	096 CR-1231	GRAVEL	2.81
KELLS RD	096 CR-1212	BLACKTOP	2.52
KELLY RD	096 CR-1317	BLACKTOP	0.28
KENNEDY RIDGE RD	096 CR-1101	BLACKTOP	1.50
KIDWELL RD	096 CR-1327	BLACKTOP	1.38
KLEE RD	096 CR-1102	BLACKTOP	0.17
KNOXVILLE-GARDNERSVILLE R	096 CR-1305	BLACKTOP	4.17
LAKEVIEW DR	096 CR-1057	BLACKTOP	0.50
LAWSON LN	096 CR-1197	GRAVEL	0.31
LEA LN	096 CR-1123	GRAVEL	0.74
LEMON NORTH CUTT RD	096 CR-1306	BLACKTOP	1.10
LENOXBURG RD	096 CR-1062	BLACKTOP	6.80
LIBERTY RIDGE RD	096 CR-1045	BLACKTOP	0.65
LINKS VIEW DR	096 CR-1007F	BLACKTOP	0.38
LITTLE PLUMMER RD	096 CR-1028	BLACKTOP	0.91
LOCK RD	096 CR-1073	BLACKTOP	0.25
LYNN LN	096 CR-1152C	BLACKTOP	0.50
LYTLE RD	096 CR-1027	GRAVEL	0.78

MADER ST	096 CR-1072C	BLACKTOP	0.87
MANN RD	096 CR-1308	BLACKTOP	0.34
MAPLE RIDGE LN	096 CR-1318	BLACKTOP	0.80
MARK HALEY RD	096 CR-1119	BLACKTOP	2.91
MARQUETTE RD	096 CR-1153	BLACKTOP	1.33
MARQUETTE SPUR	096 CR-1184	BLACKTOP	0.28
MATHIS LN	096 CR-1323	GRAVEL	1.22
MAYS RD	096 CR-1036	BLACKTOP	0.86
MCGRAW RD	096 CR-1259	BLACKTOP	2.13
MCKINNEYSBURG RD	096 CR-1117	BLACKTOP	5.37
MCKINNEYSBURG SPUR	096 CR-1133	BLACKTOP	0.16
MCGRAW RD	096 CR-1338	GRAVEL	0.24
MEADOW LN	096 CR-1017	BLACKTOP	0.09
MENZIE BOTTOMS RD	096 CR-1005	BLACKTOP	2.56
MERIDIAN RD	096 CR-1101	GRAVEL	0.47
MIDDLETON RD	096 CR-1209	GRAVEL	0.72
MILFORD RD	096 CR-1110	BLACKTOP	10.21
MILLER RD	096 CR-1029	BLACKTOP	1.20
MINGOCHON RD	096 CR-1015	BLACKTOP	0.44
MORGAN RD	096 CR-1206	GRAVEL	0.20
MORFORD RD	096 CR-1107	BLACKTOP	1.42
MORGAN FOUR OAKS RD	096 CR-1332	BLACKTOP	3.54
MT CARMEL RD	096 CR-1212	BLACKTOP	1.50
MULLIGAN LN	096 CR-1074	BLACKTOP	0.86
MULLOY LN	096 CR-1046	BLACKTOP	0.24
NEAL RD	096 CR-1311	BLACKTOP	0.21
NEW HOPE SPUR	096 CR-1038	BLACKTOP	0.60
NEW ZION RD	096 CR-1117	BLACKTOP	4.10
NEWKIRK RD	096 CR-1025	BLACKTOP	0.42
NEWMAN RD	096 CR-1076	BLACKTOP	0.71
NORRIS RD	096 CR-1041	BLACKTOP	0.88
NORTH JOHNS RD	096 CR-1071J	BLACKTOP	0.21
NORTH RONDA AVE	096 CR-1151D	BLACKTOP	0.44
OAK HILL RD	096 CR-1071	BLACKTOP	1.59
OAK ST	096 CR-1071B	BLACKTOP	0.33
OAKLAND CHURCH RD	096 CR-1152	BLACKTOP	0.11
OAKS RD	096 CR-1152	GRAVEL	0.48
OLD CYNTHIANA RD	096 CR-1208	BLACKTOP	1.50
OLD STEPSTONE RD	096 CR-1047	GRAVEL	0.56
OLD WYREL HWY	096 CR-1119	BLACKTOP	2.75
OLD US 27	096 CR-1019	BLACKTOP	1.46
OSCAR SPRADLING RD	096 CR-1228	GRAVEL	0.92
OVERLOOK CT	096 CR-1071K	BLACKTOP	0.10
PALESTINE RD	096 CR-1112	BLACKTOP	0.70
PHILLIP SHARP RD	096 CR-1003	BLACKTOP	1.28
PHILLIPS RD	096 CR-1129	GRAVEL	0.35
PIN OAK TRL	096 CR-1085	BLACKTOP	0.18

PLEASANT HILL RD	096 CR-1043	GRAVEL	2.04
PLEASANT VALLEY CT	096 CR-1071H	BLACKTOP	0.21
POWELL RD	096 CR-1113	BLACKTOP	1.26
QUAIL RUN RD	096 CR-1073	BLACKTOP	0.70
R TURNER RD	096 CR-1204	BLACKTOP	0.48
RAVENS CRAFT RD	096 CR-1341	BLACKTOP	0.79
RESERVOIR HILL RD	096 CR-1131	BLACKTOP	0.10
RETREAT ST	096 CR-1346	BLACKTOP	0.24
RICHLAND RD	096 CR-1125	BLACKTOP	1.60
RIVER RD	096 CR-1331	GRAVEL	2.97
RLE LN	096 CR-1083	BLACKTOP	0.20
ROANOKE CHURCH RD	096 CR-1226	BLACKTOP	0.87
ROBERTSON RD	096 CR-1304	BLACKTOP	0.33
RUBER LN	096 CR-1315	BLACKTOP	0.46
RUSSELL CUMMINS RD	096 CR-1210	GRAVEL	0.93
RUSSELL FLYNN RD	096 CR-1307	BLACKTOP	0.31
RYAN RD	096 CR-1106	BLACKTOP	1.05
SANDY BRANCH RD	096 CR-1071F	BLACKTOP	0.16
SCHLUETER RD	096 CR-1316	BLACKTOP	0.46
SHARP RD	096 CR-1066	BLACKTOP	0.65
SHIELDS RD	096 CR-1124	GRAVEL	0.49
SHORT IVOR RD	096 CR-1056	BLACKTOP	0.19
SLICK RIDGE RD	096 CR-1215	BLACKTOP	0.69
SMITH RD	096 CR-1325	BLACKTOP	0.44
SNAKE HILL RD	096 CR-1100	GRAVEL	0.10
SOUTH RONDA AVE	096 CR-1151F	GRAVEL	0.16
SOUTHFORK DR	096 CR-1115	BLACKTOP	0.30
SOUTHSIDE CHURCH RD	096 CR-1151A	BLACKTOP	0.36
STEPHENS DR	096 CR-1152B	BLACKTOP	0.43
STEPSTONE CHURCH RD	096 CR-1030	BLACKTOP	0.70
STEWART LN	096 CR-1150	BLACKTOP	0.17
STRAIGHT SHOOT RD	096 CR-1203	BLACKTOP	3.59
STRAUB LN	096 CR-1314	BLACKTOP	0.75
SULLIVAN LN	096 CR-1342	BLACKTOP	1.47
SUMMERFIELD LN	096 CR-1071G	BLACKTOP	0.24
TAYLOR JONES RD	096 CR-1143	BLACKTOP	1.23
THOMAS RD	096 CR-1053	BLACKTOP	0.45
TRANKLER RD	096 CR-1065	GRAVEL	1.96
TURNER RIDGE RD	096 CR-1241	BLACKTOP	2.35
VALLEY VIEW LN	096 CR-1013	GRAVEL	0.40
VATER RD	096 CR-1021	BLACKTOP	1.36
VEIRS RD	096 CR-1023	BLACKTOP	0.90
WAGNERS FERRY RD	096 CR-1130	BLACKTOP	3.53
WALLACE RD	096 CR-1116	BLACKTOP	0.33
WALNUT ST	096 CR-1071C	BLACKTOP	0.18
WEST KELLY RD	096 CR-1233	BLACKTOP	0.60
WEST MAPLE ST	096 CR-1059	BLACKTOP	0.05

WHITSON RD	096 CR-1188	BLACKTOP	1.25
WILEY LN	096 CR-1225	BLACKTOP	0.48
WOLFE RD	096 CR-1240	BLACKTOP	0.73
WOODLAND LN	096 CR-1077	BLACKTOP	0.51
WOODS DR	096 CR-1083	BLACKTOP	0.13
WRIGHT RD	096 CR-1337	BLACKTOP	0.87
WYATTS BEND RD	096 CR-1122	BLACKTOP	1.59

In Re: Resolution Laying Out Cost for Culvert Installation

Judge Bertram presented the court with a resolution outlining the cost of culvert installation, whereby Squire Whaley made a motion to approve the resolution as presented, seconded by Squire Fogle, motion carried.

PENDLETON COUNTY FISCAL COURT

RESOLUTION _____

A RESOLUTION OF THE PENDLETON COUNTY FISCAL COURT WHEREBY THE FISCAL COURT IS UPDATING THE PRICES OF CULVERTS AND INSPECTION FEES AS LAID OUT IN THE PENDLETON COUNTY ADMINISTRATIVE CODE SECTION 7.5 SUB (E)

WHEREAS, culverts are needed along many county maintained roads in order to divert water from running over or standing on or near the road surface, and

WHEREAS, the County Road Crew installs culverts along county roads at the wishes of the property owner where he or she anticipates placing an ingress and egress, and

WHEREAS, the County charges a stipend for the installation of such culverts in order to recoup a portion of the expense, and

WHEREAS, per the Pendleton County Administrative Code, Section 7.5 Sub (E), the Pendleton County Fiscal Court, at its discretion, may establish updated prices for such aforementioned culverts in order to reflect market price adjustments, and

NOW THEREFORE BE IT RESOLVED, that the Pendleton County Fiscal Court through the passage of this resolution along with the attached Addendum A that sets out the pricing for culvert installation as follows:

1. Installation of a 24' X 15" culvert will cost the property owner or person requesting the installation the amount of \$500.00 including the culvert, gravel and placement. Each additional foot shall be \$15.00.
2. Installation of a 24' X 18" culvert will cost the property owner or person requesting the installation the amount of \$550.00 including the culvert, gravel and placement. Each additional foot shall be \$17.00.
3. A surface catch culvert 24' X 15" will cost the property owner or the person requesting the installation the amount of \$2400.00 including the culvert, gravel and placement. Each additional foot shall be \$100.00.
4. Bands & Bolts may be required for culverts wider than twenty-four feet (24'). Bands & Bolts shall be \$15.00 per connection.
5. Culvert inspections for private installations shall be as follows:
 - First Inspection: \$25.00
 - Second Inspection: \$50.00
 - Third Inspection: \$50.00

This resolution and attached addendum nullifies and takes precedence over any previous resolution

establishing culvert prices.

This resolution and attached addendum shall be in full force and effective immediately upon its adoption.

Adopted Date: _____

HENRY W. BERTRAM
PENDLETON COUNTY JUDGE EXECUTIVE

ATTEST:
PENDLETON COUNTY FISCAL COURT CLERK
Addendum A

Culverts on Pendleton County Roads

Culvert 24' X 15" \$500.00 each.....	Amount _____
Each additional foot \$15.00 Additional feet	Amount _____
Culvert 24' X 18" \$550.00 each.....	Amount _____
Each additional foot \$17.00 Additional feet _____	Amount _____
Surface catch 24' X 15" \$2,400.00 or equivalent to \$100.00 per foot	Amount _____
Culvert 2 ½ " or 4" riser (prices may differ) How many _____	Amount _____
Bands & Bolts \$15.00 How many _____	Amount _____

County Inspection for Private Installation:

First Inspection:	\$25.00
Second Inspection:	\$50.00
Third Inspection:	\$50.00

Total Amount due.....\$ _____

Make payment to: Pendleton County Road Fund

If a culvert is placed by a private party, the property owner or contractor shall provide financial security to the county in the form of a check or bond for the amount of the culvert installation as determined by the Fiscal Court. The check or bond will be held until the Pendleton County Road Department has inspected and approved the culvert/entrance. The Road Department will charge an inspection fee (above) for private installation. The property owner has a maximum of one (1) year from date of application or three (3) inspections to have the culvert installation approved. If conditions are not met within the aforementioned timeframe, the road department shall use the bond or check to install the culvert for the property owner.

Address where culvert is to be placed: _____

Buyer:
Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

In Re: Approve Quote for Installation of Roof Over Break Room

Judge Bertram presented a proposal from Mountainview Metal Center for labor and materials to remove and replace the roof of existing break room and storage bay next to break room. The work on these repairs will not begin until after February 1, 2013. Squire Fogle made a motion, seconded by Squire Whaley to approve the Quote so that work may begin, motion carried.

**Regulation on Travel
Expense and Reimbursement**

COMMONWEALTH OF KENTUCKY
FINANCE AND ADMINISTRATION CABINET
OFFICE OF THE CONTROLLER

200 KAR 2:006

Informational Copy Revised 12/28/2012

The mileage reimbursement rate for Jan. 1 – March 31, 2013 is 45¢ per mile.

<i>Mileage Rate History</i>		
Began	Through	Rate per Mile
April 1, 2013	June 30, 2013	Next Scheduled Review
January 1, 2013	March 31, 2013	\$0.45
October 1, 2012	December 31, 2012	\$0.48
July 1, 2012	September 30, 2012	\$0.46
April 1, 2012	June 30, 2012	\$0.48
January 1, 2012	March 31, 2012	\$0.45
October 1, 2011	December 31, 2011	\$0.47
July 1, 2011	September 30, 2011	\$0.47
April 1, 2011	June 30, 2011	\$0.47
January 1, 2011	March 31, 2011	\$0.44
October 1, 2010	December 31, 2010	\$0.43
July 1, 2010	September 30, 2010	\$0.42
April 1, 2010	June 30, 2010	\$0.43
January 1, 2010	March 31, 2010	\$0.41
October 1, 2009	December 31, 2009	\$0.41
July 1, 2009	September 30, 2009	\$0.42
April 1, 2009	June 30, 2009	\$0.38

The reimbursement rate is determined using the American Automobile Association (AAA) Daily Fuel Gauge Report for Kentucky for regular unleaded gasoline. The gasoline cost used for the calculation is located on the AAA website at <http://198.6.25.31/KYavg.asp>.

The rate shall be adjusted on January 1, April 1, July 1, and October 1 each calendar year based on the average retail price of regular grade gasoline for the week beginning on the second Sunday of the prior month as follows:

	AAA Average Weekly Fuel Cost	Reimbursement Per Mile
a.	\$.01 to \$1.499	36 cents per mile
b.	\$1.50 to \$1.699	37 cents per mile
c.	\$1.70 to \$1.899	38 cents per mile
d.	\$1.90 to \$2.099	39 cents per mile
e.	\$2.10 to \$2.299	40 cents per mile
f.	Greater than \$2.299	41 cents plus 1 cent for every 20 cent increase

Mileage for in-state travel shall be based on the "Kentucky Official Highway Map", mileage software or MapQuest website. Out-of-state mileage shall be based on the most recent edition of the "Rand McNally Road Atlas", mileage software, or MapQuest website.

Section 4(e) and Section 8(2)(c) of the revised travel regulations

In Re: Quote for Bricking up Windows in the EOC Building

Judge Bertram presented the court with a quote for bricking windows at the EOC building. Discussion was held regarding this proposal and no decision was made, this will be revisited at a later date.

HENRY W. HALEN
523 JENKINS LN.
859-325-1989

MATERIAL PLUS TIME TO BRICK

THREE WINDOWS \$950.00

FIVE WINDOWS \$1550.00

HENRY W. HALEN
HW

In Re: Transfers

Judge Bertram presented and reviewed the budget account transfer, whereupon Squire Veirs made a motion to approve the transfers as presented, seconded by Squire Whaley, motion carried.

**PENDLETON COUNTY FISCAL COURT
TUESDAY January 22, 2013
7:00 PM**

COURT ORDERED TRANSFERS

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5015-307	Sheriff Audit Services	\$2,151.00
01-5076-309	Community Development Consultant	\$4,000.00

Henry W. Bertram

Vicky J. King

In Re: Payment of Claims

Judge Bertram presented and reviewed the payment of claims, whereupon Squire Whaley made a motion, seconded by Squire Fields that the following claims be allowed and paid out of the following accounts.

