

**PENDLETON COUNTY FISCAL COURT
SEPTEMBER TERM
SEPTEMBER 24, 2024 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer
Members Absent: None
County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:00 p.m. by Judge Fields. Invocation was given by Magistrate Plummer with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the September 10, 2024 meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of August 2024 at the September 10, 2024 meeting. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the treasurer's report as presented, motion carried.

In Re: Kelly Zumwalt – Pendleton County Library

Kelly Zumwalt, director of the Pendleton County Library presented to the court information on the Pendleton County Hunger Helpers. She presented a brochure on the food distribution and meal delivery within the county. She also stated the next meeting for the group Hunger Helpers would be October 16, 2024 at 1pm.

Donation Request – NK Humane Society – Animal Shelter

The Northern Kentucky Humane Society made a request for \$75,000. for the animal shelter building. Magistrate Whaley made a motion, seconded by Magistrate Mineer to approve the request for the \$75,000., motion carried, Magistrate Gregg opposed.

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the transfers, motion carried, Magistrate Gregg opposed the Northern Kentucky Humane Society donation.

**PENDLETON COUNTY FISCAL COURT
TUESDAY SEPTEMBER 24, 2024
6:00 PM
COURT ORDERED TRANSFERS**

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5050-567	Alcohol Beverage Refund	\$ 1,751.00
01-5075-576	Economic Development Travel	\$ 124.00
01-5081-398	Judicial Center Grounds Keeper	\$ 1,815.00
01-5205-507	Animal Control Contributions	\$75,000.00
015305-406	Senior Center Building Maint. & Supplies	\$ 40.00
01-5430-345	Other Social Service Programs	\$ 338.00

Road Fund

Transfer from (02-6105-447) Road Materials to the following accounts:

02-6105-405	Asphalt	\$159,347.00
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LGFA Fund

Transfer from (04-9200-299) Reserve for Transfers to the following accounts:

04-6105-447	Road & Bridge Materials	\$ 3,515.00
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Interfund Transfers

Transfer from General Fund to Jail Fund for Operations	\$30,000.00
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David S. Fields

Marianne Roseberry

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Whaley made a motion, seconded by Magistrate Plummer that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
SEPTEMBER 24, 2024 GENERAL FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000471	09/24	00011297		01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	9/1-9/31 COPIER LEASE - JUDGE	<input type="checkbox"/>	210.32
00000471	09/24	00011297		01-5070-445-	P & Z OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	9/1-9/30 COPIER LEASE - PZ	<input type="checkbox"/>	140.30
							2 Voucher Items Listed		350.62
00000472	09/24	00011319		01-5050-567-	ALCOHOL BEVERAGE REFUND	OLLIES'S DRIVE THRU BEVERAGE BARN, LLC	QUARTERLY CREDIT REFUND- 5 QUARTERS	<input type="checkbox"/>	1,750.00
							1 Voucher Items Listed		1,750.00
00000473	09/24	00011278		01-5070-399-	P & Z - COMPREHENSIVE	STRAUSS & TROY	SEPTEMBER LEGAL FEES - PZ	<input type="checkbox"/>	1,500.00
							1 Voucher Items Listed		1,500.00
00000474	09/24	00011304		01-5070-445-	P & Z OFFICE SUPPLIES	U S POST OFFICE	ROLL OF STAMPS - PZ	<input type="checkbox"/>	73.00
							1 Voucher Items Listed		73.00
00000475	09/24	00011294		01-5075-576-	ECONOMIC DEVELOPMENT TRAVEL	TAMI VATER	REIMB MILAGE+PARKING 8/28,9/3,9/10,9/11-VATER	<input type="checkbox"/>	123.05
							1 Voucher Items Listed		123.05
00000476	09/24	00011285		01-5080-329-	COURTHOUSE JANITORIAL SERVICES	RIGHTEOUS AND CLEAN	WK OF 9/9+9/16 CUSTODIAL-COURTHOU	<input type="checkbox"/>	800.00
00000476	09/24	00011285		01-5086-175-	CUSTODIAL PERSONNEL ANNEX BLDG.	RIGHTEOUS AND CLEAN	WK OF 9/9+9/16 CUSTODIAL - ANNEX	<input type="checkbox"/>	100.00
							2 Voucher Items Listed		900.00
00000477	09/24	00011249	1459199	01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	DEBRA-KJEMPPEL	SEPT 24 PREVENTATIVE MAINTENANCE-JUSTICE CENT	<input type="checkbox"/>	1,530.00
							1 Voucher Items Listed		1,530.00
00000478	09/24	00011264		01-5080-352-	COURTHOUSE ELEVATOR MAINTENANCE	DC ELEVATOR COMPANY, INC.	SEPT ELEVATOR - COURTHOUSE	<input type="checkbox"/>	124.94
00000478	09/24	00011264		01-5081-352-	JUDICIAL CENTER ELEVATOR MAINTENANCE	DC ELEVATOR COMPANY, INC.	SEPT ELEVATOR - JUSTICE CENTER	<input type="checkbox"/>	178.56
							2 Voucher Items Listed		303.50
00000479	09/24	00011289	604448	01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES	SCOTT HERINGER	SEPT 24 CUSTODIAL - JUSTICE CENTER	<input type="checkbox"/>	2,858.33
00000479	09/24	00011289		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	SCOTT HERINGER	SEPT 24 CUSTODIAL - SENIOR CENTER	<input type="checkbox"/>	300.00
							2 Voucher Items Listed		3,158.33
00000480	09/24	00011282	079	01-5081-398-	JUDICIAL CENTER GROUNDS KEEPER	LOGAN FLORENCE	8/3,10,17,24 MOW 8/3,17 WATER-JUSTICE CENTER	<input type="checkbox"/>	1,815.00
							1 Voucher Items Listed		1,815.00
00000481	09/24	00011277	1461905	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KJEMPPEL	IN#01461905 REPLACE TXV+FILTER-HP-5 - JUSTICE C	<input type="checkbox"/>	2,333.00
							1 Voucher Items Listed		2,333.00
00000482	09/24	00014970		01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	SCOUT-NEUTER,RABIES	<input type="checkbox"/>	109.00
00000482	09/24	00014970	31942	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	TRIXIE-SPAY,RABIES,ECOLLAR,TRAZODONE	<input type="checkbox"/>	179.01
							2 Voucher Items Listed		288.01
00000483	09/24	00014971		01-5205-385-	ANIMAL SHELTER VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL, INC	IN#345342 EXAM,ANTRIOB,RIMADYL	<input type="checkbox"/>	120.22
00000483	09/24	00014971	357672	01-5205-385-	ANIMAL SHELTER VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL, INC	IN# 357672 RABIES	<input type="checkbox"/>	10.00

09/24/2024 11:22 am

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Vendor Claims Register - Detail

PENDELTON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 GENERAL FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
							2 Voucher Items Listed		130.22
00000484	09/24	00011305		01-5205-507-	ANIMAL CONTROL CONTRIBUTIONS	HUMANE SOCIETY OF NORTHERN KENTUCKY	ADDITIONAL CONTRIBUTION FOR ANIMAL SHELTER	<input type="checkbox"/>	75,000.00
							1 Voucher Items Listed		75,000.00
00000485	09/24	00014968		01-5205-573-	ANIMAL SHELTER TELEPHONE	JOHN BLOOMFIELD	7/4-8/3 CELL HONE - J. BLOOMFIELD	<input type="checkbox"/>	45.00
							1 Voucher Items Listed		45.00
00000486	09/24	00001130		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	JIMMY COURTNEY	PRESSURE WASHING, GUTTERS - SENIOR CENTER	<input type="checkbox"/>	700.00
00000486	09/24	00001130	1391	01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	JIMMY COURTNEY	9/21 LANDSCAPING - SENIOR CENTER	<input type="checkbox"/>	1,900.00
							2 Voucher Items Listed		2,600.00
00000487	09/24	00011303		01-5430-345-	OTHER SOCIAL SERVICE PROGRAMS	WOODHEAD FUNERAL HOME & MEMORIALS	BOWEN&LOVELACE NAMEPLATES-VETERANS WALL	<input type="checkbox"/>	384.00
							1 Voucher Items Listed		384.00
00000488	09/24	00011317	29344	01-9100-318-	DATA PROCESSING SERVICES-CONTRACTS	KNIGHT TECHNOLOGIES/GM TELECOM	6WEBROOT PROTECTIONS 1YR	<input type="checkbox"/>	300.00
							1 Voucher Items Listed		300.00
00000489	09/24	00011321	B31505	01-9100-531-	BOND PREMIUMS	KACO INSURANCE AGENCY	ADDITIONAL PREM ON BOND - SHERIFF	<input type="checkbox"/>	7,470.08
							1 Voucher Items Listed		7,470.08
							19 Vouchers Listed	26 Voucher Items Listed	100,053.81

Vendor Claims Register - Detail

PENDELTON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 ROAD FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000490	09/24	00014928		02-6105-405-	ASPHALT	EATON ASPHALT	BLANKET CREEK SURFACE	<input type="checkbox"/>	89,899.49
00000490	09/24	00014986		02-6105-405-	ASPHALT	EATON ASPHALT	MCGRAW L/W - 50.51	<input type="checkbox"/>	5,417.20
00000490	09/24	00014986		02-6105-405-	ASPHALT	EATON ASPHALT	MCGRAW SURFACE 1174.49	<input type="checkbox"/>	125,964.05
00000490	09/24	00014986		02-6105-405-	ASPHALT	EATON ASPHALT	OVER PAYMENT ON HOGBACK RD	<input type="checkbox"/>	(100.30)
							4 Voucher Items Listed		221,180.44
00000491	09/24	00014999	23653	02-6105-447-	ROAD MATERIALS	ANDERSON'S EQUIPMENT CO.	SHOP - POLE SAW - RD DEPT	<input type="checkbox"/>	1,198.00
							1 Voucher Items Listed		1,198.00
00000492	09/24	00014994	102200	02-6105-447-	ROAD MATERIALS	BLUEGRASS DIESEL SPECIALISTS, INC.	WACKER-NEUSOM-SERVICE CALL,LABR,SUPPLIES-RD	<input type="checkbox"/>	833.00
							1 Voucher Items Listed		833.00
							3 Vouchers Listed	6 Voucher Items Listed	223,211.44

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 JAIL FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000493	09/24	00011281		03-5101-577-	TRAVEL - SHERIFF (JAIL) TRANSPORT	SHERIFF	AUG GAS REIMBURSEMENT -	<input type="checkbox"/>	515.20
								1 Voucher Items Listed	515.20
								1 Voucher Items Listed	515.20

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 LGEA FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000494	09/24	00011296	35026691	04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	9/1-9/30 COPIER LEASE - EOC	<input type="checkbox"/>	180.31
								1 Voucher Items Listed	180.31
00000497	09/24	00014915	072112	04-6105-447-	ROAD & BRIDGE MATERIALS	EATON ASPHALT	AMBROSE WRIGHT SURFACE 880.14	<input type="checkbox"/>	94,747.07
00000497	09/24	00014915		04-6105-447-	ROAD & BRIDGE MATERIALS	EATON ASPHALT	BLANKET CREEK SURFACE 507.50	<input type="checkbox"/>	53,998.00
00000497	09/24	00014985		04-6105-447-	ROAD & BRIDGE MATERIALS	EATON ASPHALT	BROWNFIELD L/W 23.41 TONS	<input type="checkbox"/>	2,844.32
00000497	09/24	00014985		04-6105-447-	ROAD & BRIDGE MATERIALS	EATON ASPHALT	BROWNFIELD SURFACE 427.37 TONS	<input type="checkbox"/>	51,925.46
								4 Voucher Items Listed	203,514.85
								2 Vouchers Listed	203,695.16

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 ARPA FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000495	09/24	00011286	4011406	84-5076-548-	ARPA-COMMUNITY DEVELOPMENT OTHER	PRCVOGELPOHL FIRE EQUIPMENT, INC	FEMAL NPT+MALE ADAPTER+SHIPPING-FIRE DEPT	<input type="checkbox"/>	69.12
								1 Voucher Items Listed	69.12
								1 Vouchers Listed	69.12

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT

SEPTEMBER 24, 2024 EDUCATION FUND

All Funds

From: 09/24/2024 To: 09/24/2024

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000496	09/24	00011301		91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKÉ	9/14 FREE LANDFILL DAY	<input type="checkbox"/>	85.72
								1 Voucher Items Listed	85.72
								1 Vouchers Listed	85.72

In Re: Closing Remarks

Judge Fields stated we got the approval for the Flex Funds for Wagner's Ferry Road.

In Re: Closed Session

Magistrate Plummer made a motion, seconded by Magistrate Whaley to go into closed session per KRS 61.810 (1) (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret; (Employee Hire) Per KRS 61.810 (1) (b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency; (possible land purchase), motion carried. Magistrate Gregg made a motion, seconded by Magistrate Whaley to come out of closed session and back into open session, motion carried.

In Re: Motions on Discussions Out of Closed Session

Magistrate Mineer made a motion, seconded by Magistrate Gregg to hire Bonnie Bloomfield for the occupational tax and planning and zoning position at \$17.00 an hour, motion carried.

In Re: Attachments Filed at County Clerk's Office

Hunger Helpers Information
Northern Kentucky Humane Society Request

In Re: Adjourn

Magistrate Mineer made a motion seconded by Magistrate Gregg that this meeting be adjourned to meet again in regular session on October 8, 2024 subject to any special called meetings, motion carried.

Pendleton County Judge Executive

Pendleton County Fiscal Court Clerk