

**PENDLETON COUNTY FISCAL COURT
AUGUST TERM
AUGUST 22, 2023 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:00 pm by Judge Fields. Invocation was given by Magistrate Gregg with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the August 11, 2023 meeting and the special called meeting on August 15, 2023. Correction to the August 15, 2023 special called minutes, should be corrected to say Magistrate Mineer voted yes instead of undecided on new road employee. Magistrate Whaley made a motion, seconded by Magistrate Plummer that the minutes be approved with correction, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of July 2023 at the August 8, 2023 meeting. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the treasurer's report as presented.

In Re: Bids for Land Excavation on Monroe Road

Judge Fields opened the bids for land excavation on Monroe Road. The first bid was from Brewers All Construction, LLC for the front part was \$7,200 and the back is \$9,600 The other bid was from K & A Excavating for \$9,000 for front part and to clear trees and burn on 5 acres \$4,500 and \$75.00 per hour to dig trench footer and \$75.00 for skid steer for graveling and spreading rock. After a discussion Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve the bid of K & A Excavating, motion carried.

In Re: 1st Reading of the Reapportionment Ordinance

Judge Fields gave the 1st Reading of the Reapportionment Ordinance. No action taken.

In Re: Resolution Establishing a Volunteer County Fire Dept.

Judge Fields presented a Resolution establishing a volunteer county fire department. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the resolution, motion carried.

In Re: 2023-24 Air-Evac Agreement

Judge Fields presented the 2023-24 Air Evac Agreement. Magistrate Gregg made a motion, seconded by Magistrate Whaley to approve the 2023-24 Air Evac agreement, motion carried.

In Re: Application for 2023-24 Litter Abatement Grant

Judge Fields presented the application for the 2023-24 Litter Abatement Grant. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the Judge signing the application and agreement when it comes in, motion carried.

In Re: Reappointment of Ethan Stahl to Board of Adjustments – 4yr

Magistrate Whaley made a motion, seconded by Magistrate Gregg to reappoint Ethan Stahl to the Board of Adjustments for a 4-year term, motion carried.

In Re: Engineering Cost for Monroe Road Water Line

Judge Fields presented the cost for engineering for the Monroe Road Water Line. Magistrate Mineer made a motion, seconded by Magistrate Gregg to appropriate \$36,000 for the engineering cost for the Monroe Road Water Line, motion carried.

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Whaley made a motion, seconded by Magistrate Gregg to approve the transfers, motion carried.

**PENDLETON COUNTY FISCAL COURT
TUESDAY, AUGUST 22, 2023
6:00 PM
COURT ORDER TRANSFERS**

BUDGET ACCOUNT TRANSFERS:

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5047-569	Occ Tax Admin Conf & Training	\$	182.00
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David S. Fields
County Judge

Marianne Roseberry
Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Mineer made a motion, seconded by Magistrate Plummer that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 GENERAL FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000291	08/22	00009538	33903062	01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	QUILL CORPORATION	500 CUSTOM ENVELOPES - JUDGE	☒ 00027057	65.98
00000291	08/22	00009538		01-5047-445-	OCCUPATIONAL TAX ADMIN OFFICE SUPPLIES	QUILL CORPORATION	MINI CLIPS - OCC TAX	☒ 00027057	5.49
2 Voucher Items Listed									71.47
00000292	08/22	00009541	94CS3QVD1RBX	01-5025-499-	FISCAL COURT OTHER SUPPLIES	TRUIST BANK	7/10/23-7/10/24 DROPBOX - MAGISTRATES	☒ 00027058	127.07
00000292	08/22	00009541		01-5025-499-	FISCAL COURT OTHER SUPPLIES	TRUIST BANK	8/6-9/5 ZOOM	☒ 00027058	15.99
2 Voucher Items Listed									143.06
00000293	08/22	00009564		01-5025-191-	REAPPORTIONMENT COMMITTEE	BOBBY FOGLE	7/14 REPPORTIONMENT BOARD-B.FOGLE	☒ 00027059	100.00
1 Voucher Items Listed									100.00
00000294	08/22	00009563		01-5025-191-	REAPPORTIONMENT COMMITTEE	TERRY LOGAN	7/14 REAPPORTIONMENT BOARD-T.LOGAN	☒ 00027060	100.00
1 Voucher Items Listed									100.00
00000295	08/22	00009565		01-5025-191-	REAPPORTIONMENT COMMITTEE	EDWIN STAHL	7/14 REAPPORTIONMENT BOARD - E STAHL	☒ 00027061	100.00
1 Voucher Items Listed									100.00
00000296	08/22	00009531	4796	01-5025-569-	FISCAL COURT REGISTRATION/CONFERENCES	KCJEA/KMCA	FALL RETREAT REGISTRATION -JUDGE	☒ 00027062	100.00
1 Voucher Items Listed									100.00
00000297	08/22	00009530	44784765	01-5047-569-	OCCUPATIONAL TAX ADMIN CONF& TRAINING	HOLIDAY INN EXPRESS - HENDERSON	OCC TAX CONF-9/12-9/15-KAMI WOOD	☒ 00027063	406.53
1 Voucher Items Listed									406.53
00000298	08/22	00009529		01-5047-569-	OCCUPATIONAL TAX ADMIN CONF& TRAINING	KY OCCUPATIONAL LICENSE ASSOCIATION	OCC TAX CONFERENCE-KAMI WOOD	☒ 00027064	275.00
1 Voucher Items Listed									275.00
00000299	08/22	00009537	1703	01-5070-399-	P & Z - COMPREHENSIVE	PLANNING & DEVELOPMENT SERVICES OF KEN ID	PLAT REV-HWY 330, 467, OLD 27, MONUMENT STR	☒ 00027065	440.00
1 Voucher Items Listed									440.00
00000300	08/22	00009522		01-5080-329-	COURTHOUSE JANITORIAL SERVICES	RIGHTEOUS AND CLEAN	WK OF 7/31&8/7 CUSTODIAL - COURTHOUSE	☒ 00027066	800.00
00000300	08/22	00009522		01-5086-175-	CUSTODIAL PERSONNEL ANNEX BLDG.	RIGHTEOUS AND CLEAN	WK OF 7/31&8/7 CUSTODIAL - ANNEX	☒ 00027066	100.00
2 Voucher Items Listed									900.00
00000301	08/22	00009525	361686	01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	DC ELEVATOR COMPANY, INC.	AUG ELEVATOR MAINT - COURTHOUSE	☒ 00027067	118.99
1 Voucher Items Listed									118.99
00000302	08/22	00009526	01399389	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	DEBRA-KUEMPEL	REPLACE CONTACTOR ON UNIT 3 - COURTHOUSE	☒ 00027068	198.65
00000302	08/22	00009527		01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	DEBRA-KUEMPEL	AUG 23 PREV MAINT - JUSTICE CENTER	☒ 00027068	1,457.08
00000302	08/22	00009527	01399373	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	REPLACE COMPRESSOR,DRYER AND FREON - JUSTICE	☒ 00027068	9,469.00
3 Voucher Items Listed									11,124.73
00000304	08/22	00009514	24719	01-5115-592-	CODE ENFORCEMENT VEHICLE MAINTENANCE	RODNEY MILES BODY SHOP	2NEW TIRES, LABOR - EXPLORER - CODE ENFORCEME	☒ 00027069	380.30
1 Voucher Items Listed									380.30
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Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 GENERAL FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000305	08/22	00014293	19026	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	8/1 SPAY AND RABIES - MANDY - A. SHELTER	☒ 00027070	120.00
00000305	08/22	00014295	19055	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	GOLDIE SPAY 8/8/23	☒ 00027070	110.00
00000305	08/22	00014295		01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	CADE NUETER 8/8/23	☒ 00027070	90.00
00000305	08/22	00014295		01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	CADE RABIES	☒ 00027070	10.00
00000305	08/22	00014295		01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	CADESULFA	☒ 00027070	16.58
5 Voucher Items Listed									346.58
00000306	08/22	00014294	305099	01-5205-385-	ANIMAL SHELTER VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	DESIEL 7/18/23 EUTHANASIA	☒ 00027071	84.15
00000306	08/22	00014298	304798	01-5205-385-	ANIMAL SHELTER VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	STRAY CAT EUTHANASIA	☒ 00027071	84.15
2 Voucher Items Listed									168.30
00000307	08/22	00014140	2689620	01-5210-468-	SOLID WASTE RECYCLING & LANDFILL SUPPL	GALETON GLOVES	DOZEN LEATHER GLOVES-TIRE COLLECT EVENT WOR	☒ 00027072	150.65
1 Voucher Items Listed									150.65
00000308	08/22	00014141	04-157973	01-5212-366-	SOLID WASTE CLEAN UP	ENVIRONMENTAL ENTERPRISES, INC.	JULY 23 HHW EVENT COLLECTION FEES	☒ 00027073	11,977.81
1 Voucher Items Listed									11,977.81
00000309	08/22	00009532		01-5325-507-	VETERANS CONTRIBUTION	AMERICAN LEGION HARDIN BROWNING POST	:ANNUAL FUNDING FOR 2024	☒ 00027074	2,000.00
1 Voucher Items Listed									2,000.00
00000311	08/22	00009521	830412	01-9100-531-	BOND PREMIUMS	KACO INSURANCE AGENCY	PUBLIC BOND RENEWAL - TREASURER	☒ 00027075	2,560.27
1 Voucher Items Listed									2,560.27
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/4 ORDINANCE 920-0D PZ	☒ 00027076	325.71
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/4 CRUSHED LIMESTONE BID	☒ 00027076	124.08
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/4 SHERIFF AUDIT	☒ 00027076	604.89
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/11 EXCAVATOR BIDS	☒ 00027076	62.04
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/18 ADOPTED ORDINANCE 920.0E PZ	☒ 00027076	155.10
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/4,7/11,7/18,7/25 H.WASTE DISPOSAL	☒ 00027076	1,300.00
00000312	08/22	00009511		01-9100-539-	LEGAL NOTICES	THE FALMOUTH OUTLOOK	7/4 WASTE MANAGMENT PLAN NOTICE	☒ 00027076	131.84
7 Voucher Items Listed									2,703.66
00000313	08/22	00009543		01-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	JULY 23 CONTRIBUTION - GENERAL	☒ 00027077	3,333.48
00000313	08/22	00009543		01-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	AUG 23 CONTRIBUTION - GENERAL	☒ 00027077	3,333.48
2 Voucher Items Listed									6,666.96
00000321	08/22	00014292	13516	01-5205-403-	ANIMAL SHELTER FOOD AND SUPPLIES	DOLLAR GENERAL STORE	TRASH BAGS, PEDIGREE PUPPY FOOD - A. SHELTER	☒ 00027078	41.50
1 Voucher Items Listed									41.50
00000327	08/22	00009570		01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES	SCOTT HERINGER	AUG 23 CUSTODIAL - JUSTICE CENTER	☒ 00027079	2,858.33
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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

AUGUST 22, 2023 GENERAL FUND

All Funds

From: 08/22/2023 To: 08/22/2023

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount	
00000327	08/22	00009570	493233	01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	SCOTT HERINGER	AUG 23 CUSTODIAL - SENIOR CENTER	☒ 00027079	300.00	
2 Voucher Items Listed									3,158.33	
00000328	08/22	00009571		01-5405-348-	RECREATION PROGRAM SUPPORT	COMMUNITY RECREATION COMMISSION	2023-24 ANNUAL FUNDING	☒ 00027080	20,000.00	
1 Voucher Items Listed									20,000.00	
24 Vouchers Listed								42 Voucher Items Listed		64,034.14

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Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

AUGUST 22, 2023 ROAD FUND

All Funds

From: 08/22/2023 To: 08/22/2023

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000314	08/22	00009516		02-6105-447-	ROAD MATERIALS	RONNIE MOORE	CDL PHYSICAL-RONNIE MOORE-RD DEPT	☒ 00012806	99.00
1 Voucher Items Listed									99.00
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/19 FUEL FILTER, SWITCH ASSEMB - RD DEPT	☒ 00012807	85.89
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/6 KUBOTA FUEL FILTER - RD DEPT	☒ 00012807	35.99
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/10 KUBOTA REPLACEMENT FILTER FOR TRACTOR	☒ 00012807	35.00
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/6 HYDROLIC FILTER, SPIN ON FILTER	☒ 00012807	142.23
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/13 KUBOTA LUBE FILTER	☒ 00012807	19.36
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	7/18 KUBOTA LUBE FILTER CREDIT VOUCHER	☒ 00012807	(19.36)
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	AIR FILTER KIT, KUBOTA FILTER, OIL, SHIPPING	☒ 00012807	54.35
00000315	08/22	00009542		02-6105-447-	ROAD MATERIALS	TRUIST BANK	AIR PRIMARY FILTER KIT AND SHIPPING	☒ 00012807	39.31
8 Voucher Items Listed									392.77
00000316	08/22	00009544		02-9400-299-	HRA - FRINGE BENEFIT	HRA FUND	JULY 23 CONTRIBUTION - RD	☒ 00012808	426.31
00000316	08/22	00009544		02-9400-299-	HRA - FRINGE BENEFIT	HRA FUND	AUG 23 CONTRIBUTION - ROAD	☒ 00012808	426.31
2 Voucher Items Listed									852.62
3 Vouchers Listed							11 Voucher Items Listed		1,344.33

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Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 JAIL FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000317	08/22	00009528	223-218066	03-5101-549-	ROUTINE MEDICAL	COMPASS EMERGENCY PHYS	INMATE ANITA FROST 1/31/23	☒ 00008762	116.04
1 Voucher Items Listed									116.04
00000318	08/22	00009515		03-5101-577-	TRAVEL - SHERIFF (JAIL) TRANSPORT	SHERIFF	JULY GAS REIMBURSEMENT 480 MILES	☒ 00008763	220.80
1 Voucher Items Listed									220.80
00000319	08/22	00014171		03-9100-569-	STAFF TRAINING	KENTUCKY JAILERS ASSOCIATION	2023 FALL CONFERENCE-A.GILLESPIE	☒ 00008764	225.00
1 Voucher Items Listed									225.00
00000320	08/22	00009545		03-9400-299-	HRA FRINGE BENEFITS	HRA FUND	JULY CONTRIBUTION - JAIL	☒ 00008765	412.31
00000320	08/22	00009545		03-9400-299-	HRA FRINGE BENEFITS	HRA FUND	AUG CONTRIBUTION - JAIL	☒ 00008765	412.31
2 Voucher Items Listed									824.62
4 Vouchers Listed								5 Voucher Items Listed	1,386.46

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 LGEA FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000322	08/22	00014251	5940230	04-5135-420-	EM DES SUPPLIES AND SERVICES	TRUIST BANK	BATTERY MAINTANER FOR SMALL GENERATOR AT EOC	☒ 00001124	28.90
00000322	08/22	00014250	6813066	04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	2 BATTERY CHARGER FOR HPC GENERATORS	☒ 00001124	57.80
00000322	08/22	00014259	4425053	04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	2 FIRE EXTINGUISHERS	☒ 00001124	29.88
00000322	08/22	00014259		04-5135-446-	FUNCTION SPECIFIC EQUIPMENT & SUPPLIES	TRUIST BANK	2 30 AMP EXTENSION CORDS	☒ 00001124	95.98
00000322	08/22	00014252	4124270	04-5135-592-	EMERGENCY MANAGEMENT VEHICLE&MAJINTE	TRUIST BANK	LARGE LIGHT BULB FOR GENERATOR	☒ 00001124	48.25
5 Voucher Items Listed									260.81
00000323	08/22	00014258	L1239150	04-5135-445-	OFFICE SUPPLIES	LYNN IMAGING	24 PAPER ROLLS	☒ 00001125	96.17
1 Voucher Items Listed									96.17
00000329	08/22	00009540	319793166001	04-5135-445-	OFFICE SUPPLIES	OFFICE DEPOT BUSINESS SOLUTIONS	GORILLA TAPE - EOC	☒ 00001126	28.99
1 Voucher Items Listed									28.99
3 Vouchers Listed								7 Voucher Items Listed	385.97

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 911 FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000324	08/22	00009546		75-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	JULY 23 CONTRIBUTION - 911	☒ 00004561	1,243.93
00000324	08/22	00009546		75-9400-299-	HRA - FRINGE BENEFITS	HRA FUND	AUG 23 CONTRIBUTION - 911	☒ 00004561	1,243.93
2 Voucher Items Listed									2,487.86
1 Vouchers Listed						2 Voucher Items Listed			2,487.86

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT AUGUST 22, 2023 EDUCATION FUND All Funds From: 08/22/2023 To: 08/22/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000325	08/22	00009562	3405322	91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKE	8/12 FREEDAY LANDFILL	☒ 00002098	157.50
1 Voucher Items Listed									157.50
00000326	08/22	00009520		91-5210-595-	109 BOARD EDUCATION PROGRAMS	THAXTON'S CANOE TRAILS	CANOE RENTAL FOR RIVER CLEAN UP	☒ 00002099	500.00
1 Voucher Items Listed									500.00
2 Vouchers Listed						2 Voucher Items Listed			657.50

In Re: Attachments Filed at County Clerk’s Office

Bids for Land Excavation on Monroe Road
1st Reading of Reapportionment Ordinance
Resolution Establishing a Volunteer County Fire Dept.
2023-24 Air-Evac Agreement
2023-24 Litter Abatement Grant
Engineering Cost for Monroe Road Water Line

In Re: Adjourn

Magistrate Mineer made a motion seconded by Magistrate Plummer that this meeting be adjourned to meet again in regular session on September 12, 2023 subject to any special called meetings, motion carried.

Pendleton County Judge Executive

Pendleton County Fiscal Court Clerk