**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund

From: 01/22/2013 To: 01/22/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No. 07-5095						
		Vendor OFFICEDEPO	OFFICE DEPOT			Voucher Date 01/22/2013
07-0122	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	839886748001	908187	JUDGES OFFICE SUPPLIES	226.48
07-0122	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	839886261001	908188	JUDGES OFFICE SUPPLIES	125.97
07-0122	01-5070-445-	P & Z OFFICE SUPPLIES	839886261001	908188	P & Z OFFICE SUPPLIES	74.88
		Printed On Check 015773				
					Voucher Totals	427.33
Voucher No. 07-5096						
		Vendor AUDITOR	KENTUCKY STATE TREASURER			Voucher Date 01/22/2013
07-0122	01-5015-307-	SHERIFF AUDIT SERVICES	8395	906272	SHERIFF FEE AUDIT	5,222.74
		Printed On Check 015774				
					Voucher Totals	5,222.74
Voucher No. 07-5097						
		Vendor ES&S	ELECTION SYSTEMS & SOFTWARE, INC.			Voucher Date 01/22/2013
07-0122	01-5066-565-	ELECTION PRINTING	843011	906260	FIRMWARE USAGE AGRMT, GOLD-HDW	3,255.00
		Printed On Check 015775				
					Voucher Totals	3,255.00
Voucher No. 07-5098						
		Vendor INDUSTRIAL	PENDLETON CO INDUSTRIAL AUTHORITY			Voucher Date 01/22/2013
07-0122	01-5076-678-	ECONOMIC DEVELOPMENT UTILITIES		906278	COMMUNITY DEVELOPMENT OFFICE EXPENSES	198.53
		Printed On Check 015776				
					Voucher Totals	198.53
Voucher No. 07-5099						
		Vendor GATEWAY CO	GATEWAY COMMUNITY & TECHNICAL COLLEGE			Voucher Date 01/22/2013
07-0122	01-5076-309-	COMMUNITY DEVELOPMENT CONSULTANT		906254	STAFF SUPPORT	4,000.00
		Printed On Check 015777				
					Voucher Totals	4,000.00
Voucher No. 07-5100						
		Vendor D-C ELEVAT	D-C ELEVATOR COMPANY, INC.			Voucher Date 01/22/2013
07-0122	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	183284	906270	ELEVATOR MAINTENANCE, OIL & LUBRICATION, JUD CTR	123.98
07-0122	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	183285	906255	ELEVATOR MAINTENANCE, OIL & LUBRICATION-COURTHOU	80.89
		Printed On Check 015778				
					Voucher Totals	214.87
Voucher No. 07-5101						
		Vendor COOPER	COOPER WHOLESAL, INC.			Voucher Date 01/22/2013
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	595	906284	CUSTODIAL SUPPLIES-COURTHOUSE	105.20
		Printed On Check 015779				
					Voucher Totals	105.20
Voucher No. 07-5102						
		Vendor ARAMARK	ARAMARK UNIFORM SERVICES, INC			Voucher Date 01/22/2013
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	543-7049488	905978	NOVEMBER MAT RENTAL COURTHOUSE	138.27
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	543-7052584	906032	DECEMBER MAT RENTAL COURTHOUSE	138.27
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	543-7055701	906066	DECEMBER MAT RENTAL COURTHOUSE	138.27
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	543-7058769	906084	DECEMBER MAT RENTAL COURTHOUSE	138.27
07-0122	01-5080-411-	CUSTODIAL SUPPLIES	543-7061926	906127	DECEMBER MAT RENTAL COURTHOUSE	138.27
07-0122	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	543-7049499	905978	NOVEMBER MAT RENTAL JUDICIAL CTR	36.83
07-0122	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	543-7052585	906032	DECEMBER MAT RENTAL JUDICIAL CTR	36.83
07-0122	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	543-7055702	906066	DECEMBER MAT RENTAL JUDICIAL CTR	36.83
07-0122	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	543-7058770	906084	DECEMBER MAT RENTAL JUDICIAL CTR	36.83

**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund
From: 01/22/2013 To: 01/22/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount	
07-0122	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	543-7061927	909127	DECEMBER MAT RENTAL JUDICIAL CTR	36.83	
07-0122	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7049500	905978	NOVEMBER MAT RENTAL ANNEX BLDG	12.51	
07-0122	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7052686	905032	DECEMBER MAT RENTAL ANNEX BLDG	12.51	
07-0122	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7066703	908066	DECEMBER MAT RENTAL ANNEX BLDG	12.51	
07-0122	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	54-7058771	906084	DECEMBER MAT RENTAL ANNEX BLDG	12.51	
07-0122	01-6086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7061928	906127	DECEMBER MAT RENTAL ANNEX BLDG	12.51	
Printed On Check 015780						Voucher Totals	938.08
Voucher No.	07-5103	Vendor	JONGOSNEY	JON GOSNEY - ELECTRICAL SERVICES		Voucher Date	01/22/2013
07-0122	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	4788	906285	EXIT-EMERGENCY LIGHTS-COURTHOUSE	1,640.42	
Printed On Check 015781						Voucher Totals	1,640.42
Voucher No.	07-5104	Vendor	KERLIN	KERLIN BROTHERS FLOOR COVERING INC.		Voucher Date	01/22/2013
07-0122	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	833518	906287	CARPET UPSTAIR COURTHOUSE	1,374.86	
Printed On Check 015792						Voucher Totals	1,374.86
Voucher No.	07-5105	Vendor	CROUCH'S	BRIAN CROUCH-CROUCH'S LAWN CARE		Voucher Date	01/22/2013
07-0122	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	1151	906275	SNOW REMOVAL COURTHOUSE	100.00	
Printed On Check 015783						Voucher Totals	100.00
Voucher No.	07-5106	Vendor	CAMERONCOLI	CAMERON COURTNEY		Voucher Date	01/22/2013
07-0122	01-5081-398-	JUDICIAL CENTER GROUNDS KEEPER	1303	906288	SALT LOT AND SIDEWALK, JAN 16- JUSTICE CTR	170.00	
Printed On Check 015784						Voucher Totals	170.00
Voucher No.	07-5107	Vendor	MOBILCOM	MOBILCOMM INC		Voucher Date	01/22/2013
07-0122	01-5085-441-	CO. PROPERTIES - MACHINERY&EQUIPMENT	884225	906219	MAINTENANCE CONTRACT-E REPEATERS	76.20	
Printed On Check 015785						Voucher Totals	76.20
Voucher No.	07-5108	Vendor	VANLAND	VANLANDINGHAM & SONS INC.		Voucher Date	01/22/2013
07-0122	01-6085-571-	CO PROPERTIES - RENEWALS & REPAIRS	484	906215	GAS VALVE, VENT PIP, ROOF FLASHING-ANIMAL SHELTER	523.39	
07-0122	01-6085-571-	RENEWALS AND REPAIRS ANNEX BLDG.	476	906215	COMODE FLASH VALVE, TANK BALL-ANNEX BLDG	79.16	
Printed On Check 015786						Voucher Totals	602.55
Voucher No.	07-5109	Vendor	MIDWEST	MIDWEST BOTTLE GAS INC.		Voucher Date	01/22/2013
07-0122	01-5085-578-	UTILITIES RADIO TOWER BUILDINGS		906223	FUEL-MORGAN TOWER GENERATOR	126.57	
Printed On Check 015787						Voucher Totals	126.57
Voucher No.	07-5110	Vendor	SILGAS	SILGAS		Voucher Date	01/22/2013
07-0122	01-5205-578-	DOG KENNEL UTILITIES	01021	906263	HEATING FUEL ANIMAL SHELTER (1-11-13)	189.12	
07-0122	01-5205-578-	DOG KENNEL UTILITIES	01037	906222	HEATING FUEL-ANIMAL SHELTER	389.21	
Printed On Check 015788						Voucher Totals	578.33
Voucher No.	07-5111	Vendor	BOARD OF EDU	PENDLETON COUNTY BOARD OF EDUCATION		Voucher Date	01/22/2013
07-0122	01-5405-107-	RECREATION - SUPER / DIRECTOR		906277	JANUARY RECREATION CONTRIBUTION	2,612.88	
Printed On Check 015789						Voucher Totals	2,612.88

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**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund
From: 01/22/2013 To: 01/22/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount	
Voucher No.	07-5112	Vendor	MICHAELDDU	MICHAEL DOUGHERTY, SR		Voucher Date	01/22/2013
07-0122	01-8100-531-	BOND PREMIUMS		906280	REIMBURSEMENT OF BOND PREMIUM (CONSTABLE)	101.80	
Printed On Check 015790						Voucher Totals	101.80
Voucher No.	07-5113	Vendor	KAGO INS	KAGO INSURANCE AGENCY		Voucher Date	01/22/2013
07-0122	01-8100-531-	BOND PREMIUMS	816181	906273	ADDITIONAL PREMIUM OF ADVANCED BOND, SHERIFF	22.45	
Printed On Check 015791						Voucher Totals	22.45
						19 Vouchers Printed Totalling	22,929.36

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**Pendleton County Fiscal Court
Voucher Claims Register**

Road Fund
From: 01/22/2013 To: 01/22/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount	
Voucher No.	07-5114	Vendor	EDWARDS	FRED EDWARDS		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS		905873	MILEAGE FOR PICKING UP ROAD PARTS, 110 MILES @ .45	49.50	
Printed On Check 007739						Voucher Totals	49.50
Voucher No.	07-5115	Vendor	CROUCH'S	BRIAN CROUCH-CROUCH'S LAWN CARE		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS		906274	SNOW REMOVAL GLAHN ROAD	200.00	
Printed On Check 007740						Voucher Totals	200.00
Voucher No.	07-5116	Vendor	MOBILCOM	MOBILCOMM INC		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS	884370	906216	RADIO MAINTENANCE E REPEATER-ROAD	123.00	
Printed On Check 007741						Voucher Totals	123.00
Voucher No.	07-5117	Vendor	SCOTT-GRO	SCOTT-GROSS COMPANY, INC.		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS	2892884	906269	OXYGEN CYLINDERS	35.46	
Printed On Check 007742						Voucher Totals	35.46
Voucher No.	07-5118	Vendor	LATONIA	LATONIA BLACKTOP SERVICE, LLO		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS	1207	906252	CUT, REMOVED TREE ON J. GOSNEY ROAD	400.00	
Printed On Check 007743						Voucher Totals	400.00
Voucher No.	07-5119	Vendor	BOSSUMEREL	BOB SUMEREL TIRE CO.		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS	117589	905752	TIRES FOR DUMP TRUCK	594.44	
Printed On Check 007744						Voucher Totals	594.44
Voucher No.	07-5120	Vendor	MCCLUSKEY	MCCLUSKEY CHEVROLET, INC		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS	417798	903286	PIPE, GASKET, SEAL	104.52	
Printed On Check 007745						Voucher Totals	104.52
Voucher No.	07-5123	Vendor	D&C DIESEL	D & C DIESEL		Voucher Date	01/22/2013
07-0222	02-6105-447-	ROAD MATERIALS		906269	MAINTENANCE ON FORD TRACTOR	2,395.75	
Printed On Check 007746						Voucher Totals	2,395.75
						8 Vouchers Printed Totalling	4,302.67

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**Pendleton County Fiscal Court
Voucher Claims Register**

Jail Fund

From: 01/22/2013 To: 01/22/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	07-5121	Vendor	MIDWESTAUT	GLENN STEINKAMP - MIDWEST AUTOMOTIVE	Voucher Date	01/22/2013
07-0822	03-8101-692-	MAINTENANCE & REPAIR - VEHICLES	6300	908278	BRAKES, OIL 2006 JAILERS FORD VAN	342.51
		Printed On Check 005852			Voucher Totals	342.51
Voucher No.	07-5122	Vendor	OFFICEDEPO	OFFICE DEPOT	Voucher Date	01/22/2013
07-0322	03-8101-449-	OFFICE SUPPLIES	639222459001	805209	JAILERS OFFICE SUPPLIES	12.96
		Printed On Check 005863			Voucher Totals	12.96
2 Vouchers Printed Totalling						355.48

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Squire Fogle has been monitoring the gas usage at the animal shelter due to unusually high usage. Squire Fogle made a motion to have a locking thermostat cover put on the thermostat to see if this will help to reduce the amount of gas being used, Squire Veirs seconded the motion, motion carried.

In Re: Adjournment

A motion was made by Squire Fields, seconded by Squire Whaley that this meeting be adjourned to meet again in regular session on February 12th, 2013, motion carried.

ATTEST:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk