

**PENDLETON COUNTY FISCAL COURT
FEBRUARY TERM
FEBRUARY 27, 2024 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Absent

The meeting was called to order at 6:00 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Whaley made a motion, seconded by Magistrate Mineer to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the February 13, 2024 meeting and the special called meeting on February 14, 2024. Magistrate Whaley made a motion, seconded by Magistrate Plummer that both minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of January at the February 13, 2024 meeting. Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve the treasurer's report as presented, motion carried.

In Re: Household Hazardous Waste Grant

Judge Fields presented the Household Hazardous Waste Grant. Magistrate Mineer made a motion, seconded by Magistrate Gregg to approve the grant application and for the judge to sign, motion carried.

In Re: 2022 Land, Sand and Gravel Tax Settlement

Judge Fields presented the 2022 Land, Sand and Gravel Tax Settlement. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the settlement, motion carried.

In Re: Library Board Appointment – Karen Crozier

Judge Fields presented the names for consideration for Library Board Appointment. Magistrate Mineer made a motion, seconded by Magistrate Gregg to appointment Karen Crozier to fulfill Stacie Meyer's appointment on the Library Board, motion carried.

In Re: 2023-24 Budget Amendment – 1st Reading

Judge Fields gave the 1st reading of a 2023-24 Budget Amendment. No action taken.

In Re: Lawn Mower Quotes

Judge Fields presented quotes for lawn mowers. The first was from Anderson Equipment. a Cub Cadet Zero Turn 54-inch stick mower for \$3,400.00 or a steering wheel model for \$5,000.00 and \$200.00 for a mulching kit for either. The next was from Duff Equipment for a Red Max 54-inch zero turn with mulching kit for \$6,049.37. The last was from Wright Implement for John Deere Z920M for \$17,180.00 or Z730M for \$12,809.00. Magistrate Gregg made a motion to approve the quote from Anderson for \$3,400.00 plus the mulching kit. After a discussion Magistrate Gregg withdrew his motion. Magistrate Gregg made a motion, seconded by Magistrate Plummer to table this until they get more information, motion carried.

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the transfers, motion carried

**PENDLETON COUNTY FISCAL COURT
TUESDAY FEBRUARY 27, 2024
6:00 PM
COURT ORDER TRANSFERS**

BUDGET ACCOUNT TRANSFERS:

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5010-212	County Clerk Training Fringe	\$ 169.00
01-5015-103	Sheriff Deputies	\$ 9,922.00
01-5015-103-SRS	Sheriff School Resource Officer	\$ 1,883.00
01-5025-212	Training – Fringe Benefits	\$ 847.00
01-5047-567	Payroll Tax Refunds	\$ 65.00
01-5047-576	Occupational Tax Admin Travel	\$ 16.00
01-5205-384	Animal Shelter Spay & Neuter Program	\$ 109.00
01-5205-403	Animal Shelter Food and Supplies	\$ 498.00
01-5405-578	Recreation Program Utilities	\$ 76.00
01-9100-501	ADD Payment	\$ 231.00
02-6105-447	Road Materials	\$ 3,245.00

Jail Fund

Transfer from (03-9200-999) Reserve for Transfers to the following accounts:

03-5101-212	Training Fringe Benefits	\$ 169.00
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LGEA Fund

Transfer from (04-9200-999) Reserve for Transfers to the following accounts:

04-5135-571	Renewals and Repairs	\$ 156.00
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911 Fund

Transfer from (75-9200-999) Reserve for Transfers to the following accounts:

75-5145-178	Dispatchers Overtime	\$ 1,677.00
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Interfund Cash Transfers

Transfer from General Fund to Jail Fund for Operations

\$30,000.00

David S. Fields
County Judge/Executive

Marianne Roseberry
Pendleton County Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Mineer made a motion, seconded by Magistrate Whaley that the claims be approved and paid as presented, roll call vote requested by Judge Fields, Whaley – Yes, Plummer – Yes excluding the land purchase, Gregg – Yes excluding the land purchase, Mineer – Yes and Judge Fields – Yes, motion carried.

