

PENDLETON COUNTY FISCAL COURT  
FEBRUARY TERM  
FEBRUARY 11, 2014  
COURT MET PURSANT TO ADJOURNMENT  
WITH  
HONORABLE HENRY BERTRAM, JUDGE/EXECUTIVE  
PRESIDING

Members Present: Alan Whaley, Gary Veirs, Bob Fogle, and David Fields

Members Absent: None

County Attorney: Jeff Dean, Present

Invocation was given by Jeff Dean with the Pledge of Allegiance being led by Judge Bertram.

**In Re: Approval of Agenda**

Judge Bertram presented the agenda for this meeting whereby Squire Veirs made a motion, seconded by Squire Fogle that the agenda be approved as presented, motion carried.

**In Re: Approval of Minutes**

Minutes of the January 28, 2014 meeting were presented to the court by fiscal court clerk, Vicky King, whereby Squire Whaley made a motion, seconded by Squire Fields that the minutes be approved as presented.

**In Re: Presentation of Treasurer's Report**

Pendleton County Treasurer, Vicky King, presented the court with a written report for the month of January, this report was presented for review with final determination to be made at the next regular scheduled fiscal court meeting.

**In Re: Planning Commission Request of Fiscal Court**

Myron Doan was present to ask for fiscal court support for legal and other professionals to assist the Planning Commission with regards to the impact the Blue Grass Pipeline may have on the county. Squire Fields made a motion to give the planning financial support of approximately \$10,000.00, seconded by Squire Veirs, motion carried.

**In light of the proposed pipeline that may be constructed through parts of Pendleton County, the Pendleton County Planning Commission believes that it is prudent to investigate what, if any, impact the pipeline may have on the Pendleton County Comprehensive Plan. Therefore, the Pendleton County Planning Commission requests the Fiscal Court to budget \$10,000.00 to engage legal and other professionals to assist in this effort.**

Myron Doan, PCJPC Chairman

**In Re: Request from Jim Thaxton and Kenna Knight**

Jim Thaxton and Kenna Knight made a power point presentation (which is attached to these minutes) to the court regarding the Champion Coalition's Goals and Objectives for Pendleton County. Grant funds are available for this program and application has been made. One of the main objectives of the coalition is to focus on adopting a 24/7 tobacco free campus at the schools, as well as to ask other business and the fiscal court to make all public buildings smoke free. This was informational only, no action taken.

**In Re: County Clerk's 2013 Close-Out and Turnover of Excess Fees**

Rita Spencer, Pendleton County Clerk, presented her 2013 year end closeout and excess fees to the court, Judge Bertram ask that the minutes reflect his appreciation for how Ms. Spencer watches her

budget with regards to spending. Squire Veirs made a motion to approve the Clerk's close out, seconded by Squire Whaley, motion carried.

County Clerk	amount
<b>Receipts</b>	
Motor veh. Lic. & Transfers	483,224.47
Usage Tax	1,336,460.47
Tangible Property Tax	1,272,488.06
Marriage Lic.	3,763.00
Deed Transfer Tax	23,024.86
Delinquent Tax	224,817.77
Deed, Easements, Contracts,	
Rel. Est. Mortgages	3,787.00
Chattel Mortgages & Financing Statements	23,001.00
Powers of Attorney's	33,342.60
Notary, Bail Wills, mech bonds, Lis pendens, Etc.	876.00
Occupational Lic.	10,455.00
Officer Ass. Assignments, No tax Lines	709.18
Candidate Filings	11,338.00
Fiscal Court	850.00
copywork	18,576.03
Misc.	18,649.34
State fees for serv.	2,994.87
Kentucky Housing Trust Fund	8,580.77
HB 537 special Revenue	14,490.00
old ck overpays	63,828.87
	7,802.84
<b>Total Receipts</b>	<b>3,366,582.26</b>
<b>Expenditures</b>	
<b>Expenditures to State</b>	
Licenses	329,612.78
Usage Tax	1,102,736.99
Property tangible Tax	423,474.37
Delinquent Tax	14,910.87
Legal Process	12,229.18
<b>Expenditures to County</b>	
Tangible Property Tax	127,508.73
Delinquent Tax	19,280.76
Deed Transfer Tax	24,870.67
Occupational License	508.73
<b>Payments To Taxing Districts</b>	
Tangible Property Tax	670,807.85
Delinquent Tax	106,862.32
Delinquent Tax to Sheriff	18,878.43
Delinquent Tax To County Attorney	30,239.06
ambulance	10,287.56
<b>Salaries</b>	
County Clerk	88,856.24
Deputies	181,186.12
Supplies	15,398.85
U.P.P.S	74.84
Utilities & Maintenance agreements	16,581.07
Convention & Travel	3,970.10
Postage	4,203.00
Office Equipment	8,651.84
Misc. Refunds of Fees & Lic.	43,660.89
Preparing of Tax Bills	3,533.50
Dues	664.00
House Bill 810	2,371.28
election	86.78
tax co.	19,590.45
Ky Housing Trust fund	14,490.00
<b>TOTAL EXPENDITURES</b>	<b>3,256,223.13</b>
<b>2013 Excess fees</b>	<b>110,359.07</b>

I, Rita M. Spetch, Clerk of the County and State aforesaid, true and correct to the best of my knowledge. This the 7 Day of February, 2017.

Rita M. Spetch  


Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2013

Pendleton County Clerk

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1 2013 Fee Account Budget Estimate	Column 2 2013 Fee Account Actual	Column 3 Fee Account Account	Column 4 Fee Acct Account	Column 5 Balance Account
1. Beginning Balance Fee Receipts YTD	\$3,041,080.23	\$3,366,582.20			
2. Total Disbursements YTD	\$2,943,373.00	\$3,256,225.13			
3. Book Balance/Excess Fees	\$97,707.23	\$110,359.07	\$0.00	\$0.00	\$0.00
4. Bank Statement Balance		\$215,830.28			
5. Plus Deposits in Transit		\$24,032.44			
6. Less Outstanding Checks		\$129,476.25			
7. Other		(\$27.40)			
8. Reconciled Bank Balance		\$110,359.07	\$0.00	\$0.00	\$0.00
9. Accounts Receivable as of 12/31		\$0.00			
10. Unpaid Obligations as of 12/31		\$0.00			
11. Excess Fees		\$110,359.07			

Instructions: This form is the required format for the budget and the quarterly report. After completing the budget estimate columns of Part One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the State Finance Office. The quarterly report is cumulative. Show the status of all funds and the actual charges during calendar year to date in Part One, Line 1. Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. Show current year fee account in column 2 as calculated in Part Three of report. Line 2. Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in column 3 as calculated in Part Three of report. Line 3. Show difference between lines 1 and 2 for all accounts. Line 4. Show bank statement balance(s) at close of quarter. Line 5. Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6. Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7. Show investments. Line 8. Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9. Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10. Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11. Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All data to be shown in Part Two. Report due for: State Finance Office, 1074 Capital Center Drive, Suite 340, Frankfort, KY 40601-6204 by the 30th day following the close of each quarter. Fax # 502-675-3712; Tel # 502-675-6710.

report. Line 11. Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All data to be shown in Part Two. Report due for: State Finance Office, 1074 Capital Center Drive, Suite 340, Frankfort, KY 40601-6204 by the 30th day following the close of each quarter. Fax # 502-675-3712; Tel # 502-675-6710.

County Judge/Executive \_\_\_\_\_ Date \_\_\_\_\_  
 For Quarter Ending 2013 \_\_\_\_\_ Annual Settlement 2-7-14  
 Signature of County Clerk \_\_\_\_\_ Date \_\_\_\_\_

#78601

All Accounts

1/99

Part Two Receipts	Budget Estimate	1/1 thru 5/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settleme Total
Federal Grants/Reimbursements						0.00		
State Grants						0.00		
State Fees For Services	968.00	632.08	565.00	240.00	5,343.69	6,580.77		6.58
Judicial Court	15,057.95	4,334.67	4,819.08	5,114.90	4,308.38	18,575.03		18.57
Fees and Taxes						0.00		
Motor Vehicles:						0.00		
Licenses and Transfers	485,365.12	179,270.51	122,029.43	92,971.80	88,952.71	483,224.47		483.22
Usage Tax	1,098,050.33	265,944.45	297,009.80	301,009.43	272,486.45	1,136,450.17		1,136.45
Tangible Personal Property Tax	1,158,325.67	421,551.75	322,491.94	272,616.14	255,815.23	1,272,455.06		1,272.45
						0.00		
Licenses (misc)						0.00		
Fish and Game						0.00		
Marriage	2,938.00	923.00	1,136.00	1,136.00	568.00	5,763.00		5.76
Occupational	590.00	15.00	584.13	110.00		709.13		70.91
Beer & Liquor						0.00		
Interest						0.00		
Deed Transfer Tax	17,299.52	4,443.00	6,003.74	3,753.62	3,821.50	23,021.86		23.02
Delinquent Taxes	98,000.00	11,884.94	79,228.54	102,067.59	31,786.90	224,917.77		224.91
Fees Collected for Services						0.00		
Recordings:						0.00		
Deeds, Easements, and Contracts	7,795.00	2,555.00	2,191.00	2,794.00	2,247.00	9,767.00		9.76
Real Estate Mortgages	18,577.00	6,697.00	6,647.00	5,393.00	4,059.00	22,501.00		22.50
Charter Mortgages & Financing St	29,562.00	7,202.00	9,160.00	8,820.00	3,160.00	33,342.00		33.34
Powers of Attorney	592.00	50.00	418.00	258.00	254.00	975.00		9.75
All Other Recordings	9,951.00	2,739.00	5,386.00	2,420.00	1,910.00	10,455.00		10.45
Charges for Other Services:	10,654.00	2,475.00	3,533.00	2,955.00	2,271.00	11,258.00		11.25
candidate filings				0.00	850.00	850.00		8.50
Copy work @ not.	8,000.00	1,825.75	5,597.57	5,153.00	6,112.02	18,648.34		18.64

and Report

Fee Account

Part Two (continued) Receipts	Budget Estimate	1/1 thru 5/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settleme Total
State cold checks pd/ int		178.62	1,094.97	882.00	260.18	1,915.77		1.01
Misc cold chcs	5,972.64	(178.62)	(792.77)	(707.04)	4,670.40	2,991.97		2.95
HB 9 587 Special Revenue	60,000.00	63,829.87				63,829.87		63.82
overpays misc		881.58	602.70	3,322.85	1,679.34	5,886.97		5.65
Ky Housing fund	12,412.00	3,810.00	8,900.00	5,504.00	2,976.00	14,490.00		14.48
Total Revenues	8,041,030.23	981,120.60	869,862.20	817,619.09	698,480.31	3,366,582.20	0.00	3,366.58
Fetty Cash						0.00		
Borrowed Money						0.00		
Total Receipts	8,041,030.23	981,120.60	869,862.20	817,619.09	698,480.31	3,366,582.20	0.00	3,366.58

Copy the figure shown on line 39 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on line 39 in the Total YTD column to page 1, column 2, line 1. Copy figure shown on line 39 in the Receivable column (use for 12/31 report only) to page 1, line 2.

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settleme Total
Payments to State (describe)						0.00		
Motor Vehicle:						0.00		
Licenses & Transfers	326,150.00	101,178.12	100,100.48	60,111.96	68,225.22	329,615.78		329.61
Usage Tax	1,080,525.53	261,947.46	288,058.07	295,698.25	269,614.61	1,102,718.99		1,102.71
Tangible Personal Prop Tax	583,879.00	70,865.95	144,952.08	93,118.24	114,558.10	423,474.37		423.47
Licenses (describe)						0.00		
Fish & Game						0.00		
Marriage Licenses						0.00		
Kentucky housing trust	12,348.00		3,810.00	3,900.00	6,780.00	14,490.00		14.48
Delinquent Tax	3,605.00	552.71	3,581.73	3,448.03	2,405.58	14,910.87		14.91
Legal Process Tax	3,000.00	1,839.13	3,154.43	5,549.06		12,229.18		12.22
ambulance delq tax	3,000.00	222.62	2,425.47	5,896.30	1,749.17	10,287.83		10.22
Payments to Fiscal Court (describe)						0.00		
Tangible Personal Property Tax	110,406.41	20,995.22	44,487.40	27,006.54	58,017.57	127,506.73		127.50
Delinquent Tax	12,540.00	698.76	4,544.99	10,905.85	3,131.16	19,280.76		19.28
Dead Transfer Tax	12,875.00	2,169.15	5,617.07	8,784.22	5,906.23	21,576.67		21.57
Occupational Licenses	500.00	8.55		500.18		508.73		5.00
Beer & Liquor Licenses						0.00		

Part Three (continued) Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settleme Total
Payments to Other Districts (describe)						0.00		
Tangible Personal Property Tax	580,328.21	110,404.04	233,481.92	142,597.91	184,123.98	670,607.85		670.60
Delinquent Tax	24,650.00	3,822.94	25,628.46	60,309.16	17,101.56	106,862.12		106.86
Payments to Sheriff	11,164.00	557.35	4,502.80	10,843.04	2,976.24	18,879.43		18.87
Payments to County Attorney	17,000.00	1,056.00	7,021.69	17,268.30	4,885.87	30,231.86		30.23
Personal Services						0.00		
County Clerk's Gross Salary	80,400.00	20,136.58	20,278.92	19,343.50	22,197.44	81,956.24		81.95
County Clerk's Expense Allowance	3,600.00	900.00	900.00	900.00	900.00	3,600.00		3.60
Deputies Gross Salaries	194,448.85	41,368.87	45,213.17	47,719.53	46,884.55	181,186.12		181.18
Part Time Gross Salaries						0.00		
Overtime Gross						0.00		
pro share assessed elect transfer		4,332.67	4,819.08	5,619.71	4,818.99	19,590.45		19.59
Employee Benefits						0.00		
Employer's Share S.S. (7.65%)						0.00		
Employer's Share Ret. (3.94%)						0.00		
Employer Paid Health Insurance						0.00		
Other Payroll Disbursements						0.00		
HB 810 training for clerks	3,800.00	2,811.28				2,811.28		2.81
Contracted Services						0.00		
Capital Improvement Fund						0.00		
Advertising						0.00		

