PENDLETON COUNTY FISCAL COURT
MARCH TERM
MARCH 24, 2020
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING

Members Present: Magistrates, Plummer, Gregg and Mineer
Members Absent: Magistrate Whaley
County Attorney: Absent

Invocation was given by Magistrate Gregg with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Mineer made a motion, second by Magistrate Plummer to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes of the March 10, 2020 meeting. Magistrate Plummer made a motion, second by Magistrate Gregg that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Vicky King, provided the court with a copy of the treasurer's report for the month of February at the March 10, 2020 meeting. Magistrate Mineer made a motion, second by Magistrate Plummer to approve the treasurer's report, motion carried.

In Re: Presentation of the 2020-2021 Jailer's Budget

Judge Fields presented the 2020-2021 Jailer's Budget. No action taken.

In Re: Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Mineer made a motion, second by Magistrate Gregg that the transfers be approved, motion carried.

PENDLETON COUNTY FISCAL COURT
TUESDAY, MARCH 24, 2020
6:00 PM
COURT ORDER TRANSFERS

BUDGET ACCOUNT TRANSFERS:

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5015-307	Sheriff's Audit Services	$38,000.00
01-5086-571	Renewals and Repairs Annex Bldg	$ 3,500.00

LGEA Fund

Transfer from (04-9200-999) Reserve for Transfers to the following accounts:

04-5135-571	Renewals and Repairs	$ 1,000.00

911 Fund

Transfer from (75-9200-999) Reserve for Transfers to the following accounts:

75-5145-382	Drug Testing	$ 500.00

Educations Fund

Transfer from (91-5210-595) 109 board Education Programs to the following accounts:

91-5210-468	Recycling and Landfill Supplies	$ 100.00

David S. Fields
County Judge

Vicky J. King
Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims, Magistrate Plummer made a motion, seconded by Magistrate Mineer that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail
PENDLETON COUNTY FISCAL COURT
All Batches
GeneralFund
From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001526	03/24	00003803	21188291	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MAR COPIER LEASE - COURTHOUSE	☑ 00023775	215.00
00001526	03/24	00003803		01-5075-445-	ECONOMIC DEVELOPMENT OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MAR COPIER LEASE - ECON DEV	☑ 00023775	145.00
							2 Voucher Items Listed		**360.00**
00001527	03/24	00003793	461171932001	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	OFFICE DEPOT	TONER - JUDGE'S OFFICE - MR	☑ 00023776	82.36
00001527	03/24	00003793		01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	OFFICE DEPOT	BATTERIES, BOXES, CORR TAPE - JUDGE'S OFFICE	☑ 00023776	70.91
00001527	03/24	00003766	455926899001	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	OFFICE DEPOT	COPY PAPER - JUDGE'S OFFICE	☑ 00023776	89.97
00001527	03/24	00003793		01-5040-445-	CO. TREASURER, OFFICE SUPPLIES	OFFICE DEPOT	EXPANDING FOLDERS - TREAS	☑ 00023776	96.69
00001527	03/24	00003766		01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES	OFFICE DEPOT	TONER - OCC TAX	☑ 00023776	46.66
00001527	03/24	00003766		01-5047-445-	TAX ADMINISTRATOR OFFICE SUPPLIES	OFFICE DEPOT	INK CARTRIDGE - SENIOR CENTER	☑ 00023776	16.39
							6 Voucher Items Listed		**402.98**
00001528	03/24	00003779	9518	01-5015-307-	SHERIFF AUDIT SERVICES	KENTUCKY STATE TREASURER	SHERIFF FEE AUDIT - YR ENDING 12-31-18	☑ 00023777	12,344.21
00001528	03/24	00003779	9657	01-5015-307-	SHERIFF AUDIT SERVICES	KENTUCKY STATE TREASURER	SHERIFF SETTLEMENT YR 2018 - 4-17-18 -1-6-19	☑ 00023777	9,761.80
00001528	03/24	00003779	9658	01-5015-307-	SHERIFF AUDIT SERVICES	KENTUCKY STATE TREASURER	SHERIFF SETTLEMENT YR 2018 1-7-19 - 4-15-19	☑ 00023777	9,881.21
							3 Voucher Items Listed		**31,987.22**
00001529	03/24	00003782		01-5025-499-	OTHER SUPPLIES	BB&T	SEC OF STATE ANNUAL REPORT	☑ 00023778	15.00
00001529	03/24	00003782		01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	BB&T	SHELVING - COURTHOUSE	☑ 00023778	510.30
00001529	03/24	00003782		01-5425-507-	CELEBRATIONS, FESTIVALS,PROGRAMS	BB&T	SENIOR BASH DECORATIONS	☑ 00023778	161.71
							3 Voucher Items Listed		**687.01**
00001530	03/24	00003773		01-5025-569-	REGISTRATION/CONFERENCES	DARRIN GREGG	MILEAGE FOR CONF 3/4 - 3/6/20	☑ 00023779	89.79
							1 Voucher Items Listed		**89.79**
00001531	03/24	00003764		01-5047-567-	PAYROLL TAX REFUNDS	OWEN ELECTRIC COOPERATIVE INC.	OVERPAYMENT OCC TAX YR 2019	☑ 00023780	185.64
							1 Voucher Items Listed		**185.64**
00001532	03/24	00003797	1125061	01-5065-565-	ELECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	BALLOTS - ELECTION	☑ 00023781	121.17
00001532	03/24	00003797	1125024	01-5065-565-	ELECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	AUDIO SETUP - ELECTION	☑ 00023781	817.25
							2 Voucher Items Listed		**938.42**
00001533	03/24	00003796	2426	01-5070-399-	PLANNING - COMPREHENSIVE	PLANNING & DEVELOPMENT SERVICES OF KEN	PLAT APP - THOMPSON & RAPP	☑ 00023782	220.00
							1 Voucher Items Listed		**220.00**
00001534	03/24	00003778	2287	01-5070-399-	PLANNING - COMPREHENSIVE	GATLIN VOELKER PLLC	LEGAL FEES - BOARD OF ADJUSTMENT	☑ 00023783	562.50
							1 Voucher Items Listed		**562.50**
00001535	03/24	00003775		01-5070-574-	P & Z TRAINING	BRETT PRICE	MEALS - FLOOD PLAIN CLASS	☑ 00023784	42.70
							1 Voucher Items Listed		**42.70**