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
FEBRUARY 27, 2024 GENERAL FUND									
All Funds									
From: 02/01/2024 To: 02/29/2024									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001377	02/27	00010369	31888010	01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	1/1-1/31 COPIER - JUDGE	<input checked="" type="checkbox"/> 00027564	236.34
00001377	02/27	00010369		01-5070-445-	P & Z OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	1/1-1/31 COPIER - PZ	<input checked="" type="checkbox"/> 00027564	166.36
2 Voucher Items Listed									402.70
00001378	02/27	00010373		01-5040-445-	TREASURER OFFICE SUPPLIES	U S POST OFFICE	3 ROLLS STAMPS - TREASURER	<input checked="" type="checkbox"/> 00027565	204.00
1 Voucher Items Listed									204.00
00001379	02/27	00010383		01-5047-567-	PAYROLL TAX REFUNDS	ADAM TIPTON	OCC TAX REFUND - ADAM TIPTON	<input checked="" type="checkbox"/> 00027566	65.34
1 Voucher Items Listed									65.34
00001380	02/27	00010367		01-5070-399-	P & Z - COMPREHENSIVE	STRAUSS & TROY	FEB LEGAL FEES - PZ	<input checked="" type="checkbox"/> 00027567	1,500.00
1 Voucher Items Listed									1,500.00
00001381	02/27	00010344		01-5080-329-	COURTHOUSE JANITORIAL SERVICES	RIGHTEOUS AND CLEAN	WK OF 2/12+2/19 CUSTODIAL - COURTHOUSE	<input checked="" type="checkbox"/> 00027568	800.00
00001381	02/27	00010344		01-5086-175-	CUSTODIAL PERSONNEL ANNEX BLDG.	RIGHTEOUS AND CLEAN	WK OF 2/12+2/196 CUSTODIAL - ANNEX	<input checked="" type="checkbox"/> 00027568	100.00
2 Voucher Items Listed									900.00
00001382	02/27	00010347		01-5080-411-	COURTHOUSE CUSTODIAL SUPPLIES	DELUXE CLEANERS	1/3,1/10,1/17,1/24,1/31-MAT RENTAL-COURTHOUSE	<input checked="" type="checkbox"/> 00027569	210.00
00001382	02/27	00010347		01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	DELUXE CLEANERS	1/3,1/10,1/17,1/24,1/31-MAT RENTAL-ANNEX	<input checked="" type="checkbox"/> 00027569	112.50
2 Voucher Items Listed									322.50
00001383	02/27	00010348	604534	01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES	SCOTT HERINGER	FEB 24-CUSTODIAL-JUSTICE CENTER	<input checked="" type="checkbox"/> 00027570	2,858.33
00001383	02/27	00010348	604534	01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	SCOTT HERINGER	FEB 24-CUSTODIAL-SENIOR CENTER	<input checked="" type="checkbox"/> 00027570	300.00
2 Voucher Items Listed									3,158.33
00001384	02/27	00010343		01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	DEBRA-KUEMPEL	FEB 24 PREVENT MAINT-JUSTICE CENTER	<input checked="" type="checkbox"/> 00027571	1,457.08
00001384	02/27	00010343	01430105	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	FAMILY CTROOM REPAIR+MATERIALS - JUSTICE CENT	<input checked="" type="checkbox"/> 00027571	589.20
2 Voucher Items Listed									2,046.28
00001385	02/27	00014685	26972	01-5085-499-	CO PROPERTIES - OTHER SUPPLIES	GRANT COUNTY SEPTIC SERVICE, LLC.	CLEAN OUT TANK - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00027572	360.00
1 Voucher Items Listed									360.00
00001386	02/27	00014683	24736	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	BOOGIE - NEUTER AND RABIES - A.SHELTER	<input checked="" type="checkbox"/> 00027573	109.00
1 Voucher Items Listed									109.00
00001387	02/27	00014427		01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	MWI ANIMAL HEALTH	NOBIVAC INTRA TRAC 3 - A. SHELTER	<input checked="" type="checkbox"/> 00027574	194.25
00001387	02/27	00014427	52454355	01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	MWI ANIMAL HEALTH	4CAPSTAR, PYRANTEL SUSP, SYRINGES-A.SHELTER	<input checked="" type="checkbox"/> 00027574	148.57
00001387	02/27	00014684	52691993	01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	MWI ANIMAL HEALTH	NOBIVAC BORDALELLA - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00027574	194.25
3 Voucher Items Listed									537.07
00001388	02/27	00014682	242915956	01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	INTERVET INC	MICROCHIPS - ANIMAL SHETER	<input checked="" type="checkbox"/> 00027575	250.00
1 Voucher Items Listed									250.00
03/08/2024 04:36 pm									
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<div><div>Vendor Claims Register - Detail</div><div>PENDLETON COUNTY FISCAL COURT</div><div>FEBRUARY 27, 2024 GENERAL FUND</div><div>All Funds</div><div>From: 02/01/2024 To: 02/29/2024</div></div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001389	02/27	00010391	U0017707	01-5205-578-	ANIMAL SHELTER UTILITIES	MIDWEST BOTTLE GAS INC.	131.2 BULK FUEL - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00027576	347.55
1 Voucher Items Listed									347.55
00001390	02/27	00010375		01-5025-569-	FISCAL COURT REGISTRATION/CONFERENCE! DAVID FIELDS		2/8 MEAL REIMBURSEMENT FIELDS/MOORE 911 MEET	<input checked="" type="checkbox"/> 00027577	34.56
1 Voucher Items Listed									34.56
00001391	02/27	00010374		01-5047-576-	OCCUPATIONAL TAX ADMIN TRAVEL	KAMI WOOD	2/15 REIMB MILAGE TOURISM MEETING-K.WOOD	<input checked="" type="checkbox"/> 00027578	16.68
1 Voucher Items Listed									16.68
00001392	02/27	00010342	4433	01-9100-501-	ADD PAYMENT	NORTHERN KY AREA DEVELOP. DISTRICT	FY 24 KNREA ANNUAL MEMBERSHIP	<input checked="" type="checkbox"/> 00027579	300.00
1 Voucher Items Listed									300.00
						16 Vouchers Listed	23 Voucher Items Listed	10,554.01	

<div><div>Vendor Claims Register - Detail</div><div>PENDLETON COUNTY FISCAL COURT</div><div>FEBRUARY 27, 2024 ROAD FUND</div><div>All Funds</div><div>From: 02/01/2024 To: 02/29/2024</div></div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001393	02/27	00014658	54062	02-6105-447-	ROAD MATERIALS	BRIGHTON TRUCK SERVICE CO., INC.	TRUCK#0-STEMCO FRIT FUARD SEAL - RD	<input checked="" type="checkbox"/> 00013006	161.80
1 Voucher Items Listed									161.80
00001394	02/27	00014657		02-6105-447-	ROAD MATERIALS	PETERBILT OF N KY - THE LARSON GROUP	DUMP#0-DRUM BRAKE, KIT REMAN B-RD	<input checked="" type="checkbox"/> 00013007	351.16
00001394	02/27	00014657		02-6105-447-	ROAD MATERIALS	PETERBILT OF N KY - THE LARSON GROUP	DUMP#2 - CORE DEPOSIT	<input checked="" type="checkbox"/> 00013007	75.00
00001394	02/27	00014657	CM122857ER	02-6105-447-	ROAD MATERIALS	PETERBILT OF N KY - THE LARSON GROUP	DUMP#2-CORE RETURN	<input checked="" type="checkbox"/> 00013007	(75.00)
3 Voucher Items Listed									351.16
00001395	02/27	00014646	2909098523	02-6105-447-	ROAD MATERIALS	CARGILL, INCORPORATED	25.89TONS DEICER SALT	<input checked="" type="checkbox"/> 00013008	2,822.01
1 Voucher Items Listed									2,822.01
						3 Vouchers Listed	5 Voucher Items Listed	3,334.97	

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

FEBRUARY 27, 2024 JAIL FUND

All Funds

From: 02/01/2024 To: 02/29/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001396	02/27	00010368		03-5101-549-	ROUTINE MEDICAL	HMH PHYSICIANS GROUP CLINIC WALMART	11/6/23 INMATE MEDICAL-SARAH RICE	<input checked="" type="checkbox"/> 00008865	45.73
1 Voucher Items Listed									45.73
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-CHRISTOPER HARDY 12/7-12/27	<input checked="" type="checkbox"/> 00008866	95.88
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-ERNIE BROWN 11/6-12/14	<input checked="" type="checkbox"/> 00008866	17.34
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-HALEY PENNINGTON 12/14-12/19	<input checked="" type="checkbox"/> 00008866	38.45
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-RONALD SPANGLER 12/14	<input checked="" type="checkbox"/> 00008866	4.21
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-SHELLI DAVIS 11/20	<input checked="" type="checkbox"/> 00008866	115.89
00001397	02/27	00010376		03-5101-549-	ROUTINE MEDICAL	J & R OF DRAFFENVILLE	MEDS-TOMMY SWIFT 12/27	<input checked="" type="checkbox"/> 00008866	9.27
6 Voucher Items Listed									281.04
00001398	02/27	00014726		03-5101-573-	TELEPHONE	ANTHONY GILLESPIE	1/18-2/17 PHONE - T.GILLESPIE	<input checked="" type="checkbox"/> 00008867	46.00
1 Voucher Items Listed									46.00
00001399	02/27	00014725		03-5101-573-	TELEPHONE	EDDIE TUCKER	FEBRUARY 2024 PHONE BILL - E.TUCKER	<input checked="" type="checkbox"/> 00008868	46.00
1 Voucher Items Listed									46.00
00001400	02/27	00014727	32286	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	TIM NORTON AUTO SERVICE L.L.C.	19 EXPLORER OIL CHANGE AND FILTER - JAIL	<input checked="" type="checkbox"/> 00008869	53.00
1 Voucher Items Listed									53.00
00001401	02/27	00014724		03-5101-599-	MISCELLANEOUS EXPENSE	RICK BROWN	FINGER PRINT REIMB - RICK BROWN	<input checked="" type="checkbox"/> 00008870	20.00
1 Voucher Items Listed									20.00
6 Vouchers Listed									491.77

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

FEBRUARY 27, 2024 LGEA FUND

All Funds

From: 02/01/2024 To: 02/29/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001402	02/27	00010389		04-5015-723-	SHERIFF'S DEPARTMENT MOTOR VEHICLE	SHERIFF	OUTFITTING & GRAPHICS ON SHERIFF VEHICS	<input checked="" type="checkbox"/> 00001264	12,045.00
1 Voucher Items Listed									12,045.00
00001403	02/27	00010346		04-5135-411-	CUSTODIAL SUPPLIES	DELUXE CLEANERS	1/3,1/10,1/17,1/24,1/311-MAT RENTAL-EOC	<input checked="" type="checkbox"/> 00001265	41.25
1 Voucher Items Listed									41.25
00001404	02/27	00010370	31888010	04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	1/1-1/31 COPIER - EOC	<input checked="" type="checkbox"/> 00001266	206.37
1 Voucher Items Listed									206.37
00001405	02/27	00010351		04-5135-571-	RENEWALS AND REPAIRS	TRANSWORLD SYSTEMS INC.	FIRE RUN COLLECTION SERVICE 3/1/24-6/30/25	<input checked="" type="checkbox"/> 00001267	1,400.00
1 Voucher Items Listed									1,400.00
4 Vouchers Listed									13,692.62

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

FEBRUARY 27, 2024 ARPA FUND

All Funds

From: 02/01/2024 To: 02/29/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001410	02/27	00010385		84-5076-548-	ARPA-COMMUNITY DEVELOPMENT OTHER PRC	PATRICK L CONROY	LAND PURCHASE-US 27-VOL FIRE DEPT	<input checked="" type="checkbox"/> 00000002	30,150.00
1 Voucher Items Listed									30,150.00
00001411	02/27	00010386		84-5076-548-	ARPA-COMMUNITY DEVELOPMENT OTHER PRC	HOPE TUEMLER CONROY	LAND PURCHASE-US 27-VOL FIRE DEPT	<input checked="" type="checkbox"/> 00000003	30,150.00
1 Voucher Items Listed									30,150.00
00001412	02/27	00010387		84-5076-548-	ARPA-COMMUNITY DEVELOPMENT OTHER PRC	GEORGE L TUEMLER	LAND PURCHASE-US 27-VOL FIRE DEPT	<input checked="" type="checkbox"/> 00000004	30,150.00
1 Voucher Items Listed									30,150.00
00001413	02/27	00010388		84-5076-548-	ARPA-COMMUNITY DEVELOPMENT OTHER PRC	ELIZABETH A. TUEMLER	LAND PURCHASE-US 27-VOL FIRE DEPT	<input checked="" type="checkbox"/> 00000005	30,150.00
1 Voucher Items Listed									30,150.00
4 Vouchers Listed								4 Voucher Items Listed	120,600.00

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

FEBRUARY 27, 2024 EDUCATION FUND

All Funds

From: 02/01/2024 To: 02/29/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001406	02/27	00010345	3494591	91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	2/10 FREEDAY LANDFILL	<input checked="" type="checkbox"/> 00002110	61.48
1 Voucher Items Listed									61.48
00001407	02/27	00014605		91-5210-595-	109 BOARD EDUCATION PROGRAMS	GATEWAY CTC - FLORENCE	2023 SCHOLORSHIP-ADDISON HOPE MEYER	<input checked="" type="checkbox"/> 00002111	1,500.00
1 Voucher Items Listed									1,500.00
00001430	02/27	00014602		91-5210-595-	109 BOARD EDUCATION PROGRAMS	UNIVERSITY OF LOUISVILLE	2024 SCHOLARSHIP-EMMA GILLESPIE	<input checked="" type="checkbox"/> 00002114	1,000.00
1 Voucher Items Listed									1,000.00
00001431	02/27	00014604		91-5210-595-	109 BOARD EDUCATION PROGRAMS	MURRAY STATE UNIVERSITY	2023 SCHOLARSHIP - COURTNEY PEOPLES	<input checked="" type="checkbox"/> 00002115	1,250.00
1 Voucher Items Listed									1,250.00
4 Vouchers Listed								4 Voucher Items Listed	3,811.48

In Re: Closing Remarks

Magistrate Whaley asked about the progress on Hogg Ridge Bridge. Magistrate Plummer asked if we had advertised for Economic Development position. Magistrate Mineer would like a report from Attorney Sanning on the planning and zoning issues.

In Re: Attachments Filed in County Clerk’s Office

- Household Hazardous Waste Grant
- 2022 Land, Sand and Gravel Tax Settlement
- Library Board Appointment
- 2023-24 Budget Amendment
- Lawn Mower Quotes

In Re: Adjourn

Magistrate Mineer made a motion seconded by Magistrate Plummer that this meeting be adjourned to meet again in regular session on March 12, 2024 subject to any special called meetings, motion carried.

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Pendleton County Judge Executive	Pendleton County Fiscal Court Clerk