Part Three (continued) Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settleme Total
refund Fees & Lic. & overpay	3,500.00	1,136.83	5,570.93	4,094.75	2,848.03	13,650.59		13.65
election	200.00	86.75				86.75		86.75
Supplies & Materials (describe)	12,000.00	1,223.46	9,128.92	1,981.87	661.70	12,395.45		12.39
U.P.F.S.	800.00	26.34	15.63	32.87		74.84		7.48
Utilities/maintenance Agreements	16,000.00	3,344.32	5,850.91	6,524.34	661.00	16,380.57		16.38
Other Charges (describe) cold checks						0.00		
Conventions & Travel	5,800.00	553.42	1,366.17	1,126.58	925.93	3,971.10		3.97
Dues	660.00				660.00	660.00		6.60
Postage	5,000.00	930.00	1,365.00	860.00	1,048.00	4,203.00		4.20
Office Equipment	16,500.00	99.78	1,233.18	4,039.16	3,279.72	8,651.84		8.65
Tax Bill Preparing	3,500.00			3,533.50		3,533.50		3.53
Debt Service (borrowed money, interest, lease/purchase)						0.00		
Principal on Note						0.00		
Interest						0.00		
misc.						0.00		
Capital Outlay (outlay purchases on tangible items lasting in nature)						0.00		
Office Equipment						0.00		
Vehicle						0.00		
						0.00		
						0.00		
						0.00		
Total	2,943,373.00	642,639.10	967,038.55	842,108.47	804,437.01	3,256,223.13	0.00	3,256.22

For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments made on lines 65 and 69.

Payments to County Treasurer						0.00		
Payments to State Treasurer						0.00		
						0.00		
Total Disbursements	2,943,373.00	642,639.10	967,038.55	842,108.47	804,437.01	3,256,223.13	0.00	3,256.22

Copy the figure shown on line 70 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on line 70 in the Total YTD column to page 1, column 2, line 2. Copy figure shown on line 70 in the Unpaid column (use for 12/31 report only) to page 1, line 10.

Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			
Next Payment Date			\$0.00
Next Payment Amount			
Final Payment Date			
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			
Next Payment Date			\$0.00
Next Payment Amount			
Final Payment Date			
Total Outstanding			\$0.00

Comments:

**In Re: First Reading of County Right-Of-Way Encroachment Ordinance**

County Attorney Jeff Dean read in summary form County Right-Of-Way Encroachment Ordinance. This will stand as the first reading.

COMMONWEALTH OF KENTUCKY      First Reading  
COUNTY OF PENDLETON  
THE PENDLETON COUNTY FISCAL COURT

ORDINANCE NO. \_\_\_\_\_

An ordinance of and by the Pendleton County Fiscal Court laying out regulations, guidelines and penalties for dealing with Right-of-Way Encroachment and Construction Permit policy.

Whereas, over the past many years, the Pendleton County Fiscal Court has used the blanket easement policy for permitting encroachments to county right-of-way, and

Whereas, the Fiscal Court has used the county administrative code to outline the guidelines for encroaching on a county road, and

Whereas, the continuity and information of such policies and guidelines are lacking and difficult for the public to find and disseminate.

Now therefore, be it ordained by the Pendleton County Fiscal Court that the following regulation, guidelines and penalties for dealing with a County Right-of-Way Encroachment and Construction permit policy be adopted as follows:

**Section 1. PERMIT REQUIRED.**

Any firm, individual or governmental agency, municipal or public utility company (hereinafter referred to as "permittee", which desires access to a road in the county road maintenance system or desires to perform any type of work upon the right-of-way of the road, must obtain an encroachment permit from the Planning Department Director with inspection performed by the County Road Supervisor, or their designee. Contractors performing the work must have in his or her possession at all times a copy of the permit (Appendix A), approval form (Appendix B), and detailed drawings of work to be done. Even in the event of an emergency, repairs may be performed but an encroachment permit must be completed in no less than 3 working days. Permit application shall include reason for emergency and that repairs have been completed or an explanation the project is ongoing. Final cleanup explanation shall be included in application.

**Section 2. APPLICATION AND FEE.**

Such encroachment permit shall be granted pursuant to an application form (Appendix A), approval form (Appendix B), encroachment construction standards (Appendix C) and culvert information and fees as adopted in conjunction with this ordinance. All aforementioned Appendix may be amended from time to time through a resolution by the Pendleton County Fiscal Court as they see a need arise. All fees shall be laid out in Appendix A and D.

**Section 3. CONFORMANCE WITH AGENCIES HAVING JURISDICTION; APPROVAL REQUIRED.**

No permit shall constitute a license to perform any work that is inconsistent with, or that does not meet the requirements of local, state, federal, and/or any other agency having jurisdiction over the permitted work location. It is the responsibility of the applicant to obtain approval from all agencies having jurisdiction before beginning work. Anyone encroaching on county right-of-way shall have all necessary insurance to protect the county and workers employed by the permittee. The permittee is responsible for all work and workers performing work on the county right-of-way.

**Section 4. TRANSFERRAL OF PERMITTED RIGHT; PROPERTY OWNERS FRONTAGE RIGHTS.**

No permitted right shall be transferred to another except by written consent of the Planning Department Director and the County Road Supervisor or their designee, and the use of the permit applied for may not be changed from one type of business to another without the written consent of the Planning Department Director and the County Road Supervisor or their designee. No right or privilege belonging to any abutting property owners, shall be affected, interfered with or abridged, because of the requirements of this subchapter or by any permit issued hereunder. The Planning Department Director and the County Road Supervisor or their designee, are not responsible for any damage claim which may arise between the applicant and any other property owner concerning the property or its occupancy or use. In all cases which involve joint driveways or other infringement upon abutting county properties, written consent from all affected property owners shall be obtained by the permittee.

**Section 5. PERFORMANCE BOND**

The Planning Department Director may, as a condition precedent to granting a permit under this ordinance, require said permittee to post a performance bond or equivalent in an amount specified by the County Judge/Executive, Road Supervisor and applicable Magistrate sufficient to defray the cost of performing the repair and restoration work that will arise out of the work to be done pursuant to that permit.

**Section 6. REPAIR AND RESTORATION.**

Every cut, excavation, or alteration made pursuant to this ordinance shall be fully repaired and restored by the permittee or the person or entity on whose behalf the permittee is acting, according to generally accepted engineering standards. Such repair or restoration shall be inspected by the County Road Supervisor or their agent. The permittee shall notify the County Road Supervisor or their agent of the progress of such repair or restoration and shall comply with the reasonable directions of the County Road Supervisor or their agent concerning the time and manner of such inspection. The County Road Supervisor may promulgate regulations, subject to the approval of the Fiscal Court, setting forth the standards and requirements for acceptable repair and restoration. A copy of such regulations is set forth in Appendix C of this ordinance. Appendix C may be amended from time to time through an approved resolution by the fiscal court.

**Section 7. APPLICATION PROCEDURE; DENIAL OF PERMIT.**

(A) An application and permit form as provided by the Planning Department Director will be used to process applications and approve permits for excavating, unless work is incidental to an entrance application. The Planning Department Director and the County Road Supervisor or their designee, shall decide whether the activity is incidental to an entrance. All applications for a permit on the right-of-way of a county road constructed must be submitted to the Planning Department Director and the County Road Supervisor, or their designee, for concurrence and approval.

(B) The permit may not be issued if:

- (1) The filling or excavating will adversely affect natural drainage.
- (2) The filling will expose unsightly views.
- (3) The filling will create erosion or stability problems.
- (4) The filling or excavation will require greater maintenance efforts.
- (5) The landscaping will require greater maintenance efforts.
- (6) The excavating, filling or landscaping will interfere with or otherwise create problems for other permitted activities on the right-of-way such as utility installations.
- (7) Any encroachment permit for a driveway shall meet "line of sight" standards.

**Section 8. REQUIREMENTS APPLICABLE TO EXCAVATING, FILLING AND LANDSCAPING PERMITS**

(A) There are several requirements which apply only to excavating, filling and landscaping permits.

(B) One or more of the following items must result before a permit may be issued:

- (1) Excavating will improve sight distance.
- (2) Excavating will enlarge the clear zone.
- (3) Excavating will provide a more pleasing view for other road users.
- (4) Excavating will provide for easier mowing.

- (5) Excavating will improve slope stability problems.
- (6) Filling will allow the elimination of guardrail and enlarge the clear zone.
- (7) Filling will improve stability problems.
- (8) Filling will provide for easier mowing.
- (9) Filling will provide for more pleasing view to road users.
- (10) Landscaping will improve drainage conditions.
- (11) Landscaping will provide a more pleasing view to the road users.

**Section 9. DISPOSAL OF EXCAVATION MATERIAL.**

Any material removed from county right-of-way shall be disposed of by the applicant as directed by the County Road Supervisor, or their designee. If the material is needed on the county maintained highway within a reasonable hauling distance, it shall be used to improve the county maintained highway. If the material is not needed by the County Road Supervisor or his or her designee, the County Road Supervisor may allow the applicant to dispose of it on other property that without creating monetary gain for the applicant.

**Section 10. SPECIALTY SAFETY REQUIREMENTS.**

Specific care shall be taken by the permittee to provide adequate signage and safety precautions in accordance with *Manual of Uniform Traffic Control Devices*, current issue.

*In accordance with KRS 67.077(4), a copy of the Manual of Uniform Traffic Control Devices is available for public inspection during regular business hours at the office of the Planning Department Director.*

**Section 11. MAINTENANCE OF UTILITIES ON BRIDGES.**

The applicant shall maintain the utility in good condition at their own expense and shall paint or repaint exposed metal parts of all lines where paint is used for the purpose of protection. This function should be performed when conditions dictate or at the direction of the County Road Supervisor, or their designee.

**Section 12. MAINTENANCE OF ENTRANCES.**

(A) *Newly constructed private and commercial entrances.* Future maintenance of the entrances shall not be the responsibility of the County Road Supervisor except that the County Road Supervisor will maintain the entrances from the edge of the pavement of the roadway to the normal width of the roadway shoulder only. Maintenance of the remainder of the entrance on the county's right-of-way will be provided by the property owner. If the County Road Supervisor, or his or her designee, requires the replacement of a drainage structure to correct a drainage problem along the roadway, the cost of the replacement may be borne by the County Road Department provided the entrance was originally constructed and maintained to county standards.

(B) Old or existing entrances before October 2001 as stated in the County Administrative Code, Section 6.8 (G).

(1) In specific individual cases where in the judgment of the County Road Supervisor, or their designee, a residential or farm entrance is causing damage to the roadway or danger to the public, the County Road Supervisor, or their designee, may authorize maintenance work including materials to correct the problem.

(2) When a drainage structure has been approved by the Planning Department Director and the County Road Supervisor or their designee and it becomes inadequate to function properly, or when it has been damaged by the Road Department it may be replaced at the expense of the Road Department.

(C) Entrances in violation of rules and regulations.

(1) Entrances constructed in violation of this policy may be immediately removed where drainage is affected.

(D) *Entrances existing prior to road maintenance.* Private and commercial entrances which were constructed prior to the Fiscal Court accepting a road into the county maintained system for another agent or agency shall be considered as properly permitted entrances for all purposes.

(E) Public school entrances, exits and pull-offs.

(1) The County Road Department will maintain, at its expenses, that portion of public school entrances and exits (including all drainage structures) which are located on the county's right-of-way.

(2) Those areas located on the county's right-of-way which have developed, and will develop in the future as pull-offs, and deceleration and acceleration lanes by school buses may also be maintained at the expense of the County Road Department.

(3) All bus turnarounds and pull offs may only be maintained by the County Road Department with proper documentation approved by the County Road Supervisor, the property owner and Director of School Transportation.

(F) *Industrial entrances.* When improvements are necessary for entrances to industrial facilities, the cost for them may in some instances be borne by the Fiscal Court policy on industrial access roads. For these reasons, the County Road Supervisor, or their designee, should contact the Fiscal Court to determine whether the County Road Supervisor, or the permittee, shall bear the resulting costs, whether additional improvements are necessary.

### **Section 13. DRAINAGE REQUIREMENTS.**

(A) Any entrance, whether in a rural or urban area, shall not obstruct or restrict the normal water courses involved, unless suitable provisions are made therefore. The County Road Supervisor shall be satisfied that the type, size and installation of the drainage features proposed in the application are adequate for present and foreseeable future requirements and have a reasonable life span.

(B) Requirements for drainage shall be as follows:

(1) Necessary drainage structures for an entrance shall not be tied onto an existing roadway drainage structure unless the necessary junction boxes, manholes, and catch basins are installed by permittee in accordance with county specifications.

(2) The size, length and type of the entrance pipe shall be as required by the County Road Supervisor, but in no case shall be less than 15 inches in diameter, and not less than 24 feet in length. All cost associated with the purchase and installation of a culvert are listed in a Appendix D adopted by the Pendleton County Fiscal Court in conjunction with this ordinance. Such cost may be adjusted by the Pendleton County Fiscal Court from time to time through an amended resolution.

(3) All entrance pipes, whether of corrugated metal, black plastic (H 20 Rating) or bituminous coated corrugated metal shall meet appropriate department specifications and requirements, hereto attached as appendixes. Pipes shall be of sufficient length to prevent end damage. Sloped box inlet or outlet may be required by the County Road Supervisor.

(4) Valley gutters constructed of concrete or bituminous material, which meet department standards, may be used in lieu of entrance pipe where the pipe cannot be placed.

(5) (a) Where long lengths of pipe are used, catch basins or clean-out boxes shall be installed at approximate intervals of not less than 100 feet based upon pipe diameter of 15 inches.

(b) Special consideration may be given to placement of clean-out boxes at longer intervals for pipe with larger diameters. Boxes shall also be constructed at all angles in pipe alignment.

(6) When necessary, gratings and catch basins must be employed to intercept and prevent water flowing from the driveway over the sidewalks or roadway.

(7) Utilities are not to be placed in or through existing drainage conduits.

(8) When a fill is to be placed against an existing roadway, the fill shall be constructed to intersect the outside shoulder edge and slope away from the road on a 6:1 slope to the ditch flow line or a depth of three feet. Furthermore, special drainage features as required by the County Road Supervisor, shall be required of the applicant to adequately drain the road bed and shoulders. This refers to french drains or toe drains in the existing fill.

(9) Occasionally, underpavement drainage is provided by sand, crushed stone or other types of drains from the pavement through the shoulder of the road. Requests to join the pavement at these existing drainage points must be accompanied by plans showing the methods proposed to extend these drains so that their original purpose will be continued. This provision is applicable to commercial and private entrances.

### **Section 14. PERMITTEE'S RESPONSIBILITY FOR INADEQUATE DOWNSTREAM ROADWAY DRAINAGE FACILITIES.**

(A) In the event that any permittee's development is to create sufficient additional surface drainage run-off, so that the existing downstream roadway drainage facilities such as cross-drain pipes or culverts, storm drain systems, entrance pipes, open ditches, paved ditches, special channels, or any other drainage facility within county maintained right-of-way becomes inadequate to accommodate the increased flow, it is then the sole responsibility to the permittee to:

(1) Modify or replace the downstream roadway drainage facility or facilities, in order that the increased flow is adequately accommodated to the satisfaction of the Road Supervisor; or

(2) Provide an on-site retention basin of appropriate capacity and discharge design to enable the existing downstream roadway drainage facilities to continue to function adequately to the satisfaction of the Road Supervisor.

(B) The permittee is required to gather whatever data and submit whatever plans and information as the Planning Department Director and the County Road Supervisor or their designee deems necessary in order to enable him or her to properly evaluate the proposals and ascertain that roadway standards will be met and satisfactory results obtained.

(C) Any alterations and measures determined to be necessary are to be a part of the permittee's access permit, and no permits are to be issued prior to final agreement on all aspect of this work.

(D) It is further specified that the permittee must assume all responsibility for any law suits or damage claims resulting from alterations made in the existing roadway drainage system

**Section 15. ENTRANCES AND RELATED ROADWAY MODIFICATIONS.**

(A) *Private entrances.* In order to secure original construction to meet the standards of the road department and to assure that proper drainage in the ditch will not be impaired, the road department is authorized to construct at its expense, residential or farm entrances, provided the required drainage pipes or structures are furnished at the expense of the property owner. To secure the required finished grade, the road department is authorized to provide initial surfacing of entrances on the county's right-of-way with stone or gravel except as required by the subdivision regulations, latest edition.

(B) *Commercial entrances.* These shall be constructed at the cost of the applicant, pursuant to plans approved by the County Road Supervisor. The cost of improvements necessary, whether required at the time of approval of the permit or after the facility is in operation, will be borne by the permittee up to three years from the date of completion on the permit.

(C) *Industrial entrances.* The cost for industrial entrances must be borne by the applicant.

**Section 16. RESPONSIBILITY FOR UTILITY AFTER ENCROACHMENT**

Any utility placed on county right-of-way, after the adoption of this ordinance, shall be the sole responsibility of the installer, utility company and/or the encroacher to move at their cost should the county fiscal court determine that such utility is deemed to be in a location that deters right-of-way improvement, roadway expansion and/or other types of right-of-way construction, now or in the future. The permittee, its successors and assigns, at all times from the date permitted work is commenced until such time as all permitted facilities or other encroachments are removed from the right-of-way and the right-of-way restored, shall defend, protect, indemnify and save harmless the Pendleton County Fiscal Court from any and all liability claims and demands arising out of the work, encroachment, maintenance, or other undertaking by the permittee, its successors and assigns, related or undertaken pursuant to the granted permit, due to any claimed act or omission by the permittee, its servants, agents, employees, or contractors. This provision shall not inure to the benefit of any third party nor operate to enlarge any liability of the Fiscal Court beyond that existing at common law or otherwise if this right to indemnity did not exist.

**Section 17. ADMINISTRATION AND ENFORCEMENT.**

This Right-of-Way Encroachment Policy shall be administered and enforced by the Fiscal Court and/or Planning Department Director and the County Road Supervisor.

**Section 18. VIOLATIONS.**

Any person or entity violating this ordinance shall be punished as provided in Section 19 of this ordinance. Each road, sidewalk, waterline, or sewer line cut, excavated, or altered shall be deemed a separate offense. Further, the County Judge/Executive may, if he deems it necessary, to protect the public ways and public utilities of the county, refuse to grant additional permits under this ordinance to anyone twice convicted of violating it.

**Section 19. PENALTY.**

Any firm, corporation, individual or governmental agency violating the provisions of this ordinance shall be deemed guilty of a misdemeanor and fined not less than \$50 nor more than \$500.

**Section 20. SEVERABILITY**

The provisions of this ordinance are severable. If any sentence, clause or section or part of this ordinance or the application thereof to any particular case is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or repeal any of the remaining provisions, sentences, clauses or sections or part of this ordinance, it being the legislative intent of this body to ordain and enact such provision, section, paragraph, sentence, and part hereof separately and independently of such other provision.

This ordinance shall become effective upon passage and publication.

GIVEN FIRST READING AND ORDERED PUBLISHED BY THE PENDLETON COUNTY FISCAL COURT ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_ 2013.

APPROVED BY THE PENDLETON COUNTY FISCAL COURT AND ORDERED RECORDED ON THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2013.

ATTEST:

\_\_\_\_\_  
Henry W. Bertram  
Pendleton County Judge/Executive

\_\_\_\_\_  
Vicky King  
Pendleton County Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Passage: \_\_\_\_\_

Publication: \_\_\_\_\_

## APPENDIX C: ENCROACHMENT CONSTRUCTION STANDARDS

### Section

### First Reading

1. Application and permits
2. Deposit or security for payment
3. Interference with vehicular traffic
4. Culverting, trenching, backfilling, tunneling
5. Restoration of macadam roads, class 1
6. Base for asphalt roads, class 2
7. Asphalt, class 3
8. Concrete pavement, class 4
9. Cement walks, class 5
10. Sod areas, class 6
11. Responsibility for settlement in restored areas
12. Responsibility for dust, dirt, and appearance
13. Responsibility for Inspections
14. New roads
15. Fees(as outline in Appendix A, D
16. Application Form Appendix A
17. Encroachment Approval Letter Appendix B
18. Encroachment Construction Standards (Kentucky Department of Transportation's Permits Manual) Appendix C
19. Culvert Information and Fees Appendix D
20. Sample Plan/Drawings for Culvert Installations Only

The following rules and regulations have been prepared by the County Fiscal Court for the County of Pendleton, Kentucky, in accordance with County Ordinance No. XXXXXX. In case of any dispute as to the interpretation of any or all of these rules and regulations, the decision of the County Fiscal Court shall be final. In performing work under these specifications the permittee is fully responsible that his operations conform to all applicable County, State, and Federal (OSHA) statutes, rules, and regulations. Wherever these rules and regulations refer to "Inspector" it shall be construed as the County Road Supervisor or his agent.

### § 1. APPLICATION AND PERMITS.

(A) Road opening/encroachment permits shall be issued by the Planning Department Director with approval and review by the County Road Supervisor in pursuance of a written application (Appendix A) filed in the office of the Planning Department Director. Application forms shall be provided by the Planning Department Director.

(B) The application shall give the location, dimensions and plans of the proposed opening/encroachment, the purpose for which the opening/encroachment is to be made, the kind of pavement or surface to be opened/encroached, and the date the opening/encroachment will be made. The period of time allowed for completing an opening/encroachment will be governed by the size and nature of the opening/encroachment.

(C) If the work has been started but not completed within the time allowed, the permit may be canceled. If canceled, cancellation charge plus all accrued restoration charges shall be paid by the permittee. Before the work can proceed, a new permit must be secured under the same procedure as required in starting a new job.

(D) All applications for mains, conduits, manholes, and other major sub-surface structures shall be accompanied by a plan and typical cross section showing, as nearly as possible from records available, the location of the existing underground structures and the location of the proposed structure. Two prints of plans shall be submitted. The issuance of a permit will be based on the approved plans. No work which deviates from an approved plan shall be performed unless and until an approval of the change of plan has been secured from the County Road Supervisor. Culvert plans, which, under normal conditions, will supply adequate information on which to base approval, will be found in § 20 along with Appendix D. Shop drawings of anticipated work are required for more elaborate construction. Wherever possible, the county will require boring or jacking of hard pavements. Permission to cut hard pavements will be granted only in cases of real *necessity*. For emergency purposes the agency or party making an emergency opening shall call the County Dispatch Department, and inform them of all pertinent particulars such as name of party responsible for cut, where the cut will be, and the rest of the essential information requested above. When they apply for the regular permit after the emergency operation is completed, a CONFIRMATORY shall be written in large letter on the application so in effectiveness the County will know the job has been completed.

### § 2. DEPOSIT OR SECURITY FOR PAYMENT (BOND, CASH OR CHECK).

(A) Restoration of pavement or payment of the cost thereof must be assured in one of the following ways:

(1) The applicant has made a cash deposit, check or bond equal to the estimated charge for restoration at current rates and such check or cash shall be deposited in the county road fund

checking account.

(2) The applicant has opened a running account by making an initial deposit suitable to the County Judge/Executive, to be replenished by the applicant voluntarily or upon request by the County Judge/Executive. No permit shall be issued under this provision unless there is an unencumbered amount in the applicant's account sufficient to cover the estimated restoration charge on permit applied for.

(3) The applicant may be the county department whose functions require the installation and/or maintenance of underground structures.

(4) The applicant is a corporation whose franchise empowers it to make its own paving restoration, but which permits will be issued only when the restoration work keeps fully apace with the openings/encroachments being made. Such corporations shall pay promptly all bills for inspection at current rates.

(B) If at any time during the course of the work it appears that the cash deposit or bond is inadequate to cover the cost of restoration, an additional sum shall be deposited by the permittee in an amount equal to the difference between the deposit and the revised estimate of charge.

### § 3. INTERFERENCE WITH VEHICULAR TRAFFIC.

- (A) The permittee shall carry on the work authorized by the permit in such manner as to cause a minimum of interference with traffic. He shall provide adequate warning, signs and devices to warn and guide traffic, and shall place the signs and warning devices in a position of maximum effectiveness.
- (B) If the Road Supervisor deems it necessary to have flagmen because of the hazardous conditions created by the opening/encroachment, the permittee shall furnish these flagmen at his own expense.
- (C) In case of an emergency occurring in any thoroughfare, the permittee must notify the County Dispatch immediately and must be available for a returned phone call. In all emergency cases, the permittee shall have the necessary equipment in place in order to reopen a road within 15 minutes to emergency vehicles.
- (D) In accordance with KRS 67.077(4), a copy of the Manual of Uniform Traffic Control Devices is available for public inspection during regular business hours at the county Clerk's Office and the office of the Planning Department Director.

### § 4. CULVERTING, TRENCHING, BACKFILLING, TUNNELING.

Anyone or any contractor anticipating in carrying out or performing construction on county right-of-way must contact "Call Before You Dig" (BUD) (811). KENTUCKY STATE LAW

All OSHA regulations and standards shall be met when installing culverts, trenching, backfilling and/or tunneling.

#### (A) *Culverting*

1. Any person wishing to abut a private drive to a county road must first contact the Pendleton County Planning Administrator and complete an encroachment application (Appendix A).
2. Pendleton County Planning Administrator, in conjunction with the Pendleton County Road Department Supervisor must review the entrances of a private drive for line of sites (six second rule applies); need of culvert and need for ditching and meet the requirements laid out in the approval form (Appendix B).
3. After review of the drive, the Planning Administrator and the County Road Department Supervisor will set standards needed to locate and qualify such drive as described in Appendix B.
4. In order for a private drive to receive approval all specifications as established by the Road Supervisor must be met.
5. The process for applying for a private drive connection to a county road is as follows:
  - a. Contact the Pendleton County Planning Administrator to complete an application for encroachment.
  - b. Mark proposed driveway location for inspection of sight distance and drainage and contact the Pendleton County Planning Administrator to schedule an inspection.
  - c. If a culvert is needed as determined by the County Planning Administrator or

the County Road Department Supervisor, it may either be installed by the County Road Department at the expense of the property owner or contractor, or, installed by the property owner or private contractor, at the expense of the property owner, and under supervision of the Pendleton County Road Department Supervisor.

d. The Pendleton County Road Department must receive payment prior to any culvert/gravel installation, if the County Road Department is performing the work to be done.

e. If a culvert is placed by a private party, the property owner or contractor shall provide financial security to the county in the form of a check, cash or bond for the amount of the culvert installation as determined by the Road Supervisor. The bond will be held until the Pendleton County Road Department has inspected and approved the culvert/entrance and at such time the bond will be returned to property owner or contractor. Should a check or cash be used, the check/cash will be deposited by the fiscal court and after the Pendleton County Road Department has inspected and approved the culvert/entrance, a check in the amount deposited will issued to the property owner or contractor. The property owner/contractor has three (3) inspections by the inspector to have the culvert installation approved, if conditions are not met within the aforementioned timeframe, the Road Department shall use the bond or check/cash to install the culvert for the property owner.

f. All costs are set by the Fiscal Court/County Road Supervisor and are subject to change from time to time through action taken by the Fiscal Court.

6. If at any time the Planning Administrator/Road Supervisor determines that a culvert of any type is needed at an intersection of a private drive and a county road established after October 2001, as defined in the County Administrative Code, and the owner fails to remit total cost of installation to the county, the county may take the following action:

- a. Ninety (90) days after the installation of the aforementioned culvert and after notifying the owner by certified mail of his obligation to pay for the installation of said culvert, the County Attorney may through the powers of this ordinance, place a statement of lien on the premises where the culvert was installed equal to the cost of installation.
- b. The County Attorney may file with the County Clerk the aforementioned statement of lien to constitute an encumbrance on the title to the land. This statement shall contain a legal description of the premises, the expenses and costs incurred, the date the culvert was installed, and a notice that the County claims a lien for this amount. Notice of the lien claim shall also be mailed by certified mail to the Owner or Owners of the property concerning which the culvert was installed. The lien shall accrue interest at a rate which will be calculated by adding one (1%) percent to the interest rate the county receives on its checking accounts, adjusted on the annual anniversary of the filing of the lien. It may be enforced at any time thereafter as in the nature of a mortgage.

7. Anyone installing a culvert that abuts a county road after the adoption of the Administrative Code Ordinance in October 2001, shall be totally responsible for the cost of the culvert and the installation of same. Such culvert shall be the responsibility of the property owner to maintain and where necessary replace, when it does not carry out its intended purpose.

*(B) Trenching/Open Cutting.*

(1) Whenever culverts, sewers, manholes, valve chambers, catch basin connections, water mains, gas pipe or electric conduits, or house connections thereto, or any type of subsurface facilities are exposed in excavating, the permittee shall, at his own expense, protect them from damage.

(2) The permittee shall use all necessary precautions to protect persons and/or property from injury and/or damage. Barricades, sufficient warning lights and/or signage shall be placed along the opening. Flagmen shall be provided by the permittee, if considered necessary by the Road Supervisor.

(3) The length, width, and location of the trench, also the manner in which the work is done, shall be under the control of the Road Supervisor. Every precaution shall be taken to safeguard the work, and to inconvenience the public as little as possible.

(4) The permittee shall carefully remove the paving and base course materials and store them in piles separated from the excavated earth. Excavated material shall be placed so as not to obstruct gutters or drains and in such manner as will cause minimum inconvenience to the public. If necessary, temporary covers for gutters shall be installed to insure adequate drainage. In special cases, it may be necessary to haul part or all of the excavated material from the street/road.

(5) Openings shall be properly cribbed and braced where necessary, to prevent caving, slipping, or cracking of sides. Sheeting and bracing used to support the sides of the opening shall be carefully removed as the backfilling of the trench progresses, but if considered by the Inspector necessary for the protection of the banks, the sheeting and bracing shall be cut off two feet below the surface of the subgrade and left in place. If pavement along the sides of the openings is, or becomes undermined and unsupported, the permittee shall, at his own cost and expense, break down and remove such undermined pavement and the foundation thereof, and shall also remove all loose earth and replace with earth properly compacted in the manner provided under backfilling in division (C) below.

*(C) Backfilling.*

- (1) The Inspector shall select alternate methods "a", "b" or "c" when approving backfilling.
- (2) The inspector shall determine the depth of any utility to be placed on the county right-of-way. All utilities placed on county right-of-way must be able to be located with an applicable location device.
- (3) After the pipe or conduit has been placed, approved backfill material, free from rock, shall be placed in four-inch layers thoroughly tamped by mechanical means to a plane at least six inches above the top of the structure. Backfill above the six-inch plane on the structure shall be deposited uniformly and brought up gradually in layers not exceeding six-inches thick.
  - (a) *Alternate backfill method "a"*. The backfill above six inches above the top of the structure shall consist of a well graded bank run gravel or sand and containing not over 20% silt. The bank run gravel shall be brought to a plane parallel to and uniform 24 inches below the finished pavement and thoroughly compacted by mechanical means.
  - (b) *Alternate backfill method "b"*. The backfill above six inches above the top of the structure shall consist of the original excavated earth backfill in horizontal layers not exceeding six inches in depth before compaction. Each layer shall be thoroughly compacted by approved power tamping equipment and methods. In single isolated cuts hand tamping may be substituted for power tamping but backfill material shall be placed in horizontal layers not exceeding four inches in depth before compaction.
  - (c) *Alternate backfill method "c"*. The backfill shall be "flowable fill" from utility outer surface up to within 2 inches of the surface of the roadway and finished with a product as determined by the inspector (i.e.) coldpatch, dense grade, finish stone, blacktop, concrete, etc.
  - (d) *Alternate backfill method "d"*. Backfilling of an encroachment parallel to the county right-of-way shall be filled with original excavated soil and compacted through mechanical means.

*(F) Tunneling.*

(1) Tunneling is often necessary where pipe or conduit passes under curb, or other underground facilities. The permittee shall not do any tunneling except by permission of the Inspector. Where tunneling has been resorted to, the permittee shall bed the pipe or conduit as specified in Backfilling in division (C) above. The remainder of the space from top of this fill to the roof of the tunnel shall be completely filled "flowable fill". The complete backfilling of the tunnel shall be performed to pass the approval of the Inspector.

*(G) Boring.*

Boring on county right-of-ways shall meet the standards as defined in the Kentucky Department of Transportation's Permit Manual referenced in Section 18 hereto attached or where potable water lines are installed, must be incased with steel unless preapproved by the County Road Supervisor. No boring shall leave a void in the earthen material of more than 10%. Voids beyond 10% must be filled with "flowable fill".

In the installation of small service pipes, it is suggested that the pipe be jacked through or that a hole of sufficient size be bored. In such cases, inspection may be required by the Inspector.

**§ 5. RESTORATION OF MACADAM ROADS, CLASS 1.**

(A) Restoration of openings in first class macadam roadways, whether water bound, oiled or bituminous, and whether composed of gravel or broken stone, shall be made as specified by the Inspector. Usually this method will be: "flowable fill" from utility outer surface up to within 2 inches of the surface of the roadway and be finished with a product as determined by the inspector (i.e.) coldpatch, dense grade, finish stone, blacktop, concrete, etc.

**§ 6. BASE FOR ASPHALT ROADS; CLASS 2.**

See: Section 5 (A)

### § 7. ASPHALT, CLASS 3.

In replacement of the various types of asphaltic street/road pavements, the restoration shall be made with an asphaltic mixture which shall be equal to, Class I Bituminous Concrete, Type A. Machine paved or the use of a hand vibration machine at a depth of 2-1/4 inches thick on an approved base.

### § 8. CONCRETE PAVEMENT, CLASS 4.

(A) Extreme care shall be taken in opening concrete pavements to prevent damage to the adjoining pavement. Unless specific approval is obtained from the Inspector, pavement shall be opened with the use of paving breakers or by pneumatic drilling outlining the cut, followed by the use of paving breakers.

(B) The thickness of new concrete pavement shall be two inches greater than the original pavement where the opening was made, but in any case the thickness shall be not less than eight inches. The edge of the pavement under the old concrete pavement shall be undermined in a manner that will support existing concrete. The opening shall be squared by straight lines, enclosing the opening placed not less than two inches nor more than 12 inches at any point from the original edges. This squaring shall be done by sawing, use of pneumatic chisels, or manually. Squaring shall not be vertical, but the edges shall be flared in toward the center of the opening, while the bottom of the existing concrete pavement shall be straightened out into the new pavement and the deficiency supplied by a strip of new 42 lb. 1004 mesh lapping back on the old reinforcement. The concrete shall be 4000 psi mix air entrained concrete.

(C) Prior to the placing of any concrete the sides of the existing pavement shall be thoroughly washed with clean water. The subgrade shall be dampened. Longitudinal openings exceeding 20 feet in length shall be restored with concrete having a slump of five inches or less.

(D) This concrete shall be vibrated with an internal type vibrator, giving particular attention to the pavement edges. Restoration of small longitudinal openings in concrete pavements shall be made with concrete having the maximum slump of three inch. This concrete shall be thoroughly tamped. Finish shall match the surrounding pavement.

(E) The area shall not be totally blocked against traffic and suitable trench covering shall be on site should an emergency occur. Such covering shall be placed for the period of time the Inspector deems necessary to prevent damage to the restored pavement. Sufficient warning lights and or signage may be displayed to prevent accidents to pedestrians and/or traffic. If, in the opinion of the Inspector, it is inadvisable to block the street/road area against traffic for the time required to use an approved brand of quick setting cement, or a lower water cement ration, or an approved accelerator. Similar steps may be required by the Inspector if the base is poured when the temperature is below 40° F.

### § 9. CEMENT WALKS, CLASS 5.

(A) In the restoration of cement walks, in addition to the question of serviceability and durability of restoration, the matter of appearance will be considered in determining the area to be restored, regardless of the size of the opening. The restoration of complete blocks will be required, if in the opinion of the Inspector, circumstances justify such restoration.

(B) When restoring, cement walks shall be nearly squared cut by a series of straight lines at least four inches back from the lines of the opening. The new work shall be joined up to the old cement work in a neat and workmanlike manner. Cement walks will be one course except when two courses are necessary to match adjoining area. Expansion joints shall be restored where required regardless of whether they existed in the original pavement. (Usually 30" apart.) During all walkway construction, an alternative walkway shall be provided.

### § 10. SOD AREAS, CLASS 6.

(A) When an opening has been made in sodded areas, not only the actual area disturbed shall be restored, but any adjacent sod area which may have been damaged or destroyed in connection with the permittee's work shall also be renewed. If the existing sod can be removed without damage, it may be relaid, but all damaged sod shall be replaced with new sod.

(B) Restoration of sod by the permittee will not be considered complete until all restored sod has knitted with subgrade, and all maintenance necessary (such as watering, etc.) shall be the responsibility of the permittee and shall be considered a part of the restoration.

### § 11. RESPONSIBILITY FOR SETTLEMENT IN RESTORED AREAS.

(A) The permittee in accepting and acting under a street/road opening permit thereby agrees to assume full responsibility for injury and/or damage to persons and/or property incurred because of any settlement of a restored area, and further agrees to pay all costs involved in reconditioning such areas.

(B) If any settlement in a restored area occurs within a period of one year from date of completion of the permanent restoration, it shall be considered as conclusive evidence of defective backfilling. Any expense incurred by the Fiscal Court in correcting such settlement shall be paid by the permittee.

### § 12. RESPONSIBILITY FOR DUST, DIRT, MUD AND APPEARANCE.

The permittee shall do everything possible to keep down dust, dirt, mud and the appearance of the area surrounding the street/road opening in good order. After the close of each working day, the permittee shall see that the surrounding area around the

opening is swept up, and as clean as possible. At no time will it be permissible to leave piles of excavated dirt in the street or sidewalk. If necessary, the area will be washed with water. The permittee shall do whatever the Inspector deems necessary to clean up the area.

### **§ 13. RESPONSIBILITY FOR INSPECTION**

The County Road Supervisor shall be responsible for the inspections of all encroachments on county right-of-ways unless he or she feels such encroachment requires a more knowledgeable and experienced inspection due to safety concerns or for other such reasons. Should the road supervisor determine that a more knowledgeable inspection be performed, it shall be the responsibility of the permittee to contract and fully pay for a third party inspector for such encroachment. Any third party inspector shall meet the approval of the County Road Supervisor and Fiscal Court.

If inspection services are needed, selection of such will be based on qualifications for a consultant that is either licensed and pre-qualified to do work for the CABINET or a licensed Professional Engineer registered in the Commonwealth of Kentucky that demonstrates sufficient experience and knowledge in the type of work and shall also receive the approval of the CABINET's District 6 Chief District Engineer in Covington. Such inspector shall provide a written daily report to the county road supervisor.

### **§ 14. NEW ROADS**

All new roads must meet the Fiscal Court guidelines as laid out in the Pendleton County Sub-Division Regulations unless the fiscal court determines that alternative development requirements for a new road are in the best interest of county finances.

### **§ 15. FEES**

All encroachment fees shall be stated within Appendix A or Appendix D hereto attached and may be amended from time to time by the Pendleton County Fiscal Court through an approved resolution. Non-profit, governmental entities shall be excluded from all fees associated with an encroachment on county right-of-way but must complete an application as provided in this ordinance and appendixes.

§ 16. APPENDIX "A" APPLICATION FORM

PENDLETON COUNTY

Brian Thompson  
 Planning & Zoning Director  
 859-654-1108  
 pendzoning@gmail.com

RIGHT-OF-WAY ENCROACHMENT APPLICATION  
 233 MAIN STREET  
 FALMOUTH, KENTUCKY 4010

Tim Antrobus  
 Road Supervisor  
 859-654-4371  
 1pcord1@zoomtown.com

APPENDIX A

(01-20-2014)

Date of Application \_\_\_\_\_ PERMIT NUMBER \_\_\_\_\_

Property Owner \_\_\_\_\_

Property Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Address of Encroachment \_\_\_\_\_

I.P.S. Location \_\_\_\_\_ Type of Encroachment Road  Other

Type of Encroachment \_\_\_\_\_ Class of road, Circle one 1 2 3 4 \_\_\_\_\_ Circle one Class 5 or Class 6

As described in Appendix C

Load, Sidewalk, Sod \_\_\_\_\_

Contractors Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Pendleton County Tax Administrator Approval signature \_\_\_\_\_

Emergency/Field Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Reason for Encroachment: \_\_\_\_\_

Completion: Bond  Check  Cash

Load Bonds (cash or check) are required for every agency/owner Right of Way Encroachment Permit

- Plans and pictures need to be submitted with Application to the Planning Director, 233 Main Street, Falmouth, Kentucky 41040
- Fees listed below or in Appendix D will need to be paid before permit will be granted.
- It is the responsibility of the applicant to be acquainted with the rules as relating to this encroachment. Explained in Appendix C
- This permit is given in as far as Pendleton County has the authority to give it. It will be the permittees responsibility to contact and to receive written permission from all other parties involved.

Forwarded to Road Department Date: \_\_\_\_\_ Inspected by: \_\_\_\_\_

- \_\_\_\_ 1. Road cut across a paved county road  
 Pipes 14" or less \$500 Pipes over 14" \$1,000
- \_\_\_\_ 2. Road bores across a paved county road  
 Pipes 14" or less \$500 Pipes over 14" \$1,000
- \_\_\_\_ 3. Road cuts across Macadam Roads \$200
- \_\_\_\_ 4. Right-of way encroachments along the run or the road within the  
 asphalt surface. First 100' \$1,000 + \$2 per each additional foot
- \_\_\_\_ 5. Right-of-way encroachment permits along the run of the road outside  
 of the asphalt but within the County right-of-way. \$400
- \_\_\_\_ 6. Right-of-way access permits including driveways and other similar

Installer: \_\_\_\_\_

Inspector Note: \_\_\_\_\_

encroachments (see Appendix D)

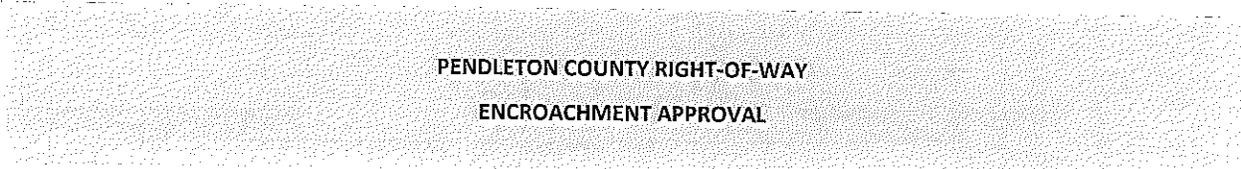
7. An encroachment permit will be needed for private service line.

Fee at no cost

Approximate Encroachment start and finish date: \_\_\_\_\_ Start: \_\_\_\_\_ Finish: \_\_\_\_\_

**§ 17. APPENDIX "B" APPROVAL FORM**

Appendix B



"SAFETY FIRST"

Encroachment Permit Number \_\_\_\_\_ issued \_\_\_\_\_, has been approved by the Pendleton County Road Supervisor.

All work must comply with submitted drawings as stated in your *Right-of-Way Application and Encroachment Inspection Approval Form* and approved by the Pendleton County Road Supervisor.

\_\_\_\_\_  
Tim Antrobus  
Pendleton County Road Supervisor

\_\_\_\_\_  
Date

**§ 18. APPENDIX "C" ENCROUCHMENT CONSTRUCTION STANDARDS**

All encroachments on county roads shall be preformed and constructed per the Kentucky Department of Transportation Permits Manual, Federal DOT Requirements or any other party having jurisdiction, except for road access culvert installations. Such culvert installation shall use diagrams as provided in Appendix D. The permittee shall meet requirement under County Ordinance #XXXXX other than construction standards spelled out in the Kentucky Department of Transportation Permits Manual.

The "Permits Manual" can be found on the following website:

<http://transportation.ky.gov/Permits/Documents/2013-PermitsManual.pdf>

**§ 19. APPENDIX "D" CULVERT FEES**

1. Installation of a 24' X 15" culvert will cost the property owner or person requesting the installation the amount of \$500.00 including the culvert, gravel and placement. Each additional foot shall be \$15.00.
2. Installation of a 24' X 18" culvert will cost the property owner or person requesting the installation the amount of \$550.00 including the culvert, gravel and placement. Each additional foot shall be \$17.00.
3. A surface catch culvert 24' X 12" will cost the property owner or the person requesting the installation the amount of \$1200.00

including the culvert, gravel and placement. Each additional foot shall be \$50.00.

4. Bands & Bolts may be required for culverts wider than twenty-four feet (24'). Bands & Bolts shall be \$15.00 per connection.
5. Culvert inspections for private installations shall be as follows:  
First Inspection: \$25.00  
Second Inspection: \$50.00  
Third Inspection: \$50.00

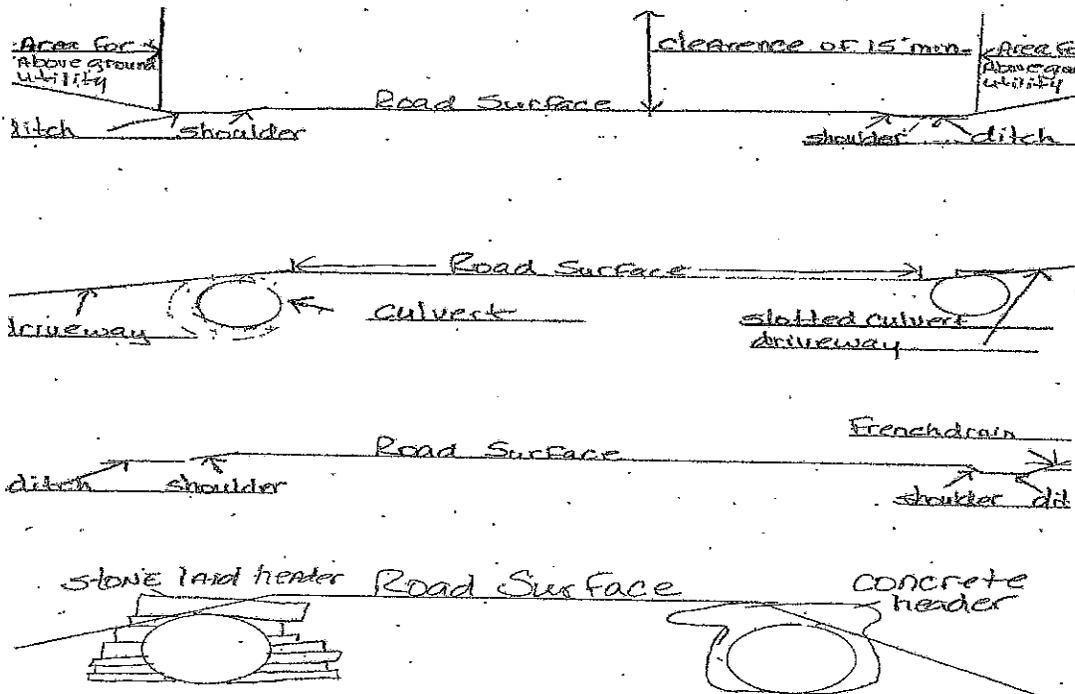
**Culvert Specifications**

**Construction of Driveway Entrance**

- Confirmation number from *Call Before You Dig (B.U.D. Phone: 811)*
- Confirmation Number \_\_\_\_\_ (STATE LAW)
- Materials – Culvert must be 16 gauge metal or plastic (black) with equivalent manufactures specifications.
- Backfill – solid material, dirt, gravel, crushed stone
- Top Materials - gravel, concrete, blacktop, crushed stone
- Bed Excavation – water must drain
- Pipe Installation – be center of ditch and have flow, no standing water
- No dents
- Adequate size – will be determined by Pendleton County Road Supervisor  
12" x 24' minimum
- End treatments – large rock, concrete (no wood)
- Driveway even and level with road
- Ditch and road are in neat condition, grass seed sown
- Water drains into ditch, not onto road. A surface catch culvert may be needed.

**§ 20. SAMPLE PLAN/DRAWINGS OF PARALLEL CULVERTS**

Below are sample Drawings/Plans that can be used when encroaching a parallel culvert for a driveway onto county right-of-way.



**In Re: Second Reading of Starving Horse Ordinance Amendment**

A second reading of Starving Horse Ordinance was held, whereby Squire Fields made a motion approving the amendment, seconded by Squire Veirs, motion carried.

**ORDINANCE**

**OF**

**THE FISCAL COURT OF PENDLETON COUNTY**

**COMMONWEALTH OF KENTUCKY**

**ORDINANCE NO. 841.1A**

**AN ORDINANCE AMENDING COUNTY ORDINANCE NO. 841.1 RELATING TO SPECIFIC TRAINING OF THE PENDLETON COUNTY ANIMAL CONTROL OFFICER SECTION ONE, SUBSECTION (3).**

Be it ordained by the Fiscal Court of County of Pendleton, Commonwealth of Kentucky:

SECTION ONE OF ORDINANCE NO. 841.1 IS AMENDED TO ADD ADDITIONAL LANGUAGE DEALING WITH ANIMAL CONTROL OFFICER TRAINING SPECIFIED IN SUBPARAGRAPH "3", SAID SECTION ONE SHALL READ IN ITS ENTIRETY AS FOLLOWS AND FURTHER RESTATING SECTION THREE:

**SECTION ONE**

***Definitions***

1. Henneke System – A system of body conditioning scoring adopted by the Kentucky Horse Council, whereby a 1-9 scale is used to rate a horse's overall body condition. A horse with a body condition of 1 is **emaciated** and in danger of starving to death while a horse with a body condition of 9 is **extremely obese**. It is widely used by law enforcement agencies as a method for scoring body condition. The Henneke System was developed by Don Henneke, PHD.
2. Licensed Veterinarian – A veterinarian that has graduated from a college or university with a degree in veterinarian medicine and who is licensed in the State of Kentucky by the Kentucky Board of Veterinarian Medicine.
3. Animal Control Officer – A peace officer in Pendleton County recognized by the Kentucky Department of Justice, holding a valid ORI #, who has been trained and certified in both Level I and II Livestock Abuse Investigation Training which is provided through the Kentucky Justice Cabinet or is certified by the National Cruelty Investigation School to at least a Level III position.
4. Harboror – Anyone found to have in their position and/or on their property an equine and/or equines for more than two days and not notifying the animal control officer of the fact that he/she has had the equine and/or equines dropped on their property.

**SECTION 3**

**Enforcement Action**

1. Party and/or parties owning, guarding, caring for and/or harboring an equine and/or equines in Pendleton County, determined by the animal control office and licensed veterinary to be neglected and/or starved, may be charged with a Class A Misdemeanor. Such charges shall carry a fine of not less than One Hundred (\$100.00) Dollars nor more than Five Hundred (\$500.00) Dollars per equine, or be sentenced to no more than Twelve (12) months in jail, or both fine and incarceration.
2. Should it be determined by both the animal control officer and the licensed veterinary, that in order to better protect and nurture neglected and/or starved equine and/or equines they be remove from the property and/or the housing location of the owner, guardian, caretaker and/or harboror of an equine and/or equines, any and all associated cost of caring for, transporting, veterinary cost and housing such equine and/or equines shall be the direct responsibility owner, guardian, caretaker and/or harboror and the County and/or its designee shall be reimbursed fully for any and all such cost. Should it be determined by both the animal control officer and the licensed veterinary that the equine and/or equines be permitted to stay in the care of the owner, guardian, caretaker and/or harboror, the animal control officer shall obtain a random sample of feed/forage provided to the equine and/or equines on a bi-weekly basis. The animal control officer may, at his discretion, have such feed and/or forage tested by the Kentucky Department of Agriculture in order to determine if the equine and/or equines are receiving proper nutrition.
3. Should it be determined by both the animal control officer and the licensed veterinary, that neglected and/or starved equine and/or equines are at the degree of starvation and/or neglect beyond that of rehabilitation, such equine

and/or equines shall be humanely euthanized and any and all associated cost shall be borne by the owner, guardian, caretaker and/or harboror.

In all other respects Ordinance No. 841.1 shall remain in full force and effect as set forth in said Ordinance to the extent it is not inconsistent with the amendment herein above.

This Ordinance shall be in full force and effect from and after its passage, publication and recording, according to law.

GIVEN FIRST READING AND ORDERED PUBLISHED BY THE PENDLETON COUNTY FISCAL COURT ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_ 2014.

APPROVED BY THE PENDLETON COUNTY FISCAL COURT AND ORDERED RECORDED ON THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2014.

ATTEST:

\_\_\_\_\_  
Henry W. Bertram

Pendleton County Judge/Executive

\_\_\_\_\_  
Vicky King

Pendleton County Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Passage: \_\_\_\_\_

Publication: \_\_\_\_\_

**In Re: Update on Part-Time Animal Control Officer**

Judge Bertram informed the court that he had received approval from General Counsel at DLG regarding the part-time animal control office begin able to carry two badges and that Scott Pracht was sworn in on February 10, 2014 as part time animal control officer. This was informational only, no action taken .

Judge Bertram,

In response to your question of whether Pendleton County Fiscal Court can employ an animal control officer now employed by an adjacent county on a part-time basis for Pendleton County. So long as this individual keeps separate records and time, it would be permissible to do so. I see no conflict to be employed by two counties so long as the individual is not paid by both counties for the same time period.

If you have any other questions or need to discuss this matter in detail, do not hesitate to contact this office.

**Bobby Russell**  
General Counsel  
Office of the Governor  
Department for Local Government  
1024 Capital Center Drive, Suite 340  
Frankfort, Kentucky 40601  
Phone: 502.573.2382  
Fax: 502.573.2939  
BobbyL.Russell@ky.gov

No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2014.0.4259 / Virus Database: 3697/7071 - Release Date: 02/07/14

**OATH OF OFFICE**

THIS IS TO CERTIFY THAT THE OATH OF OFFICE WAS

ISSUED BY HENRY W. BERTRAM, JUDGE/EXECUTIVE

TO: SCOTT PRACHT

AS: ANIMAL CONTROL PEACE OFFICER (PART TIME)

FOR A TERM EFFECTIVE: February 10, 2014

*Henry W. Bertram*

DATE: February 10, 2014

**In Re: Colvins Bend Bridge Update**

Judge Bertram updated the court with progress on the Colvin's Bend Bridge; the county will no longer be needing someone else to push snow from this road as they now have a smaller truck equipped with a blade and the road department will now be doing all snow removal. This was informational only, no action taken.

**In Re: Long Term Recovery Committee Draft By-Laws**

The long term recovery committee will be drafting by-laws and will register as a not for profit organization. This was informational only, no action taken.

ARTICLES OF INCORPORATION

OF

PENDLETON COUNTY AND CITIES LONG TERM DISASTER RECOVERY COMMITTEE, Inc.

The undersigned incorporator executes these articles of incorporation for the purpose of forming and does hereby form a nonprofit corporation under the laws of the Commonwealth of Kentucky, KRS 273.161 et seq., in accordance with the following provisions.

**ARTICLE I**

**Name**

The name of the corporation is PENDLETON COUNTY AND CITIES LONG TERM DISASTER RECOVERY COMMITTEE, Inc.

**ARTICLE II**

**Purpose and Powers**

(A) The corporation is organized and operated exclusively for charitable, religious, scientific, and educational purposes under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. In carrying out its corporate purposes, the corporation shall have all the powers allowed corporations by chapter 273 of the Kentucky Revised Statutes.

(B) In furtherance of the general purposes in paragraph (A), the particular purposes of the corporation are:

Section (i) The Pendleton County and Cities Long Term Disaster Recovery Committee, Inc. sets forth these operational procedures to establish and maintain a network within and on behalf of the faith-based, non-profit, governmental, business and other organization and agencies which will provide a coordinated long-term recovery effort for disasters in Pendleton County and Kentucky.

Section (ii) The Pendleton County and Cities Long Term Disaster Recovery Committee, Inc. will provide coordinated management of the long-term recovery to residents and provide additional long-term assistance to individuals affected by disasters who do not have adequate personal resources for basic needs as a result of disasters.

Section (iii) The Pendleton County and Cities Long Term Disaster Recovery Committee, Inc. will provide spiritual, emotional, physical, and financial resources to those affected by disasters regardless of race, creed, color, gender, sexual orientation, disability, nationality, or religious preference.

**ARTICLE III**

**Directors**

The business and affairs of the corporation shall be governed by a board of directors. The initial board of directors shall serve until their successors are elected and/or qualify. A director may be removed from office by their request or by any action that would cast doubt on the integrity of the organization or individual as deemed necessary by the board of directors with or without cause. The elected officials and members of the board may designate a replacement to act as their designee on the board. Such designee shall have all voting rights and privileges of the elected official. The board, by two-thirds majority, may increase the number of board members when a disaster dictates the need. The titles, names and mailing addresses of the initial directors are:

Mayor of Falmouth	Mark Hart	230 Main St, Falmouth, KY 41040
Mayor of Butler	Alice Smith	PO Box 388, Butler, KY 41006
PC Judge/Executive	Henry W. Bertram	233 Main St, Falmouth, KY 41040
PC Emergency Mgmt Director	Mike Moore	2275 Hwy 27 N, Falmouth, KY 41040
Farm Service Agent	Janelle Gardner	814 Hwy 27 S, Falmouth, KY 41040
PC Zoning Administrator	Brian Thompson	233 Main St, Falmouth, KY 41040
Pendleton County PVA	John Steele	233 Main St, Falmouth, KY 41040
NKCAC Representative	Jo Ellen Dawson	311 Park St, Falmouth, KY 41040
Family Resource Coordinator	Darlene Wright	925 Hwy 177 E, Butler, KY 41006
UK Agriculture Agent	Lindie Huffman	45 David Pribble Dr, Falmouth, KY 41040
Falmouth Baptist Minister	Cohen Copley	403 Maple Ave, Falmouth, KY 41040
Butler Baptist Minister	Daryl Mullins	107 Peoples St, Butler, KY 41006
PC Technology Director	Michele Hamilton	2275 Hwy 27 N, Falmouth, KY 41040
Public Works	Tim Antrobus	Hwy 330, Falmouth, KY 41040
Attorney at Law	Ben Harter	250 N Johns Rd, Butler, KY 41006

Sub-committees may be created through action of the board as the board deems necessary. Each sub-committee shall contain no less than one board member. Sub-committee members do not have voting privileges.

**ARTICLE IV**

**Registered Office and Registered Agent**

The street address of the initial registered office of the corporation is 2275 Hwy 27 N, Falmouth, KY 41040. The name of the initial registered agent at that address is Michael E. Moore.

**ARTICLE V**

**Principal Office**

The mailing address of the principal office of the corporation is 2275 Hwy 27 N, Falmouth, KY 41040.

**ARTICLE VI**

**Meetings**

The Board of Directors of the corporation shall meet on an annual basis on or about January 15th following the creation of the corporation and notice of such meeting shall be published in the local newspaper. The Board of the Directors may call and conduct meetings as they deem necessary. Minutes shall be kept of each and every meeting.

**ARTICLE VII**

**Quorum**

The minimum quorum necessary for conducting a vote shall be seven eligible voting members. A majority vote of the members present shall constitute the direction of the board.

**ARTICLE VIII**

**Board Officers**

The officers of the corporation shall be a Chairperson, Vice Chairperson, Treasurer and Secretary voted on by the board on a biennial basis for a two year term.

**ARTICLE IX**

**Bylaws**

The bylaws of the corporation shall be adopted and may be amended from time-to-time or repealed by a majority of the board of directors.

**ARTICLE IX**

**Financial Responsibility**

The corporation shall be responsible and accountable for any and all contributions and disperse such contributions within IRS guidelines. Such funds shall be dispersed in a manner and through guidelines established by the board of directors that can assist in rebuilding the disaster area in a fair and equitable manner. An account shall be established by the corporation at a local financial institution. Any funds distributed by the corporation shall be distributed through a negotiable check signed by both the chairman and the treasurer. In the absence of the chairman, the vice chairman may sign.

The corporation shall file any and all necessary required IRS and Kentucky Revenue forms and all forms required by the Kentucky Secretary of States' Office.

\_\_\_\_\_  
Signature of Incorporator

\_\_\_\_\_  
Date

**This instrument prepared by:**

**In Re: Transfers**

Judge Bertram presented and reviewed the budget account transfers, whereby Squire Whaley made a motion, seconded by Squire Veirs to approve the transfers as presented, motion carried.

**PENDLETON COUNTY FISCAL COURT  
TUESDAY FEBRUARY 11, 2014  
7:00 PM**

**COURT ORDERED TRANSFERS**

**General Fund**

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5205-578	Animal Control Training	\$275.00
01-5210-592	Maintenance & Repair - Truck S/W	\$100.00

**Road Fund**

Transfer from (02-6105-447) Road Materials to the following accounts:

02-9400-299	HRA Fringe Benefits	\$1,925.00
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**Jail Fund**

Transfer from (03-9200-999) Reserve for Transfers to the following accounts:

03-5101-445	Office Supplies	\$ 150.00
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**LGEA Fund**

Transfer from (04-9200-999) Reserve for Transfers to the following accounts:

04-5135-705	Data Processing Equipment	\$350.00
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**211 Fund**

Transfer from (75-9200-999) Reserve for Transfers to the following accounts:

75-5145-569	Staff Training	\$120.00
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**INTERFUND TRANSFERS**

Transfer from General Fund to Jail Fund \$30,000.00

Henry W. Bertram

Vicky J. King

**In Re: Payment of Claims**

Judge Bertram presented and reviewed the payment of claims, whereby Squire Fogle made a motion to approve the claims as presented, seconded by Squire Fields, motion carried.

**Pendleton County Fiscal Court  
Voucher Claims Register**

General Fund

From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice No.	P.O. No.	Claim Description	Amount
Voucher No.	08-5009	Vendor	MODERN LEA	MODERN LEASING		
08-0111	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	245019533	909370	INV 245019533-COPIER LEASE JUDGES OFFICE	470.76
		Printed On Check 016739				470.76
					Voucher Totals	470.76
Voucher No.	08-5010	Vendor	OFFICEDEPO	OFFICE DEPOT		
08-0111	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	692578546001	909295	JUDGES OFFICE SUPPLIES	202.75
08-0111	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	693035025001	909373	JUDGES OFFICE SUPPLIES	20.12
08-0111	01-5205-403-	ANIMAL FOOD AND SUPPLIES	6933034843001,24001	909373	CAMERA & CASE FOR ANIMAL CONTROL	475.98
08-0111	01-5210-445-	OFFICE SUPPLIES SOLID WASTE		909295	SOLID WASTE OFFICE SUPPLIES	57.69
		Printed On Check 016740				756.54
					Voucher Totals	756.54
Voucher No.	08-5011	Vendor	CORONER	JOHN PEOPLES		
08-0111	01-5020-308-	AUTOPSIES AND ATTENDANTS		909379	2013 AUTOPSIES (2)	500.00
		Printed On Check 016741				500.00
					Voucher Totals	500.00
Voucher No.	08-5012	Vendor	STRAUSS	STRAUSS & TROY		
08-0111	01-5070-399-	PLANNING - COMPREHENSIVE		909297	PROFESSIONAL SERVICES DEC 2013, JAN 2014	3,000.00
		Printed On Check 016742				3,000.00
					Voucher Totals	3,000.00
Voucher No.	08-5014	Vendor	D-C ELEVAT	D-C ELEVATOR COMPANY, INC.		
08-0111	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	198752	909426	ELEVATOR MAINTENANCE-COURTHOUSE	92.62
		Printed On Check 016743				92.62
					Voucher Totals	92.62
Voucher No.	08-5015	Vendor	ARAMARK	ARAMARK UNIFORM SERVICES, INC		
08-0111	01-5080-411-	CUSTODIAL SUPPLIES	543-7217823	909093	ACCT: 792189555-DECEMBER MAT RENTAL COURTHOUSE	120.77
08-0111	01-5080-411-	CUSTODIAL SUPPLIES	543-7220677	909137	ACCT 792189555-JANUARY MAT RENTAL COURTHOUSE	120.77
08-0111	01-5080-411-	CUSTODIAL SUPPLIES	543-7223543	909173	ACCT 792189555, JAN MAT RENTAL COURTHOUSE	120.77
08-0111	01-5086-411-	CUSTODIAL SUPPLIES	543-7225936	909263	ACCT 792189556-JAN MAT RENTAL COURTHOUSE	120.77
08-0111	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7217824	909093	ACCT: 792189556-DECEMBER MAT RENTAL ANNEX BLDG	18.02
08-0111	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7220678	909137	ACCT 792189556-JANUARY MAT RENTAL ANNEX BLDG	18.02
08-0111	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7223544	909173	ACCT 792189556, JAN MAT RENTAL ANNEX BLDG	18.02
08-0111	01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	543-7226385	909263	ACCT 792189556-JAN MAT RENTAL ANNEX BLDG	18.02
		Printed On Check 016744				565.16
					Voucher Totals	565.16
Voucher No.	08-5016	Vendor	CROUCH'S	BRIAN CROUCH-CROUCH'S LAWN CARE		
08-0111	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	1341,1342	909350	CLEAN & SALT PARKING LOT & SIDEWALK-COURTHOUSE	1,230.00
		Printed On Check 016745				1,230.00
					Voucher Totals	1,230.00
Voucher No.	08-5017	Vendor	SCIOTO	SCIOTO, L.L.C.		
08-0111	01-5051-329-	JUDICIAL CENTER CUSTODIAL PERSONNEL	3603	909377	INVOICE 3603, GENERAL CLEANING-JUDICIAL CTR	3,153.65
		Printed On Check 016746				3,153.65
					Voucher Totals	3,153.65

**Pendleton County Fiscal Court  
Voucher Claims Register**

General Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	08-5018	Vendor DEBRA DEBRA-KUEMPEL					
08-0111	01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	00740367	909400	INV 00740367-MAINTENANCE CONTRACT-JUDICIAL CTR	02/11/2014	1,157.17
		Printed On Check 016747					1,157.17
Voucher No.	08-5019	Vendor COOPER COOPER WHOLESALE, INC.					
08-0111	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	9566	909396	CUSTODIAL SUPPLIES-JUDICIAL CTR	02/11/2014	157.81
		Printed On Check 016745					157.81
Voucher No.	08-5020	Vendor MOBILCOM MOBILCOMM INC					
08-0111	01-5085-441-	CO. PROPERTIES - MACHINERY&EQUIPMENT	919443	909398	INV 918443 JANUARY RADIO MAINTENANCE CONTRACT	02/11/2014	76.20
		Printed On Check 016749					76.20
Voucher No.	08-5021	Vendor FLEETONE FLEETONE LLC					
08-0111	01-5091-456-	MAPPING PETROLEUM PRODUCTS	4252910024	909206	FUEL FOR BRONCO-ADDRESSING	02/11/2014	52.41
		Printed On Check 016750					52.41
Voucher No.	08-5023	Vendor ACE FALMOUTH ACE HARDWARE					
08-0111	01-5205-403-	ANIMAL FOOD AND SUPPLIES	43785	908088	TRUCK KEY	02/11/2014	1.79
08-0111	01-5205-403-	ANIMAL FOOD AND SUPPLIES	43697	908067	BUTANE TORCH KIT		39.95
		Printed On Check 016751					41.78
Voucher No.	08-5024	Vendor BOARD OF EDU PENDLETON COUNTY BOARD OF EDUCATION					
08-0111	01-5205-456-	PETROLEUM PRODUCTS		909429	JANUARY FUEL MASTER TRANSACTION, ANIMAL CONTROL	02/11/2014	328.46
		Printed On Check 016752					328.46
Voucher No.	08-5025	Vendor KACCA KENTUCKY ANIMAL CARE & CONTROL ASSOC.					
08-0111	01-5205-551-	ANIMAL CONTROL MEMBERSHIPS		909382	KACCA MEMBERSHIP DUES	02/11/2014	40.00
08-0111	01-5205-574-	ANIMAL CONTROL TRAINING		909392	ANIMAL CONTROL CONFERENCE REGISTRATION		50.00
		Printed On Check 016753					90.00
Voucher No.	08-5026	Vendor NATURAL BRIDGE NATURAL BRIDGE STATE PARK					
08-0111	01-5205-574-	ANIMAL CONTROL TRAINING		908983	ANIMAL CONTROL 2 NIGHTS LODGING-MARCH 5 & 6, 2014	02/11/2014	213.80
		Printed On Check 016754					213.80
Voucher No.	08-5027	Vendor SUBURBAN PR SURBUBAN PROPANE					
08-0111	01-5205-578-	DOG KENNEL UTILITIES		909368	INV 7816500835-HEATING FUEL ANIMAL SHELTER	02/11/2014	736.49
		Printed On Check 016755					736.49
Voucher No.	08-5028	Vendor FLEETONE FLEETONE LLC					
08-0111	01-5210-456-	PETROLEUM PRODUCTS	42528300024	909406	JANUARY FUEL-SOLID WASTE	02/11/2014	127.90
		Printed On Check 016756					127.90
Voucher No.	08-5029	Vendor NAPA CARSON AUTO & TRACTOR SUPPLY, INC.					
08-0111	01-5210-592-	MAINTENANCE & REPAIR -TRUCK SOLID WAST	694864	908468	TAILGATE HANDLE-SOLID WASTE TRUCK	02/11/2014	18.39
		Printed On Check 016757					18.39

Page No 2

**Pendleton County Fiscal Court  
Voucher Claims Register**

General Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	08-5030	Vendor EAST PEND EAST PENDLETON WATER DISTRICT					
08-0111	01-5227-548-	SEWER & WATER -SPECIAL PROJECTS		909430	GUMBLICK & HARDIN ROAD WATERLINE EXTENSION	02/11/2014	35,000.00
		Printed On Check 016758					35,000.00
Voucher No.	08-5031	Vendor GRW ENG GRW ENGINEERS, INC					
08-0111	01-5227-548-	SEWER & WATER -SPECIAL PROJECTS	0038451	909422	PROFESSIONAL SERVICES DEC 22, 2013-JAN 18, 2014	02/11/2014	3,225.00
		Printed On Check 016759					3,225.00
Voucher No.	08-5032	Vendor PENDHIGH PENDLETON COUNTY HIGH SCHOOL					
08-0111	01-5428-607-	CELEBRATIONS, FESTIVALS, PROGRAMS		908354	PROJECT GRADUATION 2014	02/11/2014	100.00
		Printed On Check 016760					100.00
Voucher No.	08-5033	Vendor BANK OF NEW THE BANK OF NEW YORK TRUST CO., NA					
08-0111	01-7700-606-	INTEREST ON LEASE - COLT		909287	WATER DISTRICT LEASE PAYMENT #202	02/11/2014	49.10
		Printed On Check 016761					49.10
Voucher No.	08-5034	Vendor FAL OUTLOOK THE FALMOUTH OUTLOOK					
08-0111	01-9100-639-	LEGAL NOTICES	10077	909411	# 204 LEGAL ADS	02/11/2014	25.70
		Printed On Check 016762					25.70
Voucher No.	08-5035	Vendor WHALEY ALA ALAN WHALEY					
08-0111	01-9400-289-	HRA - FRINGE BENEFITS		909414	FEBRUARY HRA CONTRIBUTION	02/11/2014	196.76
		Printed On Check 016763					196.76
Voucher No.	08-5036	Vendor PEOPLES CHARLES WILLIAM PEOPLES					
08-0111	01-9400-289-	HRA - FRINGE BENEFITS		909413	FEBRUARY HRA CONTRIBUTION	02/11/2014	196.76
		Printed On Check 016764					196.76
Voucher No.	08-5037	Vendor COAT TORNEY JEFFERY DEAN					
08-0111	01-9400-289-	HRA - FRINGE BENEFITS		909412	JANUARY & FEBRUARY HRA CONTRIBUTION	02/11/2014	893.52
		Printed On Check 016765					893.52
Voucher No.	08-5038	Vendor HRA CONTRI HRA FUND					
08-0111	01-9400-289-	HRA - FRINGE BENEFITS		909418	GENERAL FUND CONTRIBUTION ANNUAL RENEWAL	02/11/2014	1,194.29
		Printed On Check 016766					1,194.29
							28 Vouchers Printed Totalling 53,640.37

Page No 3

**Pendleton County Fiscal Court  
Voucher Claims Register**

Road Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	08-5039	Vendor GLENWOOD GLENWOOD ELECTRIC					
08-0211	02-6105-447-	ROAD MATERIALS	1134534	909431	REPLACE DAMAGED LIGHT POLE ASSEMBLY PCHS	02/11/2014	3,136.00
		Printed On Check 008294					3,136.00
Voucher No.	08-5040	Vendor NAPA CARSON AUTO & TRACTOR SUPPLY, INC.					
08-0211	02-6105-447-	ROAD MATERIALS	664552	908944	HOSE CONNECTOR (SHOP)	02/11/2014	4.59
08-0211	02-6105-447-	ROAD MATERIALS	664691	908945	HOSE, HOSE ENDS (TRUCK #9)		34.17
08-0211	02-6105-447-	ROAD MATERIALS	664726	908950	TOGGLE SWITCH, PRIMARY WIRES, (LOADER)		20.85
08-0211	02-6105-447-	ROAD MATERIALS	664754	908955	BATTERY (2001 DODGE 4X4 PU)		30.31
08-0211	02-6105-447-	ROAD MATERIALS	664766, 604752	908953	AG LAMP, FUSE TAP (TRUCKS- 4, 5, 9)		181.49
08-0211	02-6105-447-	ROAD MATERIALS	664827	908957	HOSES & HOSE ENDS (TRUCK #3 GMC)		48.74
08-0211	02-6105-447-	ROAD MATERIALS	664989	908967	HOSE, HOSE ENDS (TRUCK #)		54.92
08-0211	02-6105-447-	ROAD MATERIALS	666018, 666033	908971	WATER PUMP, HALOGEN LAMP		53.70
08-0211	02-6105-447-	ROAD MATERIALS	666379	908904	BOX OF BUTT CONNECTORS (SHOP & TRUCK #3)		23.00
08-0211	02-6105-447-	ROAD MATERIALS	666425, 666428	909307	ALTERNATOR, DEPOSIT, TERMINAL BOLT		129.82
08-0211	02-6105-447-	ROAD MATERIALS	665508	909311	HEATER CORE, ANTIFREEZE (BUCKET TRUCK)		85.97
		Printed On Check 008295					721.57
Voucher No.	08-5041	Vendor CROUCH'S BRIAN CROUCH-CROUCH'S LAWN CARE					
08-0211	02-6105-447-	ROAD MATERIALS	1324	909299	PLOW & SALT GLAHH ROAD	02/11/2014	736.00
		Printed On Check 008296					736.00
Voucher No.	08-5042	Vendor LACAL LACAL EQUIPMENT, INC					
08-0211	02-6105-447-	ROAD MATERIALS	185473-IN	909278	PLOW BOLTS (SHOP)	02/11/2014	23.40
		Printed On Check 008297					23.40
Voucher No.	08-5043	Vendor STRAIGHTED STRAIGHT EDGE CONSTRUCTION, LLC					
08-0211	02-6105-447-	ROAD MATERIALS		908962	8 TON COLD PATCH	02/11/2014	500.00
		Printed On Check 008298					500.00
Voucher No.	08-5044	Vendor GARGILL GARGILL, INCORPORATED					
08-0211	02-6105-447-	ROAD MATERIALS	2901562281	908917	24.52 TON SALT, INV 2901562281	02/11/2014	1,803.45
08-0211	02-6105-447-	ROAD MATERIALS	2901511358	908958	25.27 TON DE-ICER SALT, INVOICE 2901511358		1,856.51
08-0211	02-6105-447-	ROAD MATERIALS	2901511356	908985	24.78 TON DE-ICER SALT, INVOICE 2901511356		1,821.10
08-0211	02-6105-447-	ROAD MATERIALS	2901511356	908981	24.71 TON DE-ICER SALT, INVOICE 2901511356		1,817.42
08-0211	02-6105-447-	ROAD MATERIALS	2901521587	908973	25.08 TON DE-ICER SALT, INVOICE 2901521587		1,844.83
08-0211	02-6105-447-	ROAD MATERIALS	2901539983	909302	INV 2901539983, 45.53 TON SALT		3,370.80
08-0211	02-6105-447-	ROAD MATERIALS	2901565882	909312	24.52 TON SALT (STOCK) INV 2901565882		1,803.45
		Printed On Check 008299					14,319.46

Page No 1

**Pendleton County Fiscal Court  
Voucher Claims Register**

Road Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	08-5045	Vendor RICHARD MCGG RICHARD MCGLANAHAN				
08-0211	02-6105-447-	ROAD MATERIALS		909420	SNOW REMOVAL COLVINS BEND RD JAN 17-FEB 6, 2014	1,450.00
		Printed On Check 008300				1,450.00
Voucher No.	08-5046	Vendor MOBILCOM MOBILCOMM INC				
08-0211	02-6105-447-	ROAD MATERIALS	819533	909396	RADIO MAINTENANCE CONTRACT-ROAD	95.00
		Printed On Check 008301				95.00
Voucher No.	08-5047	Vendor KY MOTOR KENTUCKY MOTOR SERVICE FALMOUTH				
08-0211	02-6105-447-	ROAD MATERIALS	318479	908970	GASKET STRIPER (06 CHEVY PICKUP 1/2 TON)	9.99
08-0211	02-6105-447-	ROAD MATERIALS	917182	909198	FUEL/WATER OVAL	13.47
		Printed On Check 008302				23.46
Voucher No.	08-5048	Vendor ANDER. EOU ANDERSON'S EQUIPMENT CO.				
08-0211	02-6105-447-	ROAD MATERIALS	60751	909305	DRIVE TUBE, DRIVE SHAFT, WING NUTS, LABOR	244.62
08-0211	02-6105-447-	ROAD MATERIALS	60588	908952	HYDRAULIC FITTING (TRUCK 2)	5.84
08-0211	02-6105-447-	ROAD MATERIALS	60555	908943	HYDRAULIC ADAPTER -TRUCK #2	8.64
		Printed On Check 008303				255.90
Voucher No.	08-5049	Vendor TRUCK & TR TRUCK AND TRAILER SUPPLY				
08-0211	02-6105-447-	ROAD MATERIALS	KC204649	908966	1 16.50 X 6.00 BRAKE DRUM (TRUCK 3)	212.25
08-0211	02-6105-447-	ROAD MATERIALS	KK204919	909300	HYDRAULIC ELBOWS FOR DUMP TRUCKS	26.92
08-0211	02-6105-447-	ROAD MATERIALS	KK206490	909322	LED STROBES, GROMMET CHAINS, INV KC205490	795.28
		Printed On Check 008304				1,034.45
Voucher No.	08-5050	Vendor WYATT'S WYATT'S SUPERVALU				
08-0211	02-6105-447-	ROAD MATERIALS		908948	SUPPLIES (SHOP)	47.83
		Printed On Check 008305				47.83
Voucher No.	08-5051	Vendor KAFFENENBU KAFFENBERGER TRUCK EQUIPMENT				
08-0211	02-6105-447-	ROAD MATERIALS	738292	908974	2 DROP CHAINS (TRUCK 6 & SHOP)	510.00
08-0211	02-6105-447-	ROAD MATERIALS	738874,738948	909318	ON SPOT CHAINS (TRUCK 6) & SOLENOID	297.25
08-0211	02-6105-447-	ROAD MATERIALS	AC22951	909315	SNOW PLOW, SALT SPREADER BOX INV AC22951	9,505.00
		Printed On Check 008306				10,312.25
Voucher No.	08-5052	Vendor FARM TIRESS FARM TIRE SERVICE,LLC				
08-0211	02-6105-447-	ROAD MATERIALS	8025	909309	TIRE REPAIR (TRUCK 2)	24.50
		Printed On Check 008307				24.50
Voucher No.	08-5053	Vendor AGE FALMOUTH AGE HARDWARE				
08-0211	02-6105-447-	ROAD MATERIALS	43530	908942	FLORENCEY BULBS (SHOP-NEW SHED)	79.90
08-0211	02-6105-447-	ROAD MATERIALS	43726	908951	COMPRESSED CANNED AIR	7.99
08-0211	02-6105-447-	ROAD MATERIALS	43763	908954	WIRE SPLICE 14 & 10 GAUGE (TRUCK 9)	27.99

Page No 2

**Pendleton County Fiscal Court  
Voucher Claims Register**

Road Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
08-0211	02-6105-447-	ROAD MATERIALS	43798	908999	RUST STOP SPRAY PAINT (SHOP)	4.99
08-0211	02-6105-447-	ROAD MATERIALS	43838	908990	RUST STOP SPRAY PAINT (SHOP)	8.98
08-0211	02-6105-447-	ROAD MATERIALS	43856	908999	HAM DRIVE AN 14X12	35.99
08-0211	02-6105-447-	ROAD MATERIALS	43859	908999	HAM DRIVE RETURN - HWH CONCRETE SCR. FENDER WASI	(3.01)
08-0211	02-6105-447-	ROAD MATERIALS	44012	909301	FASTENERS	4.50
08-0211	02-6105-447-	ROAD MATERIALS	44073	909305	VINYL GLOVES, PARSPHAL BULB, FLOOD LIGHT BULB	30.97
08-0211	02-6105-447-	ROAD MATERIALS	44088	908308	PRICE PRISTER FAUCET HANDLE	9.99
08-0211	02-6105-447-	ROAD MATERIALS	44089	908308	PRICE PRISTER RETURN - DEXLIXE HANDLE AGE	5.00
08-0211	02-6105-447-	ROAD MATERIALS	44129,132,	908310	CLAMPS, COUPLINGS, DUCT TAPE	9.55
08-0211	02-6105-447-	ROAD MATERIALS	44022	908303	FASTENERS (SHOP)	.57
		Printed On Check 008308				224.40
Voucher No.	08-5054	Vendor BOARD OF EDU PENDLETON COUNTY BOARD OF EDUCATION				
08-0211	02-6105-455-	PETROLEUM PRODUCTS		909405	JANUARY FUEL MASTER TRANSACTION-ROAD	5,706.92
		Printed On Check 008309				5,706.92
Voucher No.	08-5055	Vendor FLEETONE FLEETONE LLC				
08-0211	02-6105-455-	PETROLEUM PRODUCTS	4262510024	909407	JANUARY FUEL-ROAD	1,211.93
		Printed On Check 008310				1,211.93
Voucher No.	08-5056	Vendor TIM ANTROB TIM ANTROBUS				
08-0211	02-6105-573-	TELEPHONE		909409	REIMBURSEMENT FOR CELL PHONE, JUNE-DEC 2013	284.43
		Printed On Check 008311				284.43
Voucher No.	08-5057	Vendor BANK OF NEW THE BANK OF NEW YORK TRUST CO, NA				
08-0211	02-7700-502-	PRINCIPAL ON TRUCK LEASE		909386	TRUCK LEASE PAYMENT #34-PRINCIPAL	2,039.79
08-0211	02-7700-508-	INTEREST ON TRUCK LEASE		909386	TRUCK LEASE PAYMENT #34-INTEREST	7.89
		Printed On Check 008312				2,047.68
Voucher No.	08-5058	Vendor HRA CONTRI HRA FUND				
08-0211	02-8400-299-	HRA - FRINGE BENEFIT		909417	ROAD FUND HRA CONTRIBUTION	467.77
		Printed On Check 008313				467.77
					20 Vouchers Printed Totalling	42,683.76

Page No 3

**Pendleton County Fiscal Court  
Voucher Claims Register**

Jail Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	08-5059	Vendor BOONE JAIL BOONE COUNTY JAIL				
08-0311	03-5101-314-	CONTRACT WITH OTHER COUNTIES		908126	INMATE HOUSING-JANUARY 2014	20,545.00
		Printed On Check 005089				20,545.00
Voucher No.	08-5060	Vendor SHERIFF PENDLETON COUNTY SHERIFF				
08-0311	03-5101-399-	MISCELLANEOUS CONTRACTUAL SERVICES		908419	JANUARY JAIL TRANSPORT SALARIES	5,491.67
		Printed On Check 006090				5,491.67
Voucher No.	08-5061	Vendor MILLENNIUM MILLENNIUM BUSINESS SYSTEMS				
08-0311	03-5101-445-	OFFICE SUPPLIES	CNIN105692	909371	INV CNIN105692-MAINTENANCE CONTRACT 4105	37.43
		Printed On Check 005021				37.43
Voucher No.	08-5062	Vendor KEN KILLS KEN KILLS				
08-0311	03-5101-445-	OFFICE SUPPLIES		908125	INMATE TRANSPORT, HARLAN CO, PICKUP & RETURN MEAL	33.03
08-0311	03-5101-456-	PETROLEUM PRODUCTS - GAS, OIL, ETC.		908124	REIMBURSEMENT FOR FUEL FOR EXPLORER 2010-HARLAN C	20.00
		Printed On Check 005092				53.03
Voucher No.	08-5063	Vendor FLEETONE FLEETONE LLC				
08-0311	03-5101-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	4262800024	909408	JANUARY FUEL-JAIL	1,147.32
		Printed On Check 005093				1,147.32
Voucher No.	08-5064	Vendor SHERIFF PENDLETON COUNTY SHERIFF				
08-0311	03-5101-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.		908409	JANUARY TRANSPORTS, 1590 MILES @ .35 PER	555.50
		Printed On Check 006094				555.50
Voucher No.	08-5065	Vendor CLINICAL CLINICAL SOLUTIONS				
08-0311	03-5101-549-	ROUTINE MEDICAL		909427	JANUARY INMATE MEDS	111.40
		Printed On Check 006095				111.40
Voucher No.	08-5066	Vendor MIDWESTAUT GLENN STEINKAMP - MIDWEST AUTOMOTIVE				
08-0311	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	6530	908121	MOTOR OIL, OIL FILTER FOR TRANSPORT VAN	43.93
08-0311	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	6539	908123	MOTOR OIL, FILTER -2010 FORD EXPLORER	38.02
		Printed On Check 006096				81.95
Voucher No.	08-5067	Vendor JUVENILES KENTUCKY STATE TREASURER				
08-0311	03-5102-314-	JUVENILE, CONTRACTS WITH OTHER COUNTIE		909378	JUVENILE INMATE HOUSING	558.00
		Printed On Check 006097				558.00
Voucher No.	08-5068	Vendor KY JAILERS KY JAILERS ASSOCIATION				
08-0311	03-9100-551-	MEMBERSHIP DUES	97	908122	2014 KY JAILERS ASSOCIATION DUES	100.00
		Printed On Check 006098				100.00
Voucher No.	08-5069	Vendor HRA CONTRI HRA FUND				
08-0311	03-9400-299-	HRA - FRINGE BENEFIT		908416	JAIL FUND CONTRIBUTION	13.50
		Printed On Check 006099				13.50
					11 Vouchers Printed Totalling	28,795.50

Page No 1

**Pendleton County Fiscal Court  
Voucher Claims Register**

L.G.E.A. Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	08-5070	Vendor	CJS	CENTRAL JANITORIAL SUPPLY		
08-0411	04-5135-411-	CUSTODIAL SUPPLIES	60672	909209	CUSTODIAL SUPPLIES	Voucher Date 02/11/2014
		Printed On Check 002514				95.95
Voucher No.	08-5071	Vendor	FLEETONE	FLEETONE LLC		
08-0411	04-5135-455-	EM PETROLEUM PRODUCTS	4252810024	909203	FUEL FOR EM TAHOE	Voucher Date 02/11/2014
		Printed On Check 002515				279.23
Voucher No.	08-5072	Vendor	MOBILCOM	MOBILCOMM INC		
08-0411	04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	9137477	909207	REPAIR SIREN AT PEACH GROVE	Voucher Date 02/11/2014
		Printed On Check 002516				228.06
Voucher No.	08-5073	Vendor	ACE	FALMOUTH ACE HARDWARE		
08-0411	04-5135-499-	OTHER SUPPLIES	43985	909205	BLUB & THERMOMETER FOR EOC FRIDGE	Voucher Date 02/11/2014
		Printed On Check 002517				10.07
Voucher No.	08-5074	Vendor	NAPA	CARSON AUTO & TRACTOR SUPPLY, INC.		
08-0411	04-5135-499-	OTHER SUPPLIES	895200	909204	ANTI FREEZE FOR TAHOE	Voucher Date 02/11/2014
		Printed On Check 002518				9.99
Voucher No.	08-5076	Vendor	KEMA	KY EMERGENCY MANAGEMENT ASSOCIATION		
08-0411	04-5135-551-	DES MEMBERSHIPS		909200	ANNUAL MEMBERSHIP	Voucher Date 02/11/2014
		Printed On Check 002519				100.00
Voucher No.	08-5078	Vendor	HEBRON	HEBRON FIRE PROTECTION DISTRICT		
08-0411	04-5135-591-	DES MEMBERSHIPS		909208	PARAMEDIC REFRESHER COURSE	Voucher Date 02/11/2014
		Printed On Check 002520				50.00
Voucher No.	08-5077	Vendor	TIGERDIREC	TIGERDIRECT		
08-0411	04-5135-590-	COMPUTER MAINTENANCE		909202	AUDIO CABLES	Voucher Date 02/11/2014
08-0411	04-5135-705-	DATA PROCESSING EQUIPMENT		909201	6 COMPUTERS (UPGRADE) 1 WINDOW 7 SOFTWARE PKG	Voucher Date 02/11/2014
		Printed On Check 002521				967.42
Voucher No.	08-5084	Vendor	JONGOSNEY	JON GOSNEY - ELECTRICAL SERVICES		
08-0411	04-5135-571-	RENEWALS AND REPAIRS	5014	909394	INSTALL ADAPTER FOR ELECTRIC TO AMBULANCE TRUCK	Voucher Date 02/11/2014
		Printed On Check 002522				96.97
Voucher No.	08-5085	Vendor	INDUSTRIAL	PENDLETON CO INDUSTRIAL AUTHORITY		
08-0411	04-5075-346-	INDUSTRIAL AUTHORITY CONTRIBUTION		909428	ECONOMIC DEVELOPMENT FUNDING	Voucher Date 02/11/2014
		Printed On Check 002523				6,250.00
						6,250.00
					10 Vouchers Printed Totalling	8,066.69

Page No 1

**Pendleton County Fiscal Court  
Voucher Claims Register**

911 Fund Fund  
From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	08-5075	Vendor	MODERN LEA	MODERN LEASING		
08-7511	75-5145-399-	MISCELLANEOUS CONTRACTUAL SERVICE	246019152	909369	INV 246019152 COPIER LEASE 911	Voucher Date 02/11/2014
		Printed On Check 002826				294.80
Voucher No.	08-5079	Vendor	MOBILCOM	MOBILCOMM INC		
08-7511	75-5145-399-	MISCELLANEOUS CONTRACTUAL SERVICE	919434	909397	INV 919434-JANUARY MAINTENANCE-911	Voucher Date 02/11/2014
		Printed On Check 002827				788.38
Voucher No.	08-5080	Vendor	POWERPHONE	POWERPHONE INC		
08-7511	75-5145-569-	911 STAFF TRAINING	2841	809212	EMPLOYEE CERTIFICATION OF CARLA MAINES	Voucher Date 02/11/2014
		Printed On Check 002828				129.00
Voucher No.	08-5081	Vendor	CLUB911	CLUB 911		
08-7511	75-5145-599-	MISCELLANEOUS EXPENSES	10297	909211	DISPATCH EMD SUPPLIES	Voucher Date 02/11/2014
		Printed On Check 002829				85.00
Voucher No.	08-5082	Vendor	HRA CONTRI	HRA FUND		
08-7511	75-5400-299-	HRA - FRINGE BENEFITS		909415	911 FUND CONTRIBUTION	Voucher Date 02/11/2014
		Printed On Check 002830				657.78
						657.78
					5 Vouchers Printed Totalling	1,855.95

Page No 1

# Pendleton County Fiscal Court

## Voucher Claims Register

Education Fund

From: 02/11/2014 To: 02/11/2014

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	08-6083	Vendor	RUMPKE	RUMPKE OF KENTUCKY INC.	Voucher Date	02/11/2014
08-9111	91-6210-468-	RECYCLING AND LANDFILL SUPPLIES Printed On Check 001410	1189464	909353	PENDLETON FREE DAY AT THE LANDFILL	12.19
Voucher Totals						12.19
1 Vouchers Printed Totalling						12.19

Page No 1

### In Re: Adjournment

A motion was made by Squire Fields, seconded by Squire Whaley that this meeting be adjourned at 8:30 PM to meet again in regular session on February 25, 2014 subject to any called meetings, motion carried.

Attest:

\_\_\_\_\_  
Pendleton County Judge/Executive

\_\_\_\_\_  
Pendleton County Fiscal Court Clerk