

**PENDLETON COUNTY FISCAL COURT
MARCH TERM
MARCH 23, 2021 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates, Whaley, Plummer, Gregg and Mineer.

Members Absent: None

County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:03 p.m. by Judge Fields. Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Recognition of Guest

Judge Fields welcomed the Boy Scout and Cub Scout Troops and Leaders.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes of the March 9, 2021 Meeting. Magistrate Plummer made a motion, seconded by Magistrate Whaley that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Vicky King, provided the court with a copy of the treasurer's report for the month of February 2021 at the March 9, 2021 meeting. Magistrate Mineer made a motion, seconded by Magistrate Gregg to approve the treasurer's report as presented, motion carried.

In Re: Motion to go into Public Hearing – CDBG Covid-19 Relief

A Public Hearing was a requirement to apply for the CDBG Covid -19 Relief Grant. Magistrate Gregg made a motion to go into a Public Hearing for a CDBG Covid-19 Relief Grant, seconded by Magistrate Plummer, motion carried. Bill Mitchell, Pendleton County Economic Development Director discussed the money that is available to Kentuckians with overdue utility bills through a CDBG-CV Utility Assistance Program established by HUD. He stated the county would be applying for a \$125,000 grant to provide utility relief to residents of Pendleton County. After a discussion Magistrate Mineer made a motion, seconded by Magistrate Whaley to close the Public Hearing and go back into regular session, motion carried. Judge Fields read the Resolution to apply for the grant and Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the Resolution, Whaley-Yes, Plummer-Yes, Gregg-No, Mineer-Yes and Judge Fields-Yes, motion carried.

In Re: Bid Opening – Homeland Security Grant

Mike Moore, Emergency Management Director explained to the court that we had been awarded a grant to purchase equipment to link police repeater equipment together. Judge Fields opened the only bid for the equipment from Mobilcomm. Bid # 1 was for \$27,630.40 and Bid # 2 was for \$24,225.00. Magistrate Whaley made a motion, seconded by Magistrate Gregg to accept the bids from Mobilcomm pending the verification of the amounts, motion carried.

In Re: Pendleton County Tourism - Melanie Hartzel

Melanie Hartzel, chairperson of the Pendleton County Tourism presented to the court the plans of the Tourism Council to have the First Annual Pendleton Outdoor Palooza on June 19, 2021 to showcase Pendleton County's outdoor activities. She was asking the court to help sponsor the band for the evening at the Griffin Centre. Magistrate Gregg made a motion, seconded by Magistrate Plummer to donate \$2,500 to sponsor the band, motion carried.

In Re: Resolution for the NK Regional Hazard Mitigation

Judge Fields read the Resolution for the Northern Kentucky Regional Hazard Mitigation Plan for the Cities and Counties in Northern Kentucky. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the Resolution, motion carried.

In Re: 2nd Reading Ordinance Amendment 1011.1 – Nuisance Ordinance

Judge Fields gave the 2nd reading of Ordinance amendment 1011.1 to limit the meetings of the Code Enforcement Board. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve Amendment 1011.1, motion carried.

In Re: 2nd Reading Zoning Ordinance 924.3 – Zoning Change R to B

Judge Fields gave the 2nd reading of Zoning Ordinance 924.3 (Chelsea Heilman) – zoning change from Rural to Business. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve Zoning Ordinance 924.3, motion carried.

In Re: Reappointment – Brent Moore- PC Water District Board

Magistrate Gregg made a motion, seconded by Magistrate Plummer to reappoint Brent Moore to the Pendleton County Water District Board for a 4 year term, Magistrate Mineer abstained, motion carried.

In Re: CPI Increase for County Employees

After a discussion, Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve a CPI of 2% for county employees, motion carried.

In Re: Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Mineer made a motion, seconded by Magistrate Whaley that the transfers be approved, motion carried.

PENDLETON COUNTY FISCAL COURT
TUESDAY, MARCH 23, 2021
6:00 PM
COURT ORDER TRANSFERS

BUDGET ACCOUNT TRANSFERS:

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5010-178	County Clerk Deputies Overtime	\$150.00
01-5020-445	P&Z Office Supplies	\$ 25.00
01-5080-411	Courthouse Custodial Supplies	\$500.00
01-5086-411	Custodial Supplies Annex Bldg	\$ 25.00
01-5205-178	Animal Control Overtime	\$500.00
01-5210-468	Recycling and Landfill Supplies	\$300.00
01-5305-445	Senior Center Office Supplies	\$100.00
01-9100-307	State Auditing Services	\$972.00

David S. Fields
County Judge

Vicky J. King
Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Whaley made a motion, seconded by Magistrate Mineer that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
All Batches									
General Fund									
From: 03/23/2021 To: 03/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001533	03/23	00005334		01-5025-499-	OTHER SUPPLIES	BB&T	FEB ZOOM - FISCAL COURT	<input checked="" type="checkbox"/> 00024685	15.89
00001533	03/23	00005334		01-5205-403-	ANIMAL FOOD AND SUPPLIES	BB&T	HAND DOLLY - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00024685	85.97
2 Voucher Items Listed									101.86
00001534	03/23	00005371	8946	01-5025-569-	REGISTRATION/CONFERENCES	KCIEA/KMCA	2021 JOINT CONFERENCE - JUDGE & 4 MAGISTRATES	<input checked="" type="checkbox"/> 00024686	1,475.00
1 Voucher Items Listed									1,475.00
00001535	03/23	00011712		01-5070-445-	P & Z OFFICE SUPPLIES	U S POST OFFICE	2 ROLLS \$1.00 STAMPS - P & Z	<input checked="" type="checkbox"/> 00024687	200.00
1 Voucher Items Listed									200.00
00001536	03/23	00011713		01-5070-551-	P & Z MEMBERSHIPS	KAMM	2021 KAMM MEMBERSHIP - BRETT PRICE	<input checked="" type="checkbox"/> 00024688	25.00
1 Voucher Items Listed									25.00
00001537	03/23	00005333	309144	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT - COURTHOUSE	<input checked="" type="checkbox"/> 00024689	104.78
00001537	03/23	00005333	309143	01-5061-352-	JUDICIAL CENTER ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT - JUSTICE CENTER	<input checked="" type="checkbox"/> 00024689	145.90
2 Voucher Items Listed									251.68
00001538	03/23	00005353	182322	01-5080-411-	CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	2 CS PAPER TOWELS - COURTHOUSE	<input checked="" type="checkbox"/> 00024690	51.50
00001538	03/23	00005353	179116	01-5080-411-	CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	CREDIT ON CLEANER RETURNED	<input checked="" type="checkbox"/> 00024690	(49.90)
00001538	03/23	00011918	181940	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	COOPER WHOLESALE, INC.	20 CS TRASH BAGS - RD SIDE P/U	<input checked="" type="checkbox"/> 00024690	715.20
3 Voucher Items Listed									716.80
00001539	03/23	00005221		01-5080-411-	CUSTODIAL SUPPLIES	DOLLAR GENERAL STORE	CLEANING SUPPLIES - COURTHOUSE	<input checked="" type="checkbox"/> 00024691	45.75
00001539	03/23	00005239		01-5080-411-	CUSTODIAL SUPPLIES	DOLLAR GENERAL STORE	BLEACH - COURTHOUSE	<input checked="" type="checkbox"/> 00024691	7.50
00001539	03/23	00005239		01-5080-411-	CUSTODIAL SUPPLIES	DOLLAR GENERAL STORE	CLEANING SUPPLIES - COURTHOUSE	<input checked="" type="checkbox"/> 00024691	47.90
00001539	03/23	00005221		01-5086-411-	CUSTODIAL SUPPLIES ANNEX BLDG.	DOLLAR GENERAL STORE	CLEANING SUPPLIES - ANNEX BLDG	<input checked="" type="checkbox"/> 00024691	16.25
4 Voucher Items Listed									117.40
00001540	03/23	00005326		01-5080-411-	CUSTODIAL SUPPLIES	BELINDA STEVENS	4 HRS CLEANING - COURTHOUSE	<input checked="" type="checkbox"/> 00024692	48.00
1 Voucher Items Listed									48.00
00001541	03/23	00005338	46405	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	ALLIED COMMUNICATIONS INC.	SVC CALL - REPLACE BATTERIES FIRE ALARM - Ch	<input checked="" type="checkbox"/> 00024693	500.00
1 Voucher Items Listed									500.00
00001542	03/23	00005354	198315	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - COURTHOUSE	<input checked="" type="checkbox"/> 00024694	25.00
00001542	03/23	00005354		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - JUSTICE CENTER	<input checked="" type="checkbox"/> 00024694	25.00
00001542	03/23	00005354		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00024694	25.00
00001542	03/23	00005354		01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - ANNEX BLDG	<input checked="" type="checkbox"/> 00024694	25.00
00001542	03/23	00005354		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - SENIOR CENTER	<input checked="" type="checkbox"/> 00024694	25.00
5 Voucher Items Listed									125.00
03/29/2021 03:54 pm									
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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