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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
All Batches
GeneralFund
From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001536	03/24	00003811	291587	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT - COURTHOUSE	☑ 00023785	104.78
00001536	03/24	00003811	292017	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	D-C ELEVATOR COMPANY, INC.	RELAY FOR ELEVATOR - COURTHOUSE	☑ 00023785	15.00
00001536	03/24	00003814	291586	01-5081-352-	JUDICIAL CENTER ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT - JUSTICE CENTER	☑ 00023785	142.62
00001536	03/24	00003814	292021	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	D-C ELEVATOR COMPANY, INC.	MECHANIC HOUR - ELEVATOR JUSTICE CENTER	☑ 00023785	200.00
							4 Voucher Items Listed		**462.40**
00001537	03/24	00003798	155340	01-5080-411-	CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	PAPER CLEANING SUPPLIES - COURTHOUSE	☑ 00023786	56.39
00001537	03/24	00003798	155286	01-5080-411-	CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	PAPER TOWELS - COURTHOUSE	☑ 00023786	22.40
00001537	03/24	00003784	154651	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	CLEANING SUPPLIES - JUSTICE CENTER	☑ 00023786	33.00
							3 Voucher Items Listed		**111.79**
00001538	03/24	00003804	1166425	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	REPLACE FAULTY LIGHT SWITCH - JUSTICE CENTER	☑ 00023787	265.20
							1 Voucher Items Listed		**265.20**
00001539	03/24	00003777	933627	01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	KERLIN BROTHERS FLOOR COVERING INC.	REPLACE CARPET - ANNEX BLDG	☑ 00023788	3,949.36
							1 Voucher Items Listed		**3,949.36**
00001540	03/24	00011366	37186	01-5205-385-	VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	EXAM & MEDS - NILO	☑ 00023789	93.89
							1 Voucher Items Listed		**93.89**
00001541	03/24	00011368	242053048	01-5205-385-	VETERINARY SERVICE	INTERVET INC	MICCROCHIPS - 25	☑ 00023790	249.75
							1 Voucher Items Listed		**249.75**
00001542	03/24	00003813		01-5205-403-	ANIMAL FOOD AND SUPPLIES	U S POST OFFICE	STAMPS - ANIMAL CONTROL	☑ 00023791	55.00
							1 Voucher Items Listed		**55.00**
00001543	03/24	00011369		01-5205-573-	ANIMAL SHELTER TELEPHONE	JOHN BLOOMFIELD	CELL PHONE REIMBURSE - ANIMAL CONTROL	☑ 00023792	45.00
							1 Voucher Items Listed		**45.00**
00001544	03/24	00003801	U0011563	01-5205-578-	DOG KENNEL UTILITIES	MIDWEST BOTTLE GAS INC.	PROPANE GAS - ANIMAL SHELTER	☑ 00023793	171.62
							1 Voucher Items Listed		**171.62**
00001545	03/24	00011057		01-5210-445-	OFFICE SUPPLIES SOLID WASTE	BILLY STEELE	POSTAGE FOR CERTIFIED LETTERS - SOLID WASTE	☑ 00023794	14.20
00001545	03/24	00011058		01-5210-445-	OFFICE SUPPLIES SOLID WASTE	BILLY STEELE	POSTAGE - CERTIFIED LETTERS	☑ 00023794	14.20
							2 Voucher Items Listed		**28.40**
00001546	03/24	00003772		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	LEGAL NOTICE - P & Z	☑ 00023795	46.53
							1 Voucher Items Listed		**46.53**
00001547	03/24	00003792	43745	01-9100-398-	OTHER CONTRACTED SERVICES	AMERICAN FIDELITY ADMINISTRATIVE SERVIC	MAR TIME & ELIGIBILITY - 85	☑ 00023796	46.75
00001547	03/24	00003792		01-9100-398-	OTHER CONTRACTED SERVICES	AMERICAN FIDELITY ADMINISTRATIVE SERVIC	FORMS 1094/1095 - 34	☑ 00023796	119.00
							2 Voucher Items Listed		**165.75**

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
All Batches
GeneralFund
From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
						22 Vouchers Listed	40 Voucher Items Listed		**41,120.95**

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001548	03/24	00011315	930982	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	9.65 TON DGA LIMESTONE - LAWSON LANE	☑ 00011323	97.47
							1 Voucher Items Listed		**97.47**
00001549	03/24	00003799		02-6105-447-	ROAD MATERIALS	JC TREE SERVICE	CUT DOWN TREE & REMOVAL - TURNER RIDGE RD	☑ 00011324	675.00
							1 Voucher Items Listed		**675.00**
00001550	03/24	00011301	S10269846	02-6105-447-	ROAD MATERIALS	PROGRESS RAIL SERVICES	51 PCS STRUCTURAL RAIL - ROAD SLIPS	☑ 00011325	15,973.20
							1 Voucher Items Listed		**15,973.20**
00001551	03/24	00011307	103342	02-6105-447-	ROAD MATERIALS	REIS CONCRETE PRODUCTS INC.	4 YDS READY MIX - N RONDA AVE	☑ 00011326	560.00
							1 Voucher Items Listed		**560.00**
00001552	03/24	00011323	672552	02-6105-447-	ROAD MATERIALS	ASA N. WOLFE	REPAIRS TO SKID LOADER - ROAD	☑ 00011327	334.64
							1 Voucher Items Listed		**334.64**
00001553	03/24	00011311	2250029968	02-6105-447-	ROAD MATERIALS	BOB SUMEREL TIRE CO.	STOCK TIRES & RIMS - ROAD	☑ 00011328	611.25
							1 Voucher Items Listed		**611.25**
00001554	03/24	00003770	5677	02-6105-447-	ROAD MATERIALS	JON GOSNEY - ELECTRICAL SERVICES	REPLACE WIRE 1899 FLOUR CREEK RD	☑ 00011329	1,874.98
							1 Voucher Items Listed		**1,874.98**
00001555	03/24	00011310	451082	02-6105-447-	ROAD MATERIALS	DAVID BRUIN	REUPHOLSTERED SEAT - DT #5	☑ 00011330	150.00
							1 Voucher Items Listed		**150.00**
						8 Vouchers Listed	8 Voucher Items Listed		**20,276.54**

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

RoadFund

From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001548	03/24	00011315	930982	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	9.65 TON DGA LIMESTONE - LAWSON LANE	☑ 00011323	97.47
							1 Voucher Items Listed		**97.47**
00001549	03/24	00003799		02-6105-447-	ROAD MATERIALS	JC TREE SERVICE	CUT DOWN TREE & REMOVAL - TURNER RIDGE RD	☑ 00011324	675.00
							1 Voucher Items Listed		**675.00**
00001550	03/24	00011301	S10269846	02-6105-447-	ROAD MATERIALS	PROGRESS RAIL SERVICES	51 PCS STRUCTURAL RAIL - ROAD SLIPS	☑ 00011325	15,973.20
							1 Voucher Items Listed		**15,973.20**
00001551	03/24	00011307	103342	02-6105-447-	ROAD MATERIALS	REIS CONCRETE PRODUCTS INC.	4 YDS READY MIX - N RONDA AVE	☑ 00011326	560.00
							1 Voucher Items Listed		**560.00**
00001552	03/24	00011323	672552	02-6105-447-	ROAD MATERIALS	ASA N. WOLFE	REPAIRS TO SKID LOADER - ROAD	☑ 00011327	334.64
							1 Voucher Items Listed		**334.64**
00001553	03/24	00011311	2250029968	02-6105-447-	ROAD MATERIALS	BOB SUMEREL TIRE CO.	STOCK TIRES & RIMS - ROAD	☑ 00011328	611.25
							1 Voucher Items Listed		**611.25**
00001554	03/24	00003770	5677	02-6105-447-	ROAD MATERIALS	JON GOSNEY - ELECTRICAL SERVICES	REPLACE WIRE 1899 FLOUR CREEK RD	☑ 00011329	1,874.98
							1 Voucher Items Listed		**1,874.98**
00001555	03/24	00011310	451082	02-6105-447-	ROAD MATERIALS	DAVID BRUIN	REUPHOLSTERED SEAT - DT #5	☑ 00011330	150.00
							1 Voucher Items Listed		**150.00**
						8 Vouchers Listed	8 Voucher Items Listed		**20,276.54**

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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

JailFund

From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001556	03/24	00003785		03-5101-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	SHERIFF	FEB GAS TRANSPORT - JAIL	☑ 00008141	952.00
							1 Voucher Items Listed		**952.00**
00001557	03/24	00011033	20132	03-5101-592-	MAINTENANCE & REPAIR - VEHICLES	TIM NORTON AUTO SERVICE L.L.C.	OIL CHANGE & FILTER - 2013 EXPLORER	☑ 00008142	47.00
							1 Voucher Items Listed		**47.00**
00001558	03/24	00003790	497840	03-5101-599-	MISCELLANEOUS EXPENSE	ST. ELIZABETH BUSINESS HEALTH CENTER	DRUG SCREEN - E. TUCKER	☑ 00008143	44.00
							1 Voucher Items Listed		**44.00**
						3 Vouchers Listed	3 Voucher Items Listed		**1,043.00**

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

L.G.E.A.Fund

From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001559	03/24	00003802		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MAR COPIER LEASE - EOC	☑ 00004194	185.00
							1 Voucher Items Listed		**185.00**
00001560	03/24	00003771	5676	04-5135-571-	RENEWALS AND REPAIRS	JON GOSNEY - ELECTRICAL SERVICES	ELEC WORK ON LIGHTS - EOC	☑ 00004195	293.84
							1 Voucher Items Listed		**293.84**
						2 Vouchers Listed	2 Voucher Items Listed		**478.84**

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

All Batches

911 FundFund

From: 03/24/2020 To: 03/24/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001561	03/24	00003791	497840	75-5145-382-	DRUG TESTING	ST. ELIZABETH BUSINESS HEALTH CENTER	DRUG SCREEN - B. BLOOMFIELD	☑ 00004109	44.00
00001561	03/24	00003791		75-5145-382-	DRUG TESTING	ST. ELIZABETH BUSINESS HEALTH CENTER	ALCOHO & DRUG SCREEN - C. WITHROW	☑ 00004109	69.00
							2 Voucher Items Listed		**113.00**
						1 Vouchers Listed	2 Voucher Items Listed		**113.00**

03/25/2020 02:04 pm

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In Re: Closing Remarks

Judge Fields and the Magistrates gave a statement on the Covid 19 and thanked the residents for taking the necessary precautions to protect the community.

In Re: Adjournment

Magistrate Mineer made a motion, seconded by Magistrate Gregg that this meeting be adjourned to meet again in regular session on April 14 , 2020 subject to any special called meetings, motion carried.

ATTEST:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk