#### PENDLETON COUNTY FISCAL COURT MARCH TERM MARCH 27, 2018

## COURT MET PURSUANT TO ADJOURNMENT WITH HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE PRESIDING

Members Present:

Squire Veirs, Squire Fogle and Squire Mineer

Members Absent:

Squire Whaley

County Attorney:

Honorable Jeff Dean

Invocation was given by Honorable Jeff Dean with the Pledge of Allegiance being led by Judge Fields.

#### In Re: Approval of Agenda

Judge Fields presented the agenda for this meeting. Squire Veirs made a motion, seconded by Squire Mineer to approve the agenda as amended, motion carried.

#### In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry presented the court with minutes of the March 13, 2018. Squire Fogle made a motion, seconded by Squire Veirs that the minutes be approved as presented, motion carried.

#### In Re: Treasurer's Report

Pendleton County Treasurer, Vicky King, provided the court with a copy of the treasurer's report for the month of February 2018 at the March 13, 2018 meeting. Squire Mineer made a motion, seconded by Squire Fogle that this report be approved as presented, motion carried.

#### In Re: Presentation of Jailer's Budget

Judge Fields presented the court with a copy of the proposed Jail Budget for the Fiscal Year 2019. This was informational only, no action taken.

#### In Re: Sponsorship 2018 Pendleton County Youth Fair

Judge Fields presented a funding request for the sponsorship of the 2018 Pendleton County Youth Fair for \$2,500. Squire Fogle made a motion, seconded by Squire Veirs to approve the sponsorship of the 2018 Pendleton County Youth Fair, motion carried.

#### In Re: Funding Kincaid Theater

Judge Fields presented a funding request for the sponsorship of the 2018 Kincaid Theater for \$5,000. Squire Mineer made a motion, seconded by Squire Fogle to approve the funding for Kincaid Theater, motion carried.

#### In Re: Maintenance Agreement for Nature Perserve - Barth Johnson

Judge Fields presented the maintenance agreement for the Nature Preserve with Barth Johnson. Squire Veirs made a motion, seconded by Squire Fogle to approve the agreement, motion carried.

### CONTRACT BETWEEN THE PENDLETON COUNTY FISCAL COURT AND BARTH JOHNSON

A CONTRACT BETWEEN THE PENDLETON COUNTY FISCAL COURT AND BARTH JOHNSON, 1081 MENZIE BOTTON ROAD, BUTLER, KENTUCKY 41006 TO MOW AND WEED EATING THE OPEN AREA OF THE PENDLETON COUNTY CEDAR LINE NATURE PRESERVE PROPERTY.

WHEREAS, the Pendleton County Fiscal Court owns and maintains the Nature Preserve at the corner of Hale Road and Flour Creek Road, and

WHEREAS, the purpose of the Nature Preserve is to provide recreation and an educational facility to the citizens of Pendleton County, and

WHEREAS, the Pendleton County Fiscal Court is in need of someone to provide mower and weed eating service to the cleared area of the Nature Preserve so as to allow for more comfortable use by Pendleton County Citizens, and

WHEREAS, the terms of this agreement shall be for the summer mowing season of calendar year 2018 and begin at the date of execution of this agreement, and may be terminated immediately upon written notice by either party.

NOW THEREFORE, based on the above-described need, the Pendleton County Fiscal Court agrees to enter into the following agreement with Barth Johnson.

Barth Johnson agrees to:

- Mow and weed eat the cleared area of the Pendleton County Nature Preserve as needed with each mowing and weed eating being on an approximate three weeks basis not to be any sooner than a two week basis and shall be mowed and weed eat only when needed.
- 2. Inform the local magistrate (Gary Veirs) of each time he intends to mow and
- Provide his own equipment and hold the county harmless in every way should he cause damage to his equipment or injury or damage to himself or any other party while providing mowing and weed eating service.

Pendleton County Fiscal Court Agrees to:

Compensate Mr. Johnson the amount of \$125.00 for the first mowing and \$85.00 each mowing thereafter.

David S. Fields Pendleton County Judge/Executive	Barth Johnson
Date:	Date
Attest	Attest

#### In Re: Annual Affiliation Agreement with CERT

Emergency Management Director Mike Moore spoke to the court about the CERT agreement. He stated we have around 20 Pendleton County CERT volunteers. This agreement will enroll them in the Kentucky Division of Emergency Management Workers Compensation. Squire Fogle made a motion, seconded by Squire Mineer to approve this agreement, motion carried.

#### ORDER OF AFFILIATION

#### COUNTY OF PENDLETON

KRS39B.070(3) authorizes the establishment of a local emergency management agency-supervised operating unit and the Pendleton County Community Emergency Response Team (CERT) has been established as that unit. By virtue of this Affiliation Order, the Pendleton County CERT is officially affiliated with the Pendleton County Fiscal Court and the Pendleton County Emergency Management Agency.

Pendleton County CERT members will be citizen volunteers who are trained by and under the direction and control of Pendleton County Emergency Management. They shall serve the citizens of Pendleton County and the Northern Kentucky region as trained citizen volunteers who may perform in the following mission areas:

- Emergency Assessment Mitigation

- Mitigation
  Preparedness
  Response
  Recovery
  Activities associated with Emergency Management responsibilities.

The Pendleton County Fiscal Court shall be responsible for all funds donated to Pendleton County CERT by any source. The Pendleton County Fiscal Court may appropriate a yearly allocation in the Emergency Management Department budget for training and operational expenses of the Pendleton County CERT.

Volunteers with Pendleton County CERT will be enrolled on a Kentucky Division of Emergency Management Workers Compensation form pursuant to KRS 39C.110.

The Pendleton County Dispatch Center will contact Pendleton County Emergency Management on any incidents or issues where CERT may be involved. Pendleton County Emergency Management will activate the CERT when deemed necessary.

The effective date of this order of affiliation shall be for one year. It shall remain in effect until <a href="March 27"><u>March 27, 2019</u></a> at which time the order of affiliation may be negotiated, updated, modified or canceled.

This affiliation agreement was approved and adopted by the Pendleton County Fiscal Court on the **27thday of March**, **2018**.

Pendleton Cour	Judge/Executive
Date	
Pendleton Coun	Emergency Management Director
Date	

#### In Re: Crumb Rubber Landscaping Grant Application

Solid Waste Director Billy Steele spoke to the court concerning the Crumb Rubber Landscaping Grant Application. This grant will be a 25% match and we can include the cost of removing the old mulch and putting down the new. Squire Veirs made a motion, seconded by Squire Fogle to approve the grant application after receiving two more bids to remove the old mulch and put down the crumb rubber mulch, motion carried.



#### In Re: Kincaid Golf Course-Sub-Lease Agreement

Judge Fields presented the Kincaid Golf Course Sub Lease agreement. After a discussion Squire Veirs made a motion, seconded by Squire Mineer to approve the agreement with changes, motion carried.

#### In Re: Transfers

Judge Fields presented and reviewed the budget account transfers. Squire Fogle made a motion, seconded by Squire Veirs that the transfers be approved as presented, motion carried.

	PENDLETON COUNTY FISC TUESDAY, MARCH 2' 7:00 PM COURT ORDER TRANSFI	7, 2018
BUDGET ACCOUNT	NT TRANSFERS:	
General Fund		
Transfer from (01-92	200-999) Reserve for Transfers to the f	following accounts:
	Sheriff Audit Service Recycling and Landfill Supplies	\$4,000.00 \$ 800.00
LGEA Fund		
Transfer from (04-92	00-999) Reserve for Transfers to the	following accounts:
04-5135-445 04-5135-571	Office Supplies Renewals and Repairs	\$ 175.00 \$5,900.00
<b>Education Fund</b>		
Transfer from (91-52	10-595) 109 Board Education Program	ns to the following accounts
91-5210-468	Recycling and Landfill Supplies	\$ 200.00
David S. Fields	Vicky .	J. King

#### In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims, Squire Fogle made a motion, seconded by Squire Mineer that the claims be approved and paid as presented, motion carried.

Vendor Claims Regi PENDLETON COUNTY FISCAL MARCH 27, 2018 GENERAL FUNI GeneralFund From: 07/01/2017 To: 06/30/2	COURT	tail				
Voucher Date PO No. Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001555 03/27 00920172 18384212	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC.	MAR COPIER LEASE - COURTHOUSE		215.00
00001555 03/27 00920172	01-5075-445-	ECONOMIC DEVELOPMENT OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MAR COPIER LEASE - ECON DEV		145.00
				2 Voucher Items Listed		360.00
00001556 03/27 00920151 7615	01-5010 445	CO. CLERK OFFICE SUPPLIES	DONNA ROSE COMPANY	5 REAMS RECORDING PAPER CO CLERK		408.00
			Management of the second of th	1 Voucher Items Listed		408.00
00001557 03/27 00920166 8357	01-5015-307-	SHERIFF AUDIT SERVICES	KENTUCKY STATE TREASURER	2016 SHERIFF'S SETTLEMENT AUDIT		14,074.22
				1 Voucher Items Listed		14,074.22
00001558 03/27 00920150 1033259	01-5065-565-	ELECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	ELECTION LAYOUT CHARGE		183.75
00001558 03/27 00920150 1033355	01-5065-565-	FLECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	ELECTION AUDIO SETUP		649.75
				2 Voucher Items Listed		833.50
00001559 03/27 00920165 256287	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT COURTHOUSE		98.77
00001559 03/27 00920165 256286	01-5081-352-	JUDICIAL CENTER ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	MAR ELEVATOR MAINT - JUSTICE CENTER		134.44
				2 Voucher Items Listed		233.21
00001560 03/27 00920152 100731	01-5080-411-	CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	TISSUE PAPER - COURTHOUSE		36.95
00001560 03/27 00920152 100733	01-5086-411	CUSTODIAL SUPPLIES ANNEX BLDG.	COOPER WHOLESALE, INC.	PAPER TOWELS ANNEX BLDG		23.00
00001560 03/27 00919390 100762	01-5210-468-	RECYCLING & LANDFILL SUPPLIES	COOPER WHOLESALE, INC.	15CS ORANGE 44 GAL TRASH BAGS - SOLID WASTE		789.45
				3 Voucher Items Listed		849.40
00001561 03/27 00920169	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	BROWNING HOME REPAIR	INSTALL DOOR - ANIMAL SHELTER		200.00
				1 Voucher Items Listed		200.00
00001562 03/27 00920163	01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	TERRY LOGAN	METAL DOOR - ANIMAL SHELTER		360.00
				1 Voucher Items Listed		360.00
00001563 03/27 00920193	01-5205-5/3-	ANIMAL SHELTER TELEPHONE	JOHN BLOOMFIELD	CELL PHONE REIMBURSE - ANIMAL CONTROL		47.10
00001563 03/27 00920194	01 5205 574	ANIMAL CONTROL TRAINING	JOHN BLOOMFIELD	HOTEL FOR CONFERENCE - ANIMAL CONTROL		499.95
00001563 03/27 00920194	01-5205-574-	ANIMAL CONTROL TRAINING	JOHN BLOOMFIELD	MEALS FOR CONFERENCE - ANIMAL CONTROL		20.54
00001563 D3/27 00920194	01-5205-574-	ANIMAL CONTROL TRAINING	JOHN BLOOMFIELD	MILEAGE FOR CONFERENCE - ANIMAL CONTROL		82.00
				4 Voucher Items Listed		649.59
00001564 03/27 00920171	01-5425-507-	CELEBRATIONS, FESTIVALS, PROGRAMS	PENDLETON CO YOUTH FAIR	2018 SPONSORSHIP - YOUTH FAIR		2,500.00
				1 Voucher Items Listed		2,500.00
00001565 03/27 00920161	01-5425-507	CELEBRATIONS, FESTIVALS, PROGRAMS	PENDLETON COUNTY 4 H COUNCIL	SPONSERSHIP 4 H 5K		100.00
				1 Voucher Items Listed		100.00
00001566 03/27 00920158	01-9100-398-	OTHER CONTRACTED SERVICES	AMERICAN FIDELITY ADMINISTRATIVE SE	RVICIMAR TIME & ELIGIBILITY - 66		36.30
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/end	lor	Clain	s Regi	ster - De	etail				
ARCH General	27, 2 Fund	018 GE	TY FISCAL VERAL FUNI O: 06/30/2	D					
/oucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amou
							1 Voucher Items List	ed	36.3

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Vendor Claims Reg	ister - Det	ail				
PENDLETON COUNTY FISCA MARCH 27, 2018 ROAD FUND RoadFund From: 07/01/2017 To: 06/30,						
Voucher Date PO No Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Arnount
00001567 03/27 00919837 905152	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	9.05 TON CLASS 2 CHANNEL LINING - ANDERSON R	0 🗆	125.70
00001567 03/27 00919836	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	25.42 TON CLASS 2 CHANNEL LINING - LEMON NOR	T+ 🗆	353.30
				2 Voucher Items Listed		479.00
00001568 03/27 00919834	02-6105 447	ROAD MATERIALS	FARM TIRE SERVICE,LLC	SERVICE CALL, DISMOUNT- LOADER TIRE		159.00
				1 Voucher Items Listed		159.00
			2 Vouchers Listed	3 Voucher Items Listed		638.00

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## Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 27, 2018 JAIL FUND JailFund From: 07/01/2017 To: 06/30/2018

Voucher Date P	O No.	Invoice	Account	Account Name	Vendor Name	Claim Description	1	Pd Check	Amount
00001569 03/27 0	0920162		03-5101-314-	CONTRACT WITH OTHER COUNTIES	KENTUCKY STATE TREASURER	DEC 17 CAMPBEL	L JUVENILE HOUSING - 12 DAYS		1,128.00
					,		1 Voucher Items Listed		1,128.00
00001570 03/27 0	0920148	22298307	03-5101-399-	MISCELLANEOUS CONTRACTUAL SERVICES	GREAT AMERICAN FINANCIAL SERVICES	COPIER LEASE -	JAILER		33.83
							1 Voucher Items Listed		33.83
00001571 03/27 0	0919326	009440811	03-5101-441-	MACHINERY AND EQUIPMENT	GALLS, AN ARAMARK COMPANY	10 - LEG IRONS	JAILER		591.83
							1 Voucher Items Listed		591.83
					3 Vouchers Listed		3 Voucher Items Listed		1,753.66

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## Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 27, 2018 JALL FUND JailFund From: 07/01/2017 To: 06/30/2018

Voucher C	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001569 0	3/27	00920162		03-5101-314-	CONTRACT WITH OTHER COUNTIES	KENTUCKY STATE TREASURER	DEC 17 CAMPBELL JUVENILE HOUSING - 12 DAYS		1,128.00
							1 Voucher Items Listed		1,128.00
00001570 0	3/27	00920148	22298307	03-5101-399-	MISCELLANEOUS CONTRACTUAL SERVICES	GREAT AMERICAN FINANCIAL SERVICES	COPIER LEASE - JAILER		33.83
							1 Voucher Items Listed		33.83
00001571 0	3/27	00919326	009440811	03-5101-441-	MACHINERY AND EQUIPMENT	GALLS, AN ARAMARK COMPANY	10 - LEG IRONS - JAILER		591.83
							1 Voucher Items Listed		591.83
						3 Vouchers Listed	3 Voucher Items Listed		1,753.66

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## Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT MARCH 27, 2018 LGEA FUND All Funds From: 03/27/2018 To: 03/27/2018

Voucher Date PO No. Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001572 03/27 00920173 18384212	04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	MAR COPIER LEASE - EOC		185.00
				1 Voucher Items Listed		185.00
00001573 03/27 00920167	04-5120-507-	FIRE DEPARTMENT CONTRIBUTIONS	NORTHERN PENDLETON FIRE DISTRICT	ANNUAL FUNDING		10,000.00
				1 Voucher Items Listed		10,000.00
00001574 03/27 00920170	04-5135-571	RENEWALS AND REPAIRS	BROWNING HOME REPAIR	LABOR FOR REMODEL - EOC		2,800.00
00001574 03/27 00920170	04-5135-571-	RENEWALS AND REPAIRS	BROWNING HOME REPAIR	LABOR FOR FLOORING & PAINTING - EOC		1,300.00
				2 Voucher Items Listed		4,100.00
00001575 03/27 00920159 S100465779.0	04-5135-571-	RENEWALS AND REPAIRS	F.D. LAWRENCE ELECTRIC CO.	FREIGHT CHARGES - EOC		13.38
				1 Voucher Items Listed		13.38
00001576 03/27 00920149 5202	04-5135-571-	RENEWALS AND REPAIRS	JON GOSNEY - ELECTRICAL SERVICES	LABOR & MATERIAL - REMODEL EOC		2,750.00
			_ 2/4	1 Voucher Items Listed		2,750.00
00001580 03/27 00919954	04-5135-445-	OFFICE SUPPLIES	OFFICE DEPOT	PRINT HEAD CARTRIDGE & BATTERIES - EOC		94.66
				1 Voucher Items Listed		94.66
			6 Vouchers Listed	7 Voucher Items Listed		17,143.04

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Vendor Claims Regi	ister - Det	ail				
PENDLETON COUNTY FISCAL MARCH 27, 2018 FDUCATION F EducationFund From: 07/01/2017 To: 06/30/2	UND					
	.010					
Voucher Date PO No. Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amoun
Voucher Date PO No. Invoice		Account Name RECYCLING AND LANDFILL SUPPLIES	Vendor Name RUMPKE OF KENTUCKY INC.	Claim Description . MAR FREE DAY	Pd Check	Amoun 117.2
	Account				Pd Check	

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#### In Re: Adjournment

Squire Mineer made a motion, seconded by Squire Veirs that this meeting be adjourned to meet again in regular session on April 10, 2018 subject to any special called meetings, motion carried.

	ATTEST:
Pendleton County Judge/Executive	Pendleton County Fiscal Court Clerk