GeneralFund

From: 03/23/2021 To: 03/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001543	03/23	00005335	5771	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	JON GOSNEY - ELECTRICAL SERVICES	ELEC WORK ON HOT WATER HEATER - ANIMAL SHEL	<input checked="" type="checkbox"/> 00024595	245.66
1 Voucher Items Listed									245.66
00001544	03/23	00011919	2598239	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	GALETON GLOVES	GLOVES FOR LITTER ABATEMENT	<input checked="" type="checkbox"/> 00024596	273.05
1 Voucher Items Listed									273.05
00001545	03/23	00005346		01-5305-445-	SENIOR CENTER OFFICE SUPPLIES	PENDLETON CO AMBULANCE TAXING DISTRICT 9	CPR/AED CLASS - SENIOR CENTER	<input checked="" type="checkbox"/> 00024597	90.00
1 Voucher Items Listed									90.00
00001546	03/23	00005331		01-5425-507-	CELEBRATIONS, FESTIVALS, PROGRAMS	PENDLETON COUNTY HIGH SCHOOL	DONATION TO PROJECT GRAD	<input checked="" type="checkbox"/> 00024598	200.00
1 Voucher Items Listed									200.00
00001547	03/23	00005357	1066	01-9100-307-	STATE AUDITING SERVICES	PATRICK & ASSOCIATES, LLC	AUDIT FY ENDING 3/30/20	<input checked="" type="checkbox"/> 00024699	18,000.00
1 Voucher Items Listed									18,000.00
00001548	03/23	00005341	50930	01-9100-398-	OTHER CONTRACTED SERVICES	AMERICAN FIDELITY ADMINISTRATIVE SERVICE	REMAINING EMP REPORT FEES	<input checked="" type="checkbox"/> 00024700	70.00
1 Voucher Items Listed									70.00
00001569	03/23	00005372		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	C & J SERVICES	DIAGNOSIS WATER HEATER - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00024701	85.00
1 Voucher Items Listed									85.00
17 Vouchers Listed							26 Voucher Items Listed		22,525.45

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 03/23/2021 To: 03/23/2021

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001549	03/23	00012188	943701	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	41.34 DGA LIMESTONE - ATHLETIC PARKING LOT	<input checked="" type="checkbox"/> 00011752	438.20
1 Voucher Items Listed								438.20	
00001550	03/23	00012101	6306349634	02-6105-447-	ROAD MATERIALS	AUTO ZONE	TARP STRAPS - STOCK	<input checked="" type="checkbox"/> 00011753	5.98
00001550	03/23	00012108	6306350489	02-6105-447-	ROAD MATERIALS	AUTO ZONE	4" ROUND LIGHT	<input checked="" type="checkbox"/> 00011753	39.98
2 Voucher Items Listed								45.96	
00001551	03/23	00005359		02-6105-447-	ROAD MATERIALS	DOUG FLOERER	REIMBURSEMENT FOR CDL PHYSICAL	<input checked="" type="checkbox"/> 00011754	89.00
1 Voucher Items Listed								89.00	
00001552	03/23	00005347		02-6105-447-	ROAD MATERIALS	ANDY CALDWELL	REIMBURSE FOR CDL PHYSICAL	<input checked="" type="checkbox"/> 00011755	89.00
1 Voucher Items Listed								89.00	
00001553	03/23	00005362	07648582	02-6105-447-	ROAD MATERIALS	AMERICAN WELDING & GAS, INC.	CYLINDER RENTAL - ROAD	<input checked="" type="checkbox"/> 00011756	41.06
1 Voucher Items Listed								41.06	
00001554	03/23	00005356	22422	02-6105-447-	ROAD MATERIALS	RODNEY MILES BODY SHOP	REPLACE WATER PUMP, BELTS, LINES 1 TON # 5	<input checked="" type="checkbox"/> 00011757	3,369.56
1 Voucher Items Listed								3,369.56	
00001555	03/23	00012184	31025	02-6105-447-	ROAD MATERIALS	EATON ASPHALT	44.83 TON COLD PATCH - STOCK	<input checked="" type="checkbox"/> 00011758	6,052.05
1 Voucher Items Listed								6,052.05	
00001556	03/23	00005332	9356	02-6105-447-	ROAD MATERIALS	HOMETOWN CONCRETE, LLC	11 - V- BLOCKS - ROAD DEPT	<input checked="" type="checkbox"/> 00011759	275.00
1 Voucher Items Listed								275.00	
00001557	03/23	00012139	1041350	02-6105-447-	ROAD MATERIALS	MOBILCOMM INC	INSTALL RADIO IN NEW TRUCK	<input checked="" type="checkbox"/> 00011760	228.40
00001557	03/23	00012139	1041353	02-6105-447-	ROAD MATERIALS	MOBILCOMM INC	INSTALL RADIO IN NEW TRUCK & SVC CHG	<input checked="" type="checkbox"/> 00011760	356.40
2 Voucher Items Listed								584.80	
9 Vouchers Listed							11 Voucher Items Listed	10,984.63	

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT All Batches JailFund From: 03/23/2021 To: 03/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001558	03/23	00005325		03-5101-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	SHERIFF	FEB GAS - JAIL TRANSPORT	<input checked="" type="checkbox"/> 00008321	308.00
								1 Voucher Items Listed	308.00
								1 Voucher Items Listed	308.00

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT All Batches L.G.E.A.Fund From: 03/23/2021 To: 03/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001559	03/23	00012010	13054	04-5135-411-	CUSTODIAL SUPPLIES	ALL PRO SUPPLY	CUSTODIAL SUPPLIES - EOC	<input checked="" type="checkbox"/> 00004448	186.39
								1 Voucher Items Listed	186.39
00001560	03/23	00012009	158925462001	04-5135-445-	OFFICE SUPPLIES	OFFICE DEPOT	COPY PAPER - EOC	<input checked="" type="checkbox"/> 00004449	77.98
								1 Voucher Items Listed	77.98
00001561	03/23	00005355		04-5135-571-	RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	MAR PEST CONTROL - EOC	<input checked="" type="checkbox"/> 00004450	25.00
								1 Voucher Items Listed	25.00
00001562	03/23	00005366	22405	04-5135-592-	EMERGENCY MANAGEMENT VEHICLE&MAINT	RODNEY MILES BODY SHOP	REPAIR BRAKE LINE - E M BUS	<input checked="" type="checkbox"/> 00004451	200.00
								1 Voucher Items Listed	200.00
								4 Voucher Items Listed	489.37

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT All Batches EducationFund From: 03/23/2021 To: 03/23/2021									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001563	03/23	00005352		91-5210-466-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	MAR FREE DAY	<input checked="" type="checkbox"/> 00002038	50.54
								1 Voucher Items Listed	50.54
								1 Voucher Items Listed	50.54

In Re: Closing Remarks – Judge Fields/Magistrates

Judge Fields stated the first court meeting in April has been changed to April 12, 2021 due to a conference being scheduled on April 13, 2021. He also stated they started on the Milford Bridge replacement. Magistrate Mineer ask about the permits and paperwork on the other bridge. Magistrate Gregg stated their was a resolution passed on the gas tax. He wanted it stated that he is not in favor of any gas tax that would raise the price of gas at the pumps.

In Re: Attachments Filed at County Clerk’s Office

- CDGB Covid-19 Relief
- Bid Opening – Homeland Security Grant
- Pendleton County Tourism Presentation
- Resolution for NK Regional Hazard Mitigation
- Ordinance Amendment 1011.1- Nuisance Ordinance
- Zoning Ordinance 924.3 Zoning Change R to B
- Reappointment Request – Brent Moore to PC Water Board

In Re: Adjournment

Magistrate Gregg made a motion, seconded by Magistrate Whaley that this meeting be adjourned to meet again in regular session on April 13, 2021 subject to any special called meetings, motion carried.

ATTEST:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk