

PENDLETON COUNTY FISCAL COURT
APRIL 9, 2013
COURT MET PURSUANT TO ADJOURNMENT
WITH
HONORABLE HENRY BERTRAM, JUDGE/EXECUTIVE
PRESIDING

Members present: Alan Whaley, Gary Veirs, Bob Fogle and David Fields

Members Absent: None

County Attorney: Absent

Invocation was given by Squire Whaley, with the Pledge of Allegiance being led by Judge Bertram.

In Re: Approval of Agenda

Judge Bertram presented the agenda for this meeting and ask that it be amended to include item 9A – approval of part time employee, Squire Veirs made a motion to approve the agenda as amended, seconded by Squire Whaley, motion carried.

In Re: Approval of Minutes

Minutes from the March 26, 2013 meeting were presented to the court by Fiscal Court Clerk Vicky King, whereby Squire Fields made a motion, seconded by Squire Fogle that the minutes by approved as presented, motion carried.

In Re: Presentation of Treasurer's Report

Pendleton County Treasurer, Vicky King, presented the court with written reports for the Month of March 2013 and the 3rd Quarter of Fiscal Year 2013, these reports were presented for review with final determination to be made at the next regular scheduled fiscal court meeting.

In Re: Acknowledge Adam Bradbury as NK Firefighter of the Year

Judge Bertram presented Adam Bradbury with a certificate of Acclaimed Recognition for having been named Fire Fighter of the Year by the Northern Kentucky Firefighters Association. Informational only, no action taken.



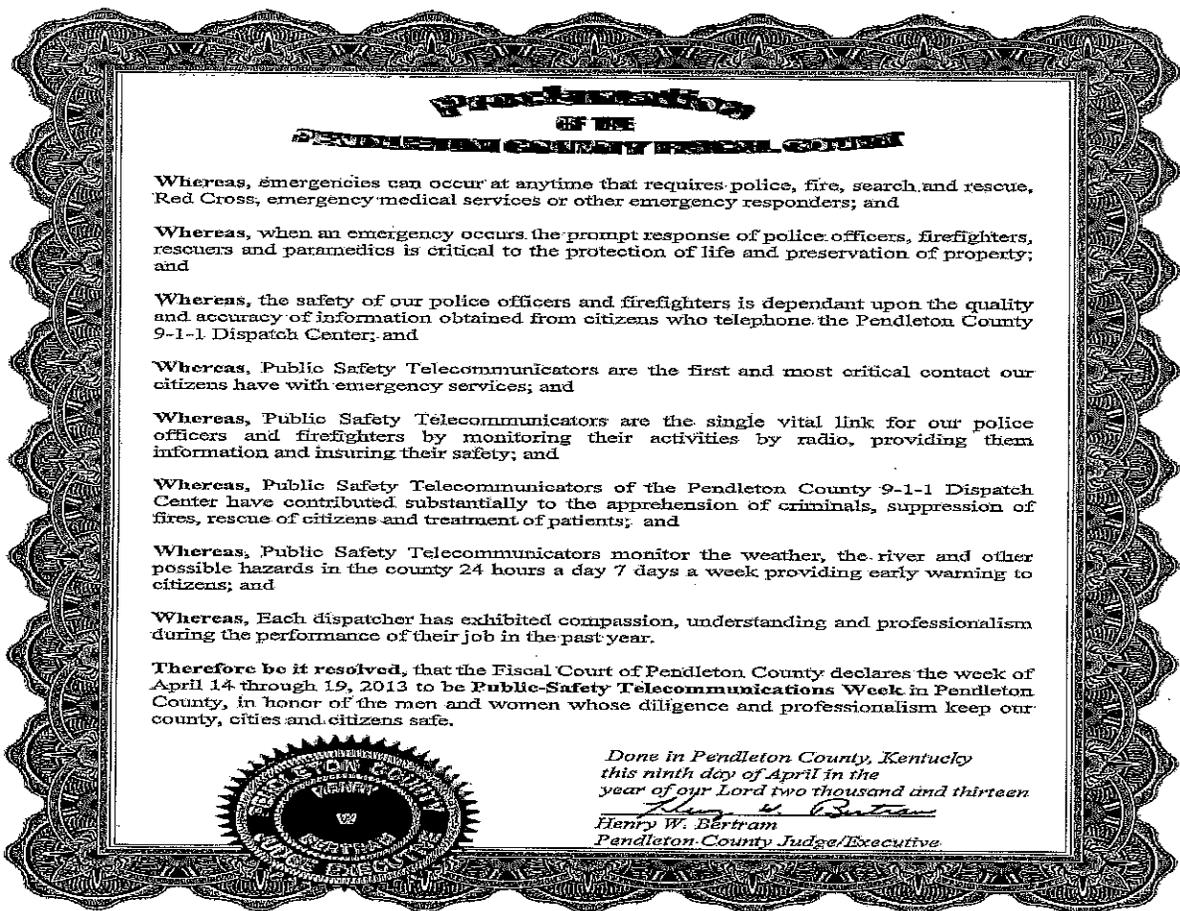
In Re: Jailer Recognition and Thanks to Legislature

Judge Bertram presented Jailer Kells with a certificate of Outstanding Recognition for his insight, commitment, dedication and persistence in the creation and promotion of Senate Bill 84. Senator Stine was in attendance and Judge Bertram thanked her for her dedication in Co-Sponsoring Senate Bill 84, which reduces liability on counties with transport jailers. This was informational only, no action taken.



In Re: Dispatcher Recognition Week

Judge Bertram presented 911 Coordinator Mike Moore with a proclamation declaring the week of April 14 through 19, 2013 to be Public-Safety Telecommunications week in Pendleton County, in honor of the men and women whose diligence and professionalism keep our county, cities and citizens safe. This was informational only, no action taken.



In Re: Approval of Part Time Employee

Due to the retirement of Ted Gregg it has become necessary to hire an additional part time employee to serve as his replacement. Judge Bertram ask for a motion approving John Bloomfield for this position which will be 20 hours per week at a rate of \$9.00 per hour. Squire Fields made a motion approving the hiring of John Bloomfield, seconded by Squire Fogle, motion carried.

In Re: County Road Aid Contract/Resolution

Judge Bertram presented the court with a resolution and contract from the Kentucky Transportation Cabinet regarding the County Road Aid program. Squire Whaley made a motion to approve the resolution as presented to allow Judge Bertram to sign the contract, seconded by Squire Veirs, motion carried.



Commonwealth of Kentucky
TRANSPORTATION CABINET
Frankfort, KY 40601
www.kentucky.gov

Steven L. Beshear
Governor

Mike W. Hancock, P.E.
Secretary

March 7, 2013

Dear Judge:

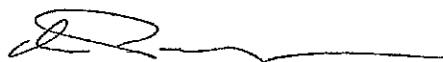
Attached you will find the proposed County Road Aid Cooperative Contract and Resolution for FY 2014. The money included on the contract is 60 percent, less 3 percent set aside for an emergency fund, of your county's share of the projected revenue that will be available for the next fiscal year.

If you desire to continue in the Cooperative Program, please have your fiscal court take action on this Contract at your earliest convenience. The ORIGINAL signed Contract and a copy of the Resolution should be returned to the address below by June 1, 2013. If you have any questions, please contact my office by phone 502.564.2060.

Kentucky Transportation Cabinet
Department of Rural & Municipal Aid
6th Floor East
200 Mero Street
Frankfort, KY 40622

Thank you for your prompt attention to this matter.

Sincerely,



Don Pasley, Commissioner
Department of Rural & Municipal Aid

Attachments

CC: Rick Long, Executive Director
Office of Rural and Secondary Roads



R E S O L U T I O N

Fiscal Court of PENDLETON County

Resolution adopting and approving the execution of a County Road Aid Coop Program Contract between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, for the fiscal year beginning July 1, 2013, as provided in the Kentucky Revised Statutes and accepting all roads and streets referred to therein as being a part of the County Road System.

Be it resolved by the Fiscal Court that:

The Fiscal Court does hereby accept all roads and streets referred to in said contract as being a part of the County Road System; and

The Fiscal Court does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said Contract and does hereby accept said Contract and by such acceptance agrees to all the terms and conditions therein stated; and

The County Judge/Executive of the county is hereby

authorized and directed to sign said Contract as set forth on behalf of the Fiscal Court of PENDLETON County, and the County Clerk of PENDLETON County is hereby authorized and directed to certify thereto.

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The vote taken on said Resolution, the result being as follows:
AYES NAYS

COMMONWEALTH OF KENTUCKY) SS: PENDLETON COUNTY)
I, _____, County Clerk of
PENDLETON County certify that the foregoing is a true copy of
the Order above. Given under my hand and seal of office this the
_____ day of _____, 2013.

SIGNED _____
CLERK OF PENDLETON COUNTY

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

CONTRACT

THIS CONTRACT is made between the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid and the Fiscal Court of PENDLETON County, Kentucky.

The initial apportionment to the county is 60% of its total allocation based on revenue estimates supplied by the Office of State Budget Director, less three (3) percent set aside for an emergency fund. For the fiscal year beginning July 1, 2013, this amount is \$665,401. This amount, when added to any subsequent apportionments and any unencumbered balance of prior apportionments to the said county will be expended by the Kentucky Department of Rural and Municipal Aid to aid the county in the maintenance, reconstruction, or construction of county roads in said county.

The Fiscal Court hereby agrees and directs that their pro rata share of the County Road Aid Fund, due monthly from the Finance Cabinet, be assigned to the Transportation Cabinet's Division of Accounts for Fiscal Year 2014.

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

Unless specifically excluded within this contract, all county roads and streets are a part of this contract. This includes all structures lying within the limits of the project.

SPECIAL PROVISIONS

The Department of Rural and Municipal Aid will disburse funds to the county of PENDLETON for materials, labor, and equipment necessary for the county to accomplish maintenance, repairs, and improvements on county roads. This assistance is extended insofar as funds are available from the county's share of the County Road Aid Program allocation reflected by this Contract. The county will be responsible for all costs in excess of the County Road Aid funds.

The Department of Rural and Municipal Aid may assist the county in fulfilling its road maintenance, repairs, and improvement needs by the following methods:

- (a) Disburse funds to the county for materials and work performed by Contract.
- (b) Disburse funds to the county for materials obtained by contract.
- (c) Disburse funds to the county for rental or purchase

of road maintenance and construction equipment. Rental rates shall be based on current edition of the "Blue Book for Rental of Equipment" or the Transportation Cabinet's official rental rates.

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

(d) Disburse funds to the county for the hourly rate for personnel who perform the work. This rate may include employee fringe benefits such as leave overlay, retirement, social security, insurance, etc.

GENERAL PROVISIONS

The Fiscal Court stipulates and hereby certifies that all County Road Aid funds will be expended within the right-of way limits of county roads and their appurtenances. This Contract does not relieve county government of its responsibility for county roads and bridges.

The county will acquire any right-of-way contemplated under this Contract. The county also assumes responsibility for any claims for damages arising from such acquisitions.

The county will hold harmless and save the Commonwealth of Kentucky Transportation Cabinet and its officials and employees free from all claims or liability for damages of any nature whatsoever due to or arising from the performance of this Contract.

The county will reimburse the Department of Rural and Municipal Aid for any loss it may sustain arising out of performance of this Contract by the Department. Such loss as sustained by the Department of Rural and Municipal Aid may be charged to this county's apportionment in this or future fiscal years.

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

Should any balance of the county's apportionment remain after performance of this Contract, such balance will remain to the credit of the county for performance of future Contracts by the Department of Rural and Municipal Aid.

It is agreed that any materials purchased by the Department of Rural and Municipal Aid and delivered to the county shall be used by county only on county roads and bridges.

The general administration of the program herein designated shall be under the jurisdiction of the Department of Rural and Municipal Aid.

Should conditions arise which, in the judgment of the Commissioner of Rural and Municipal Aid, render it burdensome to the general welfare of the Commonwealth to continue any work commenced under terms of this Contract, the Department may suspend or curtail such work.

It is further agreed between the parties hereto that all obligations incurred under this Contract are subject to any law or regulations now existing or hereafter enacted or promulgated. The Fiscal Court acknowledges its total responsibility for county roads.

The County Judge/Executive of the said county and the Commissioner of Rural and Municipal Aid, or their authorized representatives, insofar as their actions are in accord with the laws of the Commonwealth of Kentucky, shall act for their respective parties on all matters arising under this Contract.

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

The Department reserves the right to cancel this Contract at any time deemed to be in the best interest of the Department by giving thirty (30) days written notice of such cancellation to the County Fiscal Court. If the Contract is canceled under this provision, the Department shall reimburse the County Fiscal Court according to the terms hereof to the date of such cancellation.

The County will pass the attached resolution. A copy of that resolution shall be attached to and made a part of this Contract.

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CRA COOP CONTRACT BETWEEN KYTC AND PENDLETON COUNTY (\$665,401)

IN TESTIMONY WHEREOF, the parties have caused these presents to be executed by their officers thereunto duly authorized.

PENDLETON County Fiscal Court

BY: _____ Date: _____

County Judge/Executive

PENDLETON County

DEPARTMENT OF RURAL AND MUNICIPAL AID
OFFICE OF RURAL & SECONDARY ROADS

BY: _____ Date: _____

Commissioner

APPROVED AS TO FORM AND LEGALITY:

_____ Date: _____

Office of Legal Services

COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET

BY: _____ Date: _____

Secretary

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In Re: Justice Center Janitorial Contract

Judge Bertram presented the janitorial contract for the judicial center along with an email approving keeping the same price with a standard 1.7% CPI increase. Squire Fields made a motion to approve the contract, seconded by Squire Fogle, motion carried.

Hi Henry,

Based on our conversation the other day regarding the Cleaning contract at Pendleton Justice Center. We will be keeping same price other than the standard 1.7% increase. Please call me with any questions.

Thanks,

Ryan

Scioto Services
Cincinnati Branch Manager
3478 Hauck Road Suite D
Cincinnati, Ohio 45241
513.981.2344
Cell 513.280.0346

INDEPENDENT JANITORIAL SERVICES CONTRACTOR AGREEMENT

This agreement is by and between THE FISCAL COURT OF PENDLETON COUNTY, KENTUCKY, 233 Main Street, Falmouth, Kentucky 41040, "THE COUNTY" and SCIOTO SERVICES, 10945 Reed-Hartman Highway, Cincinnati, Ohio 45242, "JANITORIAL SERVICES CONTRACTOR", and effective as of the 4th day of June, 2013.

Whereas, THE COUNTY advertised for contract proposals from persons wishing to perform janitorial services at the Pendleton County Judicial Center and seeks to contract with an independent JANITORIAL SERVICES CONTRACTOR to perform such services; and

Whereas, JANITORIAL SERVICES CONTRACTOR was the successful bidder and wishes to provide said services for THE COUNTY on the terms and conditions set forth in this agreement;

Now, therefore, in consideration of these promises and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

(A) THE COUNTY agrees to retain JANITORIAL SERVICES CONTRACTOR as an independent contractor. JANITORIAL SERVICES CONTRACTOR agrees to act in this capacity as set forth in this agreement. The parties expressly agree that for all purposes JANITORIAL SERVICES CONTRACTOR will be acting as an independent contractor and not as an employee of THE COUNTY, including for purposes of withholding, social security, unemployment insurance, and any other federal, state, or local statute or regulation governing the relationship between an employer and its employees. JANITORIAL SERVICES CONTRACTOR, at its sole expense, shall maintain liability insurance policies for the benefit of both parties in an amount as set forth in the Bid Specification Documents (hereto attached) and provide THE COUNTY a copy of said liability insurance policies. JANITORIAL SERVICES CONTRACTOR, at its sole expense, shall provide Workers Compensation Insurance for any and all employees that provide services under this contract if state or federal law requires coverage for said employees. Said employees of the JANITORIAL SERVICES CONTRACTOR are its employees and are not employees of THE COUNTY. Said employees of JANITORIAL SERVICES CONTRACTOR shall be properly trained and qualified before providing any services under this agreement. THE COUNTY shall be given the names, addresses and proof of training and qualifications of any employees of the JANITORIAL SERVICES CONTRACTOR which will be performing work on behalf of the JANITORIAL SERVICES CONTRACTOR.

(B) JANITORIAL SERVICES CONTRACTOR agrees to use its best efforts to perform janitorial services at the Pendleton County Judicial Center as directed by THE COUNTY and as set forth in the Bid Specifications and the Bid Documents filed by the JANITORIAL SERVICES CONTRACTOR. For clarity purposes, the original bid submitted by JANITORIAL SERVICES CONTRACTOR contained a cost proposal for daily, weekly and monthly services to be provided at an annual cost of Thirty two Thousand One Hundred and Sixty Dollars and Ninety Cents (\$32,160.90). Additionally, the proposal included the cost of providing Semi-Annual services at a cost of One Thousand Six Hundred and Twenty-Seven Dollars and Twenty Cents (\$1,635.20) and Annual services at a cost of Four Thousand and Forty-Seven Dollars and Sixty-Six Cents (\$4,047.66). Said specifications and documents are incorporated herein and made a part hereof by reference as if fully set out subject to the above mentioned clarifications. Such duties shall include, but are not limited to janitorial services as set forth and contemplated in the bid specifications and bid documents on the grounds of the Pendleton County Justice

Center. In addition JANITORIAL SERVICES CONTRACTOR will perform other general janitorial services as directed from time to time by THE COUNTY.

(C) JANITORIAL SERVICES CONTRACTOR'S sole compensation under this agreement shall be Thirty Seven Thousand Eight Hundred Forty Three and 76/100 (\$37,843.76) Dollars to be paid as services are rendered as set forth in the bid documents.

(D) JANITORIAL SERVICES CONTRACTOR may have access to certain "secure" areas of the Pendleton County Judicial Center. JANITORIAL SERVICES CONTRACTOR and its employees shall execute any security documents that may be required by the Administrative Office of the Courts in order to have access to said area and will comply with any and all terms of said agreements.

(D) Either party may terminate this agreement at any time by giving notice in writing to the other at least thirty (30) days prior to such termination.

(E) Upon termination of this agreement for any reason, JANITORIAL SERVICES CONTRACTOR shall be entitled only to accrued payments due under this Agreement prior to the effective date of the termination.

(F) JANITORIAL SERVICES CONTRACTOR agrees that this agreement cannot be assigned, transferred, or pledged in any way and shall not be subject to attachment, execution, or similar process. Any attempt to do so shall be null and void and shall relieve THE COUNTY of any and all liability under this agreement.

(G) This agreement shall be binding upon and inure to the benefit of the parties and its successors, assigns, heirs, and legal representatives of the respective parties.

(H) Any notice to be given under this agreement shall be in writing and delivered personally and sent by certified mail, return receipt requested, as follows: if to THE COUNTY; Judge/Executive, Pendleton County Fiscal Court, 233 Main Street, Falmouth, Kentucky 41040; if to JANITORIAL SERVICES CONTRACTOR: SCIOTO SERVICES, 10945 Reed-Hartman Highway, Cincinnati, Ohio 45242

(I) This agreement contains the entire agreement and understanding of the parties and may not be amended, modified, or supplemented except in writing signed by the parties.

(J) This agreement shall be construed in accordance with the laws of the Commonwealth of Kentucky.

(K) The undersigned acknowledge they have the authority to execute this agreement and by their signatures bind the respective parties hereto.

(L) This agreement is understood to be for a period of one year but may be extended with just cause or for additional one year periods with no more increase in cost of services above the Consumer Price Index for each additional year contract. Both Parties must agree on the terms hereby directed in this section. Any modification and/or extension of this contract shall be done in writing and agreed upon by both parties.

FISCAL COURT OF PENDLETON COUNTY

BY: _____
HENRY W. BERTRAM
JUDGE EXECUTIVE

JANITORIAL SERVICES CONTRACTOR

BY: _____
RYAN RASMUSSEN, BRANCH MANAGER
SCIOTO SERVICES

PENDLETON COUNTY FISCAL COURT
JANITORIAL SERVICES FOR NEW JUDICIAL CENTERS
2013-2014

Criminal History Records Checks:

Due to the sensitive nature of the areas to be serviced, the County must provide Donald Leathers at the AOC (DonaldLeaters@kycourts.net or fax 502-573-0185), the names, social security numbers, addresses, and dates of birth of each person proposed to have access to the facility for janitorial purposes. The AOC reserves the right to deny access to the facilities to any person based on the results of criminal records checks. The AOC reserves the right to refuse to reimburse the County for expenses associated with janitorial services performed by an individual if: (1) the County has failed to provide the information requested above concerning that individual; or (2) the AOC has notified the County that it will not permit the individual to access the facility after hours based on the results of a criminal records check.

Insurance and Bonding:

The janitorial service shall provide a bond for each of their employees at an amount no less than \$5,000.00 and shall maintain a General Liability Insurance policy with a minimum of \$25,000 in coverage in order to cover any County and AOC Property Damage caused by the janitorial service. The County shall also require the janitorial service to provide \$100,000.00 General Liability Insurance policy for Personal Injuries cause by janitors. The janitorial service shall provide Workman's Compensation Insurance for each of its employees.

Points of Contact:

The County should nominate two local points of contact; one being the county judge to discuss payment/contractual issues; and one Court of Justice (COJ) representative (i.e. Chief Circuit Judge) to discuss service arrangements (i.e. time, schedule, access etc.). All issues concerning the adequacy of the services should be addressed to the local points of contact for the County.

Services:

It is the desire of the County to provide the public a well cleaned facility. All Janitorial Services shall be executed with sufficient professionalism to insure that there is a high level of cleanliness at the facility and that the facility is recognized by the public as a positive example.

- A. **Personnel:** Vendor shall provide an adequate number of people to clean locations mentioned in this bid.
- B. **Responsibilities:** The vendor is completely responsible for satisfactorily managing and performing a cleaning service necessary to assure a clean orderly condition for the locations mentioned in this bid.

Notice and Advisories:

- A. Vendor will post in their janitorial office, rules and regulations covering their employees while in the building. Such rules and regulations shall be approved by the justice center representative.
- B. The vendor will post a Daily Checklist to be used as a guide for their employees to follow in the execution of their duties. This list shall be posted on the janitorial office door and will be available for review by the Court of Justice personnel at all times.

Workmanship:

- A. All work shall be performed in a neat, orderly, and professional manner with applicable local, state, and federal laws and codes.
- B. Special care shall be taken to insure that all tools, fixtures, and equipment used by vendor in the execution of his or her duties is:
 - Not left in work areas (all items must be stored in designated areas)
 - Not left in an "other than clean" condition (buckets, sinks, mops, etc., must be drained and cleaned).
- C. Janitorial service shall be responsible for keeping MSDS forms on any and all chemicals used in providing janitorial service.

Safety:

Safety in and around the workplace shall take precedence over all other required tasks. The following provisions and procedures shall be strictly administered:

- Appropriate Barriers and Barricades
- Warning Signage
- Appropriate Tools

Janitorial Supplies:

All janitorial supplies shall be provided by the county and the county shall be reimbursed by AOC up to the square footage allotment through the use of the blue form. Reordering supplies shall be approved and processed through the county judge's office using a purchase order system.

Supplies after initial set-up:

Cost of supplies is included in the per square foot reimbursement that is provided by the Administrative Office of the Courts to the County via the blue form.

Equipment:

The County must get approval to purchase any janitorial equipment exceeding \$500 from AOC Real Property prior to purchase of equipment. Reimbursement for equipment will be done via the blue form.

Service Begins:

Janitorial services should begin as directed by the local county point of contact and upon a contract signing.

Cleaning Specifications:

The facility is to be cleaned five days, Monday through Friday during normal business hours with Saturday morning hours optional. Active cleaning times and schedules shall be coordinated with the Circuit Clerk and Judges for special access areas. . i.e. records file areas, judge's private office, and evidence storage.

This sample schedule of services may be modified at the discretion of the local Court of Justice point of contact

A. DAILY SERVICES:

INSIDE BUILDING:

Trash:

- Trash containers-empty, replace all soiled or torn liner; clean as needed
- Trash-pick up all litter not put in trash containers
- Dispose of boxes and other items marked "TRASH" by the building's occupants
- Dispose of trash and garbage in dumpsters or area designated for city/county pick-up

Floors:

- Vacuum all carpeted high traffic areas (including halls, corridors, circulation within open office areas, etc.)
- Spot clean carpets with commercial carpet cleaner or (if necessary) spot remover and wet/dry vacuum to insure stains are removed rather than spread and set
- Damp mop all hard surfaced (non-wood) traffic areas, buff only necessary areas
- Dust mop all wood traffic areas.

General Cleaning:

- Spot clean surfaces (horizontal and vertical) to remove all smudges, cup rings, spills, nicotine residues, etc
- Clean and disinfect all drinking fountains
- Clean and polish entrance doors
- Spot clean all other window and door bright-wear and glass
- Clean and polish work counters and public work surfaces (clerk area counters, litigation tables, conference room tables, etc.)
- Clean all public seating. Brush-out or vacuum if cloth, wipe off if wood

Break rooms:

- Clean and disinfect (sanitize) all tabletops and counter tops
- Clean any food spillage around cooking appliances (stoves, microwave ovens, coffee makers, etc.) and refrigerators
- Clean and polish sinks

Restrooms:

- Renew all supplies (paper towels, tissue, soap, etc.)
- Clean and polish all glass and mirrors
- Clean and disinfect commodes and urinals, inside and out
- Flush commodes and urinals
- Clean and disinfect washbasins and walls around washbasin
- Clean and disinfect all tiled wall surfaces and partition walls
- Clean and disinfect all dispensers (paper towel, toilet paper, soap, etc.)
- Clean and disinfect entrance doors, including bright surfaces (door knobs, push plates, etc.)
- Clean and disinfect all floors

Emergencies:

- Respond to plumbing backups. Have plumber on call for services
- Cleanup as required after emergency is resolved

General:

- Maintain a general listing of all mechanical and electrical system deficiencies or failures as observed during cleaning operations (e.g., burned-out lights, inoperative HVAC components, holes in walls, broken ceiling tiles, etc.)

- Provide access to the list at an agreed location with the COJ point of contact

OUTSIDE BUILDING:

Trash:

- Trash containers-empty, replace all soiled or torn liner; clean as needed
- Trash- pick up all litter not put in trash containers
- Dispose of trash and garbage in dumpsters or area designated for city/county pick-up
- Smoker's outpost-empty as needed
- Maintain perimeter sidewalks, outside stairs and ramps that provide direct access to the building and/or the property, in a clean, debris-free manner

B. WEEKLY SERVICES:

- Dust, high (above desktop level, including signage) and low (below desktop level)
- Clean baseboards
- Clean wainscot (except for restrooms, which are cleaned daily)
- Mop and buff all hard-surfaced flooring
- Mop all stairs
- Vacuum all carpeted flooring, including edge vacuuming
- Clean all window ledges
- Remove cobwebs and bugs from high areas, lights, and corners

C. MONTHLY SERVICES:

- Surface clean and polish desks and work surfaces from which users have removed all or most items
- Surface clean file and storage cabinets (where accessible)
- Vacuum air diffusers and grills

D. SEMI-ANNUAL SERVICES:

- Apply polish and buff hard-surfaced (non-wood) floors to a high gloss
- Scrub and clean all stone or ceramic/quarry tiled floors
- Clean all wood floors-apply polish and buff wood floors
- Clean all high-traffic carpeted floors (hot water extraction method)
- Mop all sealed concrete floors
- Clean light fixtures and light fixture lenses
- Vacuum clean all drapes and blinds

E. YEARLY SERVICES:

- Clean all carpeted floors (hot water extraction method)
- Clean and polish all window interiors and exteriors
- Clean all blinds
- Strip and clean all hard-surfaced (non-wood) floors
- Apply sealer to all hard-surfaced (non-wood) floors
- Strip and seal joints in stone or ceramic/quarry tiled floors
- Pressure clean walkways

Contract shall identify weekly, monthly, semi-annually and yearly cost separately and all such cost shall be combined thereafter in order to comply with the bid advertisement stating total yearly cost per square foot.

Drug Testing:

Any employee of the janitorial service shall pass a drug test and may be subject a random drug test at any time.

Administrative Code:

Janitorial service along with his or her employees shall be subject to any and all applicable sections of the Pendleton County Administrative Code and shall be presented a copy of such at contract signing.

Janitorial Contract:

The winning contractor shall sign a contract with the Pendleton County Fiscal Court for a period of one year with clauses that may discontinue the contract by either party should either part have a need for discontinuances.

Compensation:

Vendor shall be compensated on a monthly basis and only for work being performed during that month. Work performed on a semi-annual or yearly basis shall be paid after such time work is performed.

By initialing, the contractor agrees he will comply with the specification above dealing with the cleaning process.

In Re: Justice Center Lawn Care Contract

Judge Bertram presented the court with a copy of the Judicial Center Lawn Care Contract between the Fiscal Court and Joe Rockhead Properties, whereby Squire Whaley made a motion, seconded by Squire Fogle that the contract be approved as presented, motion carried.

INDEPENDENT LAWN CARE CONTRACTOR AGREEMENT

This agreement is by and between THE FISCAL COURT OF PENDLETON COUNTY, KENTUCKY, 233 Main Street, Falmouth, Kentucky 41040, "THE COUNTY" and JOE ROCKHEAD PROPERTIES (J.R.P.) L.L.C., 16583 Highway 10 North, Butler, Kentucky 41006 "LAWN CARE CONTRACTOR", and effective as of the 4th day of June, 2013.

Whereas, THE COUNTY advertised for contract proposals from persons wishing to perform lawn care at the Pendleton County Judicial Center and seeks to contract with an independent LAWN CARE CONTRACTOR to perform such services; and

Whereas, LAWN CARE CONTRACTOR was the successful bidder and wishes to provide said services for THE COUNTY on the terms and conditions set forth in this agreement;

Now, therefore, in consideration of these promises and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

(A) THE COUNTY agrees to retain LAWN CARE CONTRACTOR as an independent contractor. LAWN CARE CONTRACTOR agrees to act in this capacity as set forth in this agreement. The parties expressly agree that for all purposes, LAWN CARE CONTRACTOR will be acting as an independent contractor and not as an employee of THE COUNTY, including for purposes of withholding, social security, unemployment insurance, and any other federal, state, or local statute or regulation governing the relationship between an employer and its employees. LAWN CARE CONTRACTOR, at its sole expense, shall maintain a liability insurance policy for the benefit of both parties in an amount of not less than Fifty Thousand (\$50,000.00) Dollars and provide THE COUNTY a copy of said liability insurance policy. LAWN CARE CONTRACTOR, at its sole expense, shall provide Workers Compensation Insurance for any and all employees that provide services under this contract if state or federal law requires coverage for said employees. Said employees of the LAWN CARE CONTRACTOR are its employees and are not employees of THE COUNTY. Said employees of LAWN CARE CONTRACTOR shall be properly trained and qualified before providing any services under this agreement. THE COUNTY shall be given the names, addresses and proof of training and qualifications and/or references of any employees of the LAWN CARE CONTRACTOR which will be performing work on behalf of the LAWN CARE CONTRACTOR.

(B) LAWN CARE CONTRACTOR agrees to use its best efforts to perform general lawn care services at the Pendleton County Judicial Center as directed by THE COUNTY and as set forth in the Bid Specifications (hereto attached) and the Bid Documents filed by the LAWN CARE CONTRACTOR and all addendums thereto. Said specifications and documents are incorporated herein and made a part hereof by reference as if fully set out. Such duties shall include, but are not limited to general mowing, trimming, weeding and application of weed control material, mulching, watering of trees and shrubbery and removal of rubbish, limbs, trash and debris of and on the grounds of the Pendleton County Justice Center. The bid specifications specify four (4) separate duties, cost per duties and schedules for duties. The bid cost for mowing shall be at a cost of One Hundred and Twenty-Five (\$125.00) Dollars per mowing, mulching at a cost of Nine Hundred and Fifty Dollars (\$950) per mulching, watering trees and scrubs at a cost of Fifty Dollars (\$50.00) per watering and mowing and trimming creek bank at a cost of One Hundred Dollars (\$100.00) per mowing and trimming. In addition LAWN CARE CONTRACTOR will perform other general grounds care as directed from time to time by THE COUNTY.

(C) LAWN CARE CONTRACTOR'S total compensation under this agreement may vary due to weather conditions but LAWN CARE CONTRACTOR shall be paid on a monthly basis with documentation corresponding with work performed.

(D) LAWN CARE CONTRACTOR may have access to certain "secure" areas of the Pendleton County Judicial Center. LAWN CARE CONTRACTOR and its employees shall execute any security documents that may be required by the Administrative Office of the Courts in order to have access to said area and will comply with any and all terms of said agreements.

(E) Either party may terminate this agreement at any time by giving notice in writing to the other at least thirty (30) days prior to such termination.

(F) Upon termination of this agreement for any reason, LAWN CARE CONTRACTOR shall be entitled only to accrued payments due under this Agreement prior to the effective date of the termination.

(G) LAWN CARE CONTRACTOR agrees that this agreement cannot be assigned, transferred, or pledged in any way and shall not be subject to attachment, execution, or similar process. Any attempt to do so shall be null and void and shall relieve THE COUNTY of any and all liability under this agreement.

(H) This agreement shall be binding upon and inure to the benefit of the parties and its successors, assigns, heirs, and legal representatives of the respective parties.

(I) Any notice to be given under this agreement shall be in writing and delivered personally and sent by certified mail, return receipt requested, as follows: if to THE COUNTY: Judge/Executive, Pendleton County Fiscal Court, 233 Main Street, Falmouth, Kentucky 41040; if to LAWN CARE CONTRACTOR: JOE ROCKHEAD PROPERTIES (J.R.P.) L.L.C., 16583 Highway 10 North, Butler, Kentucky 41006.

(J) This agreement contains the entire agreement and understanding of the parties and may not be amended, modified, or supplemented except in writing signed by the parties.

(K) This agreement shall be construed in accordance with the laws of the Commonwealth of Kentucky.

(L) This agreement is understood to be for a period of one year but may be extended with just cause or for additional one year periods with no more increase in cost of services above the Consumer Price Index for each additional year contract. Both Parties must agree on the terms hereby directed in this section. Any modification and/or extension of this contract shall be done in writing and agreed upon by both parties.

FISCAL COURT OF PENDLETON COUNTY

BY: _____ Date _____
HENRY W. BERTRAM
JUDGE EXECUTIVE

LAWN CARE CONTRACTOR

BY: _____ Date _____
JOE ROCKHEAD PROPERTIES LLC.

Justice Center Mowing, Trimming and Mulching Specifications 2013

Job Summary:

1. Mow and Trim Grass
2. Mulch and Maintain Mulched Areas
3. Police Grounds and Mowing Area of Any Rubbish, Limbs or Garbage
4. Weed-Eat Along Creek Bank
5. Watering of all Trees and Shrubbery as Needed
6. Insurance and Workers Comp

1. Description of Area to be Mowed and Trimmed:

Any and all grassy areas belonging to the county and trimming around bordering fences. Mowing and Trimming is to be done once a week unless drought conditions exist. Trimming and weed eating along creek bank should be done every 3 weeks during spring season and thereafter at the wishes of the owner. **Proposal shall separate the cost of trimming along creek bank.** All Mowing and Trimming equipment and supplies shall be the responsibility of the contractor.

2. Description of work to be completed for mulch areas:

Mulch areas with triple shredded dark mulch shall be maintained to the depth of 4 inches, two times per season. The first time to be completed no later than May 1, annually, the second time to be completed no later than September 30, annually. Contractor shall provide mulch. Weed control shall be maintained in all mulched areas during contract period using approved industry standards and methods. All weed control supplies shall be provided by the contractor to be included in the cost per mowing. **Proposal shall separate the cost of mulching.**

3. Trees and Shrubbery shall be Watered:

Trees and shrubbery shall be watered as needed. **Proposal shall separate the cost of watering trees.**

4. Insurance and Workers Comp:

Contractor shall have a minimum of \$50,000.00 of Liability Insurance and Worker Comp on all employees and shall provide the county with proof of each.

5. The following services are to be billed as follows per previous year bid:

- a. Mowing and Trimming of the entire property (Excluding Creek Bank)
Price \$125.00 per Job
- b. Mulching per application
Price \$950.00 per Job
- c. Watering of trees using county provided equipment (ie. Hoses and Tree Waterers)
Price \$50.00 per Job
- d. Mowing and Trimming Creek Bank
Price \$100.00 per Job

By initialing, the contractor agrees he will comply with the specification above dealing with the maintenance process.

In Re: First Reading of Flood Plain Insurance Ordinance

Judge Bertram read in summary form an ordinance pertaining to all areas of special flood hazard within the jurisdiction of Unincorporated Pendleton County, as identified by the Federal Insurance Administration. This will serve as the first reading of this ordinance.

NOTICE AS TO READING AND SUMMARY OF ORDINANCE

Notice is hereby given that the Fiscal Court of Pendleton County, Kentucky, at a meeting to be held at 7:00 PM on April 9, 2013, in the Pendleton County Fiscal Court Chambers, 233 Main Street, Falmouth, Kentucky 41040, will give first reading and will be consider for passage on April 23, 2013 and enactment the following Ordinance:

ORDINANCE NO. _____

This Ordinance shall apply to all areas of special flood hazard within the jurisdiction of Unincorporated Pendleton County, as identified by the Federal Insurance Administration, and mandates that no structure or land in said areas shall hereafter be located, or extended, converted or structurally altered without compliance with its provisions; requires the obtaining of a permit from the County Judge/Executive/Mayor as administrator and the Kentucky Division of Water; permitting of manufactured homes within areas of special flood hazard; requires that all new construction and substantial improvements be constructed with materials and utility equipment resistant to flood damage; provides that in all areas of special flood hazard, the lowest floor of any residential structure constructed or substantially improved shall have the lowest floor elevated to or above base flood elevation; and provides penalties of \$ 250.00 or imprisonment of not more than 30 days for each day a violation of this Ordinance continues.

The full text of the Ordinance is on file in the Office of Judge/Executive, 233 Main Street, Falmouth, Kentucky 41040 where it may be inspected.

Henry W. Bertram
Pendleton County Judge/Executive

In Re: USGS Flood Inundation Map Contract

Judge Bertram presented the court with a copy of a Joint Funding Agreement for Water Resources Investigations, whereby Squire Veirs made a motion to approve the agreement as presented, seconded by Squire Fields, motion carried.



MAR 27 2013
COUNTY CLERK'S OFFICE

United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Kentucky Water Science Center
9818 Bluegrass Parkway
Louisville, KY 40299

March 25, 2013

Henry Bertram
Judge Executive, Pendleton County Fiscal Court
233 Main Street
Falmouth, KY 41040

Dear Judge Bertram:

Enclosed are two original Joint Funding Agreements (JFA) No. 13EMNG0000026 between the U.S. Geological Survey (USGS) and the Pendleton County Fiscal Court for the development of a Flood Inundation Mapping Library and operation and maintenance of the S.F. Licking River at Hayes real-time streamflow gage (03253000). The total program cost of \$40,000 covers the period July 1, 2013, through June 30, 2015, contributed by Pendleton County Fiscal Court.

Please sign both originals; return one signed original to our office and retain the other for your records. Work cannot begin until we receive the signed agreement. Work performed with funds from this agreement will be conducted on a fixed-price basis and will be billed quarterly based on federal fiscal year funding allocations. The results of all work under this agreement will be available for publication by the USGS.

If you have any questions, please do not hesitate to contact me at 502-493-1910 or Mike Griffin at 502-493-1913. Administrative questions can be directed to Denise Huntsman at (502) 493-1901. We look forward to a successful relationship.

Sincerely,

William R. Guertel
Director, KY WSC

2 Enclosures
Copy to: 6000003277
Griffin
Reading

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement

Customer # 6000000077
Agreement # 13EMNG0000028
Account # GC14N0000VA0400
PIN # 61-6000764
Flood Cont. Yes

For
WATER RESOURCES INVESTIGATIONS

THIS AGREEMENT is entered into as of the 1st day of July 2013, by the U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Pendleton County Fiscal Court, the party of the second part.

1. The parties hereto agree that subject to availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation, the development of a Flood Inundation Mapping Library and operation and maintenance of the S.F. Licking River at Hayes real-time streamflow gage (03253000), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.
 2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of \$ 0
 - (a) \$0 by the party of the first part during the period July 1, 2013 to June 30, 2015.
 - (b) \$40,000 by the party of the second part during the period July 1, 2013 to June 30, 2015
 - Total: \$40,000
 - (c) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
 - (d) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.
3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.
 4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.
 5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.
 6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.
 7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.
 8. The maps, records, or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records, or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part, to reproduce similar to that for which the original copy was prepared. The maps, records, or reports published by either party shall contain a statement of the cooperative relations between the parties.
 9. USGS will issue bills using Department of the Interior Bill for Collection (form DI-1040). Billing will be rendered annually. 0 Percent of the final scheduled payment will be billed upon delivery of the final product. Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983).

U.S. GEOLOGICAL SURVEY
UNITED STATES
DEPARTMENT OF THE INTERIOR

PENDLETON COUNTY FISCAL COURT

USGS Technical Point of Contact

Name: Michael S. Griffin
Address: USGS, Kentucky Water Science Center
3818 Bluegrass Parkway
Louisville, KY 40299
Phone: 502-493-1913
Fax: 502-493-1609
E-mail: mgriffin@usgs.gov

Technical Point of Contact

Name: Mike Moore
Address: Pendleton County Fiscal Court
2276 Hwy 27 North
Falmouth, KY 41040
Phone: 609-654-1990
Fax:
E-mail: pmoores@fuse.net

Financial Point of Contact

Name: Dennis M. Huntzger
Address: USGS, Kentucky Water Science Center
3818 Bluegrass Parkway
Louisville, KY 40299
Phone: 502-493-1901
Fax: 502-493-1909
E-mail: dmhuntz@usgs.gov
USGS DUNS # 137395899; OC: GSEMNG0000

Financial Point of Contact

Name: Henry Bertram, Judge Executive
Address: Pendleton County Fiscal Court
233 Main Street
Falmouth KY 41040
Phone: 609-654-4321
Fax:
E-mail:

Signatures

Signatures

By: <u>William R. Guertel</u> Date: <u>3/21/13</u>	By: _____ Date: _____
Name: <u>William R. Guertel</u>	Name: _____
Title: <u>Director</u>	Title: _____
By: _____ Date: _____	By: _____ Date: _____
Name: _____	Name: _____
Title: _____	Title: _____
By: _____ Date: _____	By: _____ Date: _____
Name: _____	Name: _____
Title: _____	Title: _____

(USE REVERSE SIDE IF ADDITIONAL SIGNATURES ARE REQUIRED)

In Re: Budget Meeting Update

A special called Fiscal Court Meeting will be held on Thursday April 19, 2013 at 3:30 PM for the purpose of discussing the Fiscal Year 2014 Budget. This was informational only, no action taken.

In Re: Catawba Bridge Update

Mr. Colson is waiting on a response from the Kentucky Attorney General's office, once this response is received he will move forward with the law suit. This was informational only, no action taken.

In Re: Transfers

Judge Bertram presented and reviewed the budget account transfers, whereby Squire Veirs made a motion seconded by Squire Whaley that the transfers be approved as presented, motion carried.

**PENDLETON COUNTY FISCAL COURT
TUESDAY APRIL 9, 2013
7:00 PM**

COURT ORDERED TRANSFERS

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5025-429	Fiscal Court Fuel	\$ 100.00
01-5081-571	Judicial Center Renewals and Repairs	\$ 500.00
01-5205-455	A/C Petroleum Products	\$ 500.00
01-9100-398	Other Contracted Services	\$ 750.00
01-9100-539	Legal Notices	\$ 750.00

Jail Fund

Transfer from (03-9200-999) Reserve for Transfers to the following accounts:

03-5101-441	Machinery and Equipment	\$ 350.00
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LGEA Fund

Transfer from (04-9200-999) Reserve for Transfers to the following accounts:

04-5135-446	Function Specific Equipment & Supplies	\$2,000.00
04-5135-499	Other Supplies	\$ 42.00
04-5135-573	EOC Telephone & Internet	\$2,000.00

Henry W. Bertram

Vicky J. King

In Re: Payment of Claims

Judge Bertram presented and reviewed the payment of claims, whereby Squire Fields made a motion, seconded by Squire Veirs that the claims be paid as presented, motion carried.

**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund

From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No. 10-5000						
		Vendor OFFICEDEPO OFFICE DEPOT				Voucher Date 04/09/2013
10-0109	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	651710588001	906901	JUDGES OFFICE SUPPLIES	22.94
10-0109	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES		906721	OFFICE SUPPLIES-JUDGES OFFICE	20.94
10-0109	01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES		906901	OCC TAX OFFICE SUPPLIES	46.52
10-0109	01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES	649931493001	906721	OFFICE SUPPLIES-TAX ADMINISTRATOR	98.98
10-0109	01-5070-445-	P & Z OFFICE SUPPLIES		906721	OFFICE SUPPLIES-P & Z	22.70
10-0109	01-5210-445-	OFFICE SUPPLIES SOLID WASTE		906721	OFFICE SUPPLIES- SOLID WASTE	9.96
						Voucher Totals
						222.04
Voucher No. 10-5001						
		Vendor MODERN LEA MODERN LEASING				Voucher Date 04/09/2013
10-0109	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	225258898	906889	INVOICE 225258898-COPIER LEASE-JUDGES OFFICE	470.76
						Voucher Totals
						470.76
Voucher No. 10-5002						
		Vendor FLEETONE FLEETONE LLC				Voucher Date 04/09/2013
10-0109	01-5025-429-	FISCAL COURT FUEL		906941	MARCH FUEL FISCAL COURT	41.19
10-0109	01-5205-455-	PETROLEUM PRODUCTS	4252830014	906941	MARCH FUEL ANIMAL CONTROL	414.37
10-0109	01-5210-455-	PETROLEUM PRODUCTS		906941	MARCH FUEL SOLID WASTE	82.00
						Voucher Totals
						537.56
Voucher No. 10-5003						
		Vendor KMCA KY MAGISTRATES & COMMISSIONERS ASSOC				Voucher Date 04/09/2013
10-0109	01-5025-569-	REGISTRATION/CONFERENCES	1410	906932	REGISTRATION SPRING CONFERENCE-VEIRS, WHALEY	590.00
						Voucher Totals
						590.00
Voucher No. 10-5004						
		Vendor GARYVEIRS GARY VEIRS				Voucher Date 04/09/2013
10-0109	01-5025-569-	REGISTRATION/CONFERENCES		906923	REIMBURSEMENT CONFERENCE LODGING	432.63
						Voucher Totals
						432.63
Voucher No. 10-5005						
		Vendor PVA PENDLETON PROPERTY VALUATION ADMIN.				Voucher Date 04/09/2013
10-0109	01-5030-367-	P.V.A. STATUTORY CONTRIBUTION		906917	4TH QRT STATUTORY CONTRIBUTION PVA	6,396.25
						Voucher Totals
						6,396.25
Voucher No. 10-5006						
		Vendor D-C ELEVAT D-C ELEVATOR COMPANY, INC.				Voucher Date 04/09/2013
10-0109	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	186264	906936	APRIL ELEVATOR MAINTENANCE OIL & LUBRICATION	90.99
						Voucher Totals
						90.99
Voucher No. 10-5007						
		Vendor COOPER COOPER WHOLESALE, INC.				Voucher Date 04/09/2013
10-0109	01-5080-411-	CUSTODIAL SUPPLIES	3685	906902	CUSTODIAL SUPPLIES-COURTHOUSE	136.86
10-0109	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	3417	906882	CUSTODIAL SUPPLIES-JUDICIAL CTR	103.36
10-0109	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	3228	906722	LITTER PICKUP SUPPLIES	199.75
						Voucher Totals
						439.96
Voucher No. 10-5008						
		Vendor DEBRA DEBRA-KUEMPEL				Voucher Date 04/09/2013
10-0109	01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	00715177	906909	INVOICE 00715177-PREVENTIVE MAINTENANCE	1,157.17
						Voucher Totals
						1,157.17

**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No. 10-5009	10-0109	Vendor SIMPLEX	SIMPLEXGRINELL			
	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	76074831	906931	ALARM & DETECTION MONITORING-JUDICIAL CTR	336.00
		Printed On Check 015980				336.00
Voucher No. 10-5010	10-0109	Vendor MOBILCOM	MOBILCOMM INC			
	01-5085-441-	CO. PROPERTIES - MACHINERY&EQUIPMENT	890446	906905	FEBRUARY MAINTENANCE CONTRACT	76.20
	01-5085-441-	CO. PROPERTIES - MACHINERY&EQUIPMENT	892779	906895	RADIO MAINTENANCE CONTRACT-CO PROPERTIES	76.20
		Printed On Check 015981				152.40
Voucher No. 10-5011	10-0109	Vendor JONGOSNEY	JON GOSNEY - ELECTRICAL SERVICES			
	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	4840	906929	ELECTRICAL CO BARN RENOVATION	4,602.07
	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	4845	906875	204 VOLT TRANSFER SWITCH STANDBY GENERATOR CO BA	870.00
		Printed On Check 015982				5,472.07
Voucher No. 10-5012	10-0109	Vendor ACE	FALMOUTH ACE HARDWARE			
	01-5088-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	38727	906719	LIGHT BULBS-ANNEX BLDG	31.95
		Printed On Check 015983				31.95
Voucher No. 10-5013	10-0109	Vendor SILCO	SILCO FIRE PROTECTION CO.			
	01-5085-571-	RENEWALS AND REPAIRS ANNEX BLDG.	79128	906907	PREVENTIVE MAINTENANCE, FIRE SAFETY EQUIPMENT	51.25
		Printed On Check 015984				51.25
Voucher No. 10-5014	10-0109	Vendor FLEETONE	FLEETONE LLC			
	01-5081-455-	MAPPING PETROLEUM PRODUCTS	425291	906940	MARCH FUEL MAPPING	76.25
		Printed On Check 015985				76.25
Voucher No. 10-5015	10-0109	Vendor AMBULTAX	PENDLETON CO AMBULANCE TAXING DISTRICT			
	01-5130-507-	AMBULANCE CONTRIBUTIONS		906918	APRIL CONTRIBUTION-AMBULANCE	14,000.00
		Printed On Check 015989				14,000.00
Voucher No. 10-5016	10-0109	Vendor FCVH	GRANTS LICK VETERINARY HOSPITAL			
	01-5205-385-	VETERINARY SERVICE	10882	906899	PANACUR GRANULES	391.30
		Printed On Check 015987				391.30
Voucher No. 10-5017	10-0109	Vendor HASCO TAGS	HASCO TAGS			
	01-5205-510-	DOG TAG FILES	14118	906885	DOG LICENSING TAGS	277.12
		Printed On Check 015988				277.12
Voucher No. 10-5018	10-0109	Vendor FAMILY	FAMILY DOLLAR STORES			
	01-5205-403-	ANIMAL FOOD AND SUPPLIES		906232	CANNED FOOD	4.50
	01-5205-403-	ANIMAL FOOD AND SUPPLIES		906235	CANNED FOOD	27.00
		Printed On Check 015989				31.50
Voucher No. 10-5019	10-0109	Vendor ACE	FALMOUTH ACE HARDWARE			
	01-5206-403-	ANIMAL FOOD AND SUPPLIES	38782	906234	SCREWS, SHELF BRACKETS	17.84
		Printed On Check 015990				17.84
					Voucher Totals	36,534.78

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**Pendleton County Fiscal Court
Voucher Claims Register**

General Fund

From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No. 10-5020	10-0109	Vendor NAPA	CARSON AUTO & TRACTOR SUPPLY, INC.			
	01-5205-592-	MAINTENANCE & REPAIR VEHICLE A.C.	572351	906233	WIPER BLADES, WASHER FLUID, AC VEHICLE	32.33
		Printed On Check 015991				32.33
Voucher No. 10-5021	10-0109	Vendor NATIONALEL	NATIONAL ELEMENTARY HONOR SOCIETY			
	01-5215-356-	SOLID WASTE CONTRACTED SERVICES		906739	LITTER PICKUP 4 MILES @ \$100 A MILE	400.00
		Printed On Check 015992				400.00
Voucher No. 10-5022	10-0109	Vendor FALBAPTISH	FALMOUTH BAPTISH CHURCH			
	01-5215-366-	SOLID WASTE CONTRACTED SERVICES		906740	LITTER PICKUP 4.75 MILES @ \$100 A MILE	475.00
		Printed On Check 015993				475.00
Voucher No. 10-5023	10-0109	Vendor KARENDAVIS	KAREN DAVIS HOMEMAKERS			
	01-5215-366-	SOLID WASTE CONTRACTED SERVICES		906741	LITTER PICKUP 6 MILES @ \$100 PER MILE	600.00
		Printed On Check 015994				600.00
Voucher No. 10-5024	10-0109	Vendor BUTLERHOME	BUTLER HOMEMAKERS			
	01-5215-366-	SOLID WASTE CONTRACTED SERVICES		906742	LITTER PICKUP 5 MILES @ \$100 PER MILE	500.00
		Printed On Check 015995				500.00
Voucher No. 10-5025	10-0109	Vendor BANKOFMEW	THE BANK OF NEW YORK TRUST CO., NA			
	01-7700-606-	INTEREST ON LEASE - COLT		906695	WATER DISTRICT LEASE PAYMENT #182, INTEREST	175.37
		Printed On Check 015996				175.37
Voucher No. 10-5026	10-0109	Vendor TRANSWORLD	TRANSWORLD SYSTEMS INC.			
	01-9100-398-	OTHER CONTRACTED SERVICES	AEB217-2185	906933	CONTRACTS FOR FIRE RUNS COLLECTION	749.50
		Printed On Check 015997				749.50
Voucher No. 10-5027	10-0109	Vendor FAL OUTLOO	THE FALMOUTH OUTLOOK			
	01-9100-539-	LEGAL NOTICES	ID# 204	906937	LEGAL ADS-2013 CO GUIDE FISCAL CT ADD	974.90
		Printed On Check 015998				974.90
Voucher No. 10-5028	10-0109	Vendor HRA CONTRI	HRA FUND			
	01-6400-205-	EMPLOYEE HEALTH INSURANCE		906919	APRIL CONTRIBUTION-GENERAL	1,450.83
		Printed On Check 015999				1,450.83
					Voucher Totals	36,534.78

Page No 3

**Pendleton County Fiscal Court
Voucher Claims Register**

Road Fund

From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No. 10-5029	10-0209	Vendor HILLTOP	HILLTOP STONE LLC			
	02-6105-409-	CRUSHED STONE & GRAVEL	874699	906596	9.56 TON #4 ROCK -BUS TURNAROUNDS	97.03
		Printed On Check 007853				97.03
Voucher No. 10-5030	10-0209	Vendor UK	UNIVERSITY OF KENTUCKY			
	02-6105-447-	ROAD MATERIALS		906638	TRAINING KING,MAXEDON & PURDY 8-15-2012	240.00
		Printed On Check 007854				240.00
Voucher No. 10-5031	10-0209	Vendor NAFA	CARSON AUTO & TRACTOR SUPPLY, INC.			
	02-6105-447-	ROAD MATERIALS	672172	906555	SHOP TOWELS	41.49
	02-6105-447-	ROAD MATERIALS	672275	906557	BATTERY, CORE DEPOSIT TRUCK #3	198.00
	02-6105-447-	ROAD MATERIALS	672318	906562	GAUGE MECH TUBE	15.85
	02-6105-447-	ROAD MATERIALS	672320	906568	1 GAUGE MECH TUBE, TRUCK #7	15.85
	02-6105-447-	ROAD MATERIALS	672327	906563	TRANSNIS FLUID DEXRON, HOSE ENDS, HOSE-TRUCK 8	77.65
	02-6105-447-	ROAD MATERIALS	672542	906574	2 FLEX TUBING, 2 CALMPS TRUCK #3	29.86
	02-6105-447-	ROAD MATERIALS	672579	906578	TIRE PATCHES, BUFFER STICK, BUFFER CLEANER, CEMENT	29.04
	02-6105-447-	ROAD MATERIALS	672625	906584	HOSE ENDS, 7810 FORD TRACTOR	10.21
	02-6105-447-	ROAD MATERIALS	672809	906591	WATER PUMP-THERMOST-DRIVERBELT TENSION, 01 CHEV I	139.49
	02-6105-447-	ROAD MATERIALS	672911	906597	COUPLER FOR AIR HOSE IN SHOP	5.75
	02-6105-447-	ROAD MATERIALS	673100	906750	COUPLER, GREASE-SHOP	10.26
	02-6105-447-	ROAD MATERIALS	673188	906757	SUPPLIES FOR SHOP, OIL, GREASE, WASHER FLUID	132.50
	02-6105-447-	ROAD MATERIALS	673165	906757	FUEL FILTER, AIR FILTER 1997 FORD F350	36.76
	02-6105-447-	ROAD MATERIALS	673198	906757	6 GAL ANITFREEZE	63.84
		Printed On Check 007855				805.66
Voucher No. 10-5032	10-0209	Vendor OFFICEDEPO	OFFICE DEPOT			
	02-6105-447-	ROAD MATERIALS	650829550001	906859	OFFICE SUPPLIES	6.60
		Printed On Check 007856				6.60
Voucher No. 10-5033	10-0209	Vendor PETERSONTR	PETERSON TRUCK CENTER			
	02-6105-447-	ROAD MATERIALS	689494	905593	SEAT SWITCH & FREIGHT -TRUCK #3	43.00
		Printed On Check 007857				43.00
Voucher No. 10-5034	10-0209	Vendor SILCO	SILCO FIRE PROTECTION CO.			
	02-6105-447-	ROAD MATERIALS	69181	905756	INSPECT & REPAIR FIRE EXTENGUISHERS	505.75
		Printed On Check 007858				505.75
Voucher No. 10-5035	10-0209	Vendor LIMESTONEF	LIMESTONE FARM LAWN WORKSITE			
	02-6105-447-	ROAD MATERIALS	01 1023710	905758	FILTERS, TIM'50 FOR 640 JOHN DEER	306.33
		Printed On Check 007859				306.33
					Voucher Totals	306.33

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Road Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	10-5039	Vendor	EATON ASPH	EATON ASPHALT		
10-0209	02-8105-447-	ROAD MATERIALS	30840165 RI	905595	22.52 TON COLD PATCH (STOCK PILE)	Voucher Date 04/09/2013
		Printed On Check 007850				2,569.80
Voucher No.	10-5037	Vendor	CAMPSPRING	CAMP SPRING FIELD SERVICE		
10-0209	02-8105-447-	ROAD MATERIALS	3080	906911	CONSULTATION	Voucher Date 04/09/2013
		Printed On Check 007851				105.00
Voucher No.	10-5039	Vendor	MOBILCOM	MOBILCOMM INC		
10-0209	02-8105-447-	ROAD MATERIALS	890564	906904	FEBRUARY MAINTENANCE CONTRACT	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS	892908	906887	MAINTENANCE CONTRACT-ROAD	96.00
		Printed On Check 007852				96.00
Voucher No.	10-5039	Vendor	JAMIE'S TR	JAMIE'S TRUCK SERVICE, INC.		
10-0209	02-8105-447-	ROAD MATERIALS	2092	906930	MAINTENANCE ON #9 STERLING DUMP TRUCK	Voucher Date 04/09/2013
		Printed On Check 007853				690.67
Voucher No.	10-5040	Vendor	LAWSON PRO	LAWSON PRODUCTS		
10-0209	02-8105-447-	ROAD MATERIALS	9301604538	906915	ROAD SUPPLIES, INVOICE 9301604538	Voucher Date 04/09/2013
		Printed On Check 007854				324.81
Voucher No.	10-5041	Vendor	BANKOFNEW	THE BANK OF NEW YORK TRUST CO., NA		
10-0209	02-7700-602-	PRINCIPAL ON TRUCK LEASE		906698	LEASE PAYMENT #24 TRUCK, PRINCIPAL	Voucher Date 04/09/2013
10-0209	02-7700-602-	INTEREST ON TRUCK LEASE		906698	LEASE PAYMENT #24 TRUCK, INTEREST	1,982.65
		Printed On Check 007855				60.75
Voucher No.	10-5042	Vendor	BARNES	BARNES HARDWARE AND LUMBER		
10-0209	02-8105-447-	ROAD MATERIALS	688620,269,288	906553	SINK, PLUMBING SUPPLIES-BREAK ROOM ROAD	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS	7075	906548	NAIL GUN RENTAL-BREAKROOM	912.54
10-0209	02-8105-447-	ROAD MATERIALS	688347,373,378	906558	PLUMBING PARTS, ANCHORS, COOPER, SCREWS, BREAK RI	120.88
10-0209	02-8105-447-	ROAD MATERIALS	688387	906560	CREDIT FOR SHARK BITE & INSULATION	(34.03)
10-0209	02-8105-447-	ROAD MATERIALS	688455	906566	PVC PIPE, VALVE, ADAPTERS, SCREWS, ALUMINUM-BRKR	63.94
10-0209	02-8105-447-	ROAD MATERIALS	7086	906577	ALUMINUM BREAK RENTAL FOR BREAKROOM	45.00
10-0209	02-8105-447-	ROAD MATERIALS	688673	906580	BOX POP RIVETS	3.29
10-0209	02-8105-447-	ROAD MATERIALS	688714	906596	SILICONE CAULK, DOOR SWEEPS, BREAKROOM	15.27
10-0209	02-8105-447-	ROAD MATERIALS	688752,761	906589	PLEXIGLASS, CASTERS, TAPCONS, ROAD BREAKROOM	81.19
10-0209	02-8105-447-	ROAD MATERIALS	680743,717,721	906753	SHOP SUPPLIES, BOLTS, LUMBER, NUTS, WASHERS	52.16
10-0209	02-8105-742-	BUILDING AND CONSTRUCTION	688497,495,514,491	906556	BREAK ROOM MATERIAL	39.24
10-0209	02-8105-742-	BUILDING AND CONSTRUCTION	688652	906573	RETURNS	(7.08)
		Printed On Check 007856				791.80
					Voucher Totals	

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Voucher Claims Register**

Road Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	10-5043	Vendor	WYATT'S	WYATT'S SUPERVALU		
10-0209	02-8105-447-	ROAD MATERIALS		906673	CUSTODIAL SUPPLIES	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS		906561	SUPPLIES	2.94
10-0209	02-8105-447-	ROAD MATERIALS		906558	CLEANING SUPPLIES FOR SHOP	14.85
		Printed On Check 007857				42.68
Voucher No.	10-5044	Vendor	ANDER. EQU	ANDERSON'S EQUIPMENT CO.		
10-0209	02-8105-447-	ROAD MATERIALS	54728	906754	HYDRAULIC HOSE, BODY HALF HOSE BULD, TRUCK#4	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS	54716	906751	2 CARBURATORS FOR POLE SAWS	479.85
10-0209	02-8105-447-	ROAD MATERIALS	54810	906575	MISC PARTS FOR JACKS #5 TRUCK	77.98
		Printed On Check 007858				27.98
Voucher No.	10-5045	Vendor	KY MOTOR	KENTUCKY MOTOR SERVICE FALMOUTH		
10-0209	02-8105-447-	ROAD MATERIALS	26 297017	906972	84 GAL PEAK WINDSHIELD WASHER, FLEETONE FORD TRAC	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS	26 297175	906655	84 GALLON WINDSHIELD WASHER, 7810 FORD TRACTOR	130.20
		Printed On Check 007859				126.00
Voucher No.	10-5045	Vendor	ACE	FALMOUTH ACE HARDWARE		
10-0209	02-8105-447-	ROAD MATERIALS	38882,38894	906556	FASTENERS, PAINT-7610 FORD TRACTOR	Voucher Date 04/09/2013
10-0209	02-8105-447-	ROAD MATERIALS	38863,38864	906558	BUILDING SUPPLIES-BREAKROOM	14.48
10-0209	02-8105-447-	ROAD MATERIALS	38858,38859	906594	ADAPTER, TOGGLE BOLTS, BREAKROOM	(12.67)
10-0209	02-8105-447-	ROAD MATERIALS	38977	906570	DOOR STOP-BREAK ROOM MATERIAL	24.78
10-0209	02-8105-447-	ROAD MATERIALS	38747,38752,38757	906587	FASTENERS, HEX BIT, CASTER PT, LAG SCREW-7610 FORD	7.99
10-0209	02-8105-447-	ROAD MATERIALS	38806	906590	PAPER TOWEL HOLDERS-ROAD BREAKROOM	108.02
10-0209	02-8105-447-	ROAD MATERIALS	38857	906598	1'3' X 8' POLY COTTON U.S. FLAG AT CO BARN	9.88
10-0209	02-8105-447-	ROAD MATERIALS	38899	906762	PIPE, SHARKBITE ELBOW, TEE, ADAPTER, HOSE-WASHER	10.89
10-0209	02-8105-447-	ROAD MATERIALS	38920,38923	906765	DRILL BIT, DOBALT, FASTENERS TRUCK #4	41.45
		Printed On Check 007870				51.73
Voucher No.	10-5047	Vendor	FLEETONE	FLEETONE LLC		
10-0209	02-8105-455-	PETROLEUM PRODUCTS	4252910014	908942	MARCH FUEL ROAD	Voucher Date 04/09/2013
		Printed On Check 007871				1,279.33
Voucher No.	10-5048	Vendor	BOARDOPEDU	PENDLETON COUNTY BOARD OF EDUCATION		
10-0209	02-8105-455-	PETROLEUM PRODUCTS		906944	MARCH FUEL MASTER TRANSACTION LISTING	Voucher Date 04/09/2013
		Printed On Check 007872				2,411.90
Voucher No.	10-5049	Vendor	HRA CONTRI	HRA FUND		
10-0209	03-9400-205-	EMPLOYEE HEALTH INSURANCE		906920	APRIL HRA CONTRIBUTION-ROAD	Voucher Date 04/09/2013
		Printed On Check 007873				281.18
					Voucher Totals	281.18
					21 Vouchers Printed Totalling	13,890.73

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Jail Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Amount
Voucher No.	10-5050	Vendor	BOONEJAIL	BOONE COUNTY JAIL		
10-0309	03-5101-314-	CONTRACT WITH OTHER COUNTIES		905831	MARCH 2013 JAIL BILL	Voucher Date 04/09/2013
		Printed On Check 005908				41,825.00
Voucher No.	10-5051	Vendor	CAMP DETEN	CAMPBELL COUNTY DETENTION CENTER		
10-0309	03-5101-314-	CONTRACT WITH OTHER COUNTIES		906930	INMATE CAROL BALDWIN (5 DAYS)	Voucher Date 04/09/2013
		Printed On Check 005907				175.00
Voucher No.	10-5052	Vendor	SHERIFF	PENDLETON COUNTY SHERIFF		
10-0309	03-5101-369-	MISCELLANEOUS CONTRACTUAL SERVICES		908916	MARCH TRANSPORT SALARIES	Voucher Date 04/09/2013
		Printed On Check 005908				5,491.66
Voucher No.	10-5053	Vendor	DKG RADIO	DKG RADIO		
10-0309	03-5101-441-	MACHINERY AND EQUIPMENT	2998	905829	RADIO REPAIR, BATTERY, ANTENNA	Voucher Date 04/09/2013
		Printed On Check 005909				301.38
Voucher No.	10-5054	Vendor	FLEETONE	FLEETONE LLC		
10-0309	03-5101-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	4252800014	908943	MARCH FUEL JAILER	Voucher Date 04/09/2013
		Printed On Check 005810				1,504.44
Voucher No.	10-5055	Vendor	HRA CONTRI	HRA FUND		
10-0309	03-9400-205-	EMPLOYEES HEALTH INSURANCE		906921	APRIL HRA CONTRIBUTION-JAIL	Voucher Date 04/09/2013
		Printed On Check 005811				13.50
					Voucher Totals	13.50
					6 Vouchers Printed Totalling	49,310.93

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Voucher Claims Register**

L.G.E.A. Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	10-5056	Vendor OFFICEDEPO OFFICE DEPOT				04/09/2013	
10-0409	04-5135-445-	OFFICE SUPPLIES		905635	HARD DRIVE DUPLICATOR, BUSINESS CARDS, LABELS		218.87
		Printed On Check 002298					218.87
Voucher No.	10-5057	Vendor INTERACT INTERACT SYSTEMS				04/09/2013	
10-0409	04-5135-445-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES CS002484		906874	LIGHTNING STRIKE REPAIRS, DUAL VIDEO, SOFTWARE		1,979.00
		Printed On Check 002299					1,979.00
Voucher No.	10-5058	Vendor FLEETONE FLEETONE LLC				04/09/2013	
10-0409	04-5135-455-	BM PETROLEUM PRODUCTS	42222252810014	905536	MARCH FUEL		214.40
		Printed On Check 002300					214.40
Voucher No.	10-5059	Vendor BUNNIES THERESA PEOPLES / BUNNIES "N" SUCH				04/09/2013	
10-0409	04-5135-499-	OTHER SUPPLIES	1652	905932	UNIFORM SHIRTS FOR JOHN BLUMFIELD		36.00
		Printed On Check 002301					36.00
Voucher No.	10-5060	Vendor ACE FALMOUTH ACE HARDWARE				04/09/2013	
10-0409	04-5135-499-	OTHER SUPPLIES	38609	906945	TIE DOWN RATCHET, CABLE TIES-EOC		31.98
		Printed On Check 002302					31.98
5 Vouchers Printed Totalling							2,480.25

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**Pendleton County Fiscal Court
Voucher Claims Register**

911 Fund Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	10-5061	Vendor INTERACT INTERACT SYSTEMS				04/09/2013	
10-7509	75-5145-990-	MISCELLANEOUS CONTRACTUAL SERVICE		905634	MAINTENANCE CONTRACT ON 911 CAD SYSTEM		8,025.00
		Printed On Check 002691					8,025.00
Voucher No.	10-5062	Vendor MODERN LEA MODERN LEASING				04/09/2013	
10-7509	75-5145-990-	MISCELLANEOUS CONTRACTUAL SERVICE	225258433	906868	INVOICE 225258433-COPIER LEASE-DISPATCH		294.90
		Printed On Check 002692					294.90
Voucher No.	10-5063	Vendor BLOOMFIELD BONNIE BLOOMFIELD				04/09/2013	
10-7509	75-5145-990-	911 STAFF TRAINING		906875	TRAINING EXPENSE REIMBURSEMENT		142.82
		Printed On Check 002693					142.82
Voucher No.	10-5065	Vendor HRA CONTRI HRA FUND				04/09/2013	
10-7509	75-9400-205-	911 EMPLOYEE HEALTH INSURANCE		906922	APRIL HRA CONTRIBUTION 911 FUND		1,415.47
		Printed On Check 002694					1,415.47
4 Vouchers Printed Totalling							7,878.29

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Education Fund
From: 04/09/2013 To: 04/09/2013

Batch	Account No.	Account Name	Invoice	P.O. No.	Claim Description	Voucher Date	Amount
Voucher No.	10-5055	Vendor FAL OUTLOO THE FALMOUTH OUTLOOK				04/09/2013	
10-9109	91-9210-995-	109 BOARD EDUCATION PROGRAMS		906912	2013 PENDLETON CO GUIDEAD (109 BOARD)		485.00
		Printed On Check 001263					485.00
1 Vouchers Printed Totalling							485.00

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In Re: Adjournment

A motion was made by Squire Fields, seconded by Squire Whaley that this meeting be adjourned to meet again in regular session on April 23, 2013, subject to any called meetings, motion carried.

Attest:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk