

**PENDLETON COUNTY FISCAL COURT
SEPTEMBER TERM
SEPTEMBER 24, 2019
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Honorable Stacey Sanning

Invocation was given by Magistrate Whaley with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting with an addition of 9 a Closed Session per KRS 61.810 (1) (c). Magistrate Gregg made a motion, seconded by Magistrate Whaley to approve the agenda as presented, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes of the September 10, 2019 and September 17, special called meeting. Magistrate Whaley made a motion, seconded by Magistrate Gregg that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Vicky King, provided the court with a copy of the treasurer's report for the month of August 2019 at the September 10, 2019 meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the treasurer's report, motion carried.

In Re: County Clerks 2018 Audit

Judge Fields presented the County Clerks 2018 Audit. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the County Clerks 2018 Audit, motion carried.

**REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS
AGREED-UPON PROCEDURES ENGAGEMENT
OF THE
PENDLETON COUNTY CLERK**

**For The Period
January 1, 2018 Through December 31, 2018**



**MIKE HARMON
AUDITOR OF PUBLIC ACCOUNTS
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MIKE HARMON
AUDITOR OF PUBLIC ACCOUNTS

SUMMARY OF PROCEDURES AND FINDINGS

AGREED-UPON PROCEDURES OF THE
PENDLETON COUNTY CLERK

For The Period January 1, 2018 Through December 31, 2018

The Pendleton County Clerk applied for and received approval from the Auditor of Public Accounts (APA) to obtain an Agreed-Upon Procedures (AUP) engagement for calendar year 2018 in accordance with KRS 43.070(1)(c). AUP reports present the procedures performed and the results of those procedures, called findings. This summary is intended to present findings for which an exception was identified during the AUP engagement. However, no exceptions were identified in the AUP engagement of the Pendleton County Clerk.

An electronic copy of the report is available on the Auditor of Public Accounts' website at www.auditor.ky.gov.

Respectfully,

Mike Harmon
Auditor of Public Accounts
July 8, 2019

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MIKE HARMON
AUDITOR OF PUBLIC ACCOUNTS

Independent Accountant's Report
On Applying Agreed-Upon Procedures

The Honorable David Fields, Pendleton County Judge/Executive
The Honorable Rita Spencer, Pendleton County Clerk
Members of the Pendleton County Fiscal Court

We have performed the procedures enumerated below, which were agreed to by the Pendleton County Clerk, on receipts and disbursements, excess fees, recordkeeping, and leases, contracts, and liabilities for the period January 1, 2018 through December 31, 2018. The Pendleton County Clerk is responsible for the accountability for receipts and disbursements, excess fees, recordkeeping, and leases, contracts, and liabilities. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. Procedure -

Determine if the county clerk has a fourth quarter financial statement, a receipts ledger, and a disbursements ledger.

Finding -

No exceptions were found as a result of applying the procedure.

2. Procedure -

Determine that the county clerk's fourth quarter financial statement agrees to the county clerk's receipts ledger and disbursements ledger. Variances in total revenues or total disbursements that exceed 1% of gross revenues or exceed \$20,000 will be reported.

Finding -

No exceptions were found as a result of applying the procedure.

3. Procedure -

Compare the county clerk's operating disbursements (fourth quarter or settlement amounts) to the budget approved by the fiscal court to see if the county clerk overspent the budget.

Finding -

No exceptions were found as a result of applying the procedure.

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The Honorable David Fields, Pendleton County Judge/Executive
 The Honorable Rita Spencer, Pendleton County Clerk
 Members of the Pendleton County Fiscal Court
 (Continued)

4. Procedure -

Determine if the county clerk has a settlement of excess fees that was approved by fiscal court.

Finding -

No exceptions were found as a result of applying the procedure.

5. Procedure -

Obtain a list of accounts prepared by the county clerk that are applicable to the current calendar year.

Finding -

No exceptions were found as a result of applying the procedure. The county clerk maintains a 2018 fee account, usage tax account, and 2017 grant account.

6. Procedure -

Determine if the county clerk reconciles all bank accounts monthly. Re-perform the bank reconciliations for all accounts as of December 31, 2018, to determine what the reconciled ending balances are and if bank reconciliations are accurate.

Finding -

No exceptions were found as a result of applying the procedure. The balances of the county clerk's accounts are:

Account Name:	Reconciled Account Balance:	
2018 Fee Account	\$	0
2017 Grant Account	\$	0
Usage Account	\$	10

7. Procedure -

Determine if receipts are properly accounted for by comparing batched receipts to daily check-out sheets, deposit tickets, receipts ledger, and bank statements for a randomly selected week.

Finding -

No exceptions were found as a result of applying the procedure.

The Honorable David Fields, Pendleton County Judge/Executive
 The Honorable Rita Spencer, Pendleton County Clerk
 Members of the Pendleton County Fiscal Court
 (Continued)

8. Procedure -

Determine if the county clerk prepared 12 monthly reports for delinquent tax. Test payments to districts for one randomly selected month's delinquent tax disbursements to confirm that payments were made timely and disbursements agreed to the monthly report.

Finding -

No exceptions were found as a result of applying the procedure.

9. Procedure -

Judgmentally select 15 operating disbursements from county clerk's records and agree amounts to paid invoices or other supporting documentation and cancelled checks. Determine if the disbursement is for official business. Inspect all credit card statements (if any) to determine if disbursements are for official business.

Finding -

No exceptions were found as a result of applying the procedure.

10. Procedure -

Determine excess fees due to the fiscal court by recalculating the difference between total receipts and total disbursements. Verify amounts paid to determine if additional excess fees are due to the fiscal court.

Finding -

Excess fees due to the fiscal court were recalculated and there are no additional excess fee due to the fiscal court.

Total Receipts	\$	3,721,008
Total Disbursements		3,649,950
Excess Fees Due County for 2018	\$	71,058
Payments to Fiscal Court		71,058
Balance Due Fiscal Court	\$	0

11. Procedure -

Verify that the county clerk's maximum salary order for deputies was not overspent.

Finding -

No exceptions were found as a result of applying the procedure.

The Honorable David Fields, Pendleton County Judge/Executive
 The Honorable Rita Spencer, Pendleton County Clerk
 Members of the Pendleton County Fiscal Court
 (Continued)

12. Procedure -

Determine whether payroll charges are properly supported by verifying that timesheets are completed, maintained, approved, and support hours paid by inspecting one pay period's timesheets for all employees. (Not applicable to fee pooling counties)

Finding -

No exceptions were found as a result of applying the procedure.

13. Procedure -

Determine that the county clerk was paid the statutory maximum.

Finding -

The county clerk was paid \$86,880. The Statutory Maximum Salary was \$86,880.

14. Procedure -

Scan lease agreements and service contracts and compare to actual payments. Determine if services received were appropriate, for official business, and properly authorized. Determine if liabilities requiring disclosure were properly disclosed on the fourth quarter financial statement.

Finding -

The county clerk did not have any lease agreements or service contracts. The county clerk did not have any liabilities requiring disclosure on the fourth quarter financial statement.

15. Procedure -

Verify the county clerk is properly bonded.

Finding -

No exceptions were found as a result of applying the procedure.

The Honorable David Fields, Pendleton County Judge/Executive
 The Honorable Rita Spencer, Pendleton County Clerk
 Members of the Pendleton County Fiscal Court
 (Continued)

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the receipts and disbursements, excess fees, recordkeeping, and leases, contracts, and liabilities of the Pendleton County Clerk. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Pendleton County Clerk and the Pendleton County Fiscal Court, and is not intended to be and should not be used by anyone other than the specified parties.

Respectfully submitted,



Mike Harmon
 Auditor of Public Accounts

July 8, 2019

In Re: 2019-20 Recreation Agreement

Judge Fields presented the 2019-20 Recreation Agreement. Magistrate Gregg made a motion, seconded by Magistrate Plummer to approve the recreation agreement, motion carried.

COOPERATIVE AGREEMENT
Between the
PENDLETONCOUNTY RECREATION COMMISSION
And The
PENDLETON COUNTY BOARD OF EDUCATION
And The
CITY OF FALMOUTH
And The
PENDLETON COUNTY FISCAL COURT

THIS AGREEMENT is made and entered into this day _____ by and between the

Pendleton County Recreation Commission, 233 Main Street, Falmouth, Kentucky, 41040 (hereinto referred to as the Commission);

And the Pendleton County Board of Education, 2525 Hwy. 27 N, Falmouth, Kentucky 41040 (hereinto referred to as the Board);

And the City of Falmouth, 230 Main Street, Falmouth, Kentucky 41040 (hereinto referred to as the City);

And the Pendleton County Fiscal Court, 233 Main Street, Room #4, Falmouth, Kentucky 41040 (hereinto referred to as the Fiscal Court).

In consideration of the mutual promises, agreements, and undertakings hereinafter set forth, it is hereby agreed as follows:

The Commission will:

- 1.) Provide recreation programs for the youth of the community to include but not limited to youth soccer, basketball, football, cheerleading, softball, baseball and volleyball. Reasonable fees may be charged by the Commission for the participation in these and other programs.
- 2.) Provide coordination and supervision for the scheduling of activities upon and in Board of Education facilities.
- 3.) Work with the school staff in relation to the upkeep of the aforesaid facilities.
- 4.) Provide payment for mowing services for the athletic park up to \$8,000 for fiscal year 2019-2020.
- 5.) Provide the cost associated with portable restroom facilities at the Athletic Park.
- 6.) Provide the cost associated with the operation of youth sports leagues.
- 7.) Provide the cost associated with the utilities for Pendleton County Bingo Hall including electricity over \$3,000.
- 8.) Provide for volunteer opportunities for Pendleton County Bingo.

The Board will:

- 1.) Provide school facilities for the use of the Commission to provide programs on a mutually agreed upon schedule.
- 2.) Provide partial salary for the position of groundskeeper at the Pendleton Athletic Park in the amount not to exceed \$15,500 for the FY 2019-2020. The groundskeeper salary will be based upon yearly increases given by the Pendleton Co. Board of Education.
- 3.) Provide 1/3 of any major (above allocated budget) maintenance and/or repair cost and 1/3 of major purchases (above allocated budget). Each and every expenditure over \$300.00 **MUST** have board approval.
- 4.) Provide for cost associated with fuel and general maintenance of grounds-keeping equipment for Athletic Park.

The City will:

- 1.) Provide funding to the Pendleton County Recreation Commission to be used for student related programs and services. (\$5,000for the FY 2019-2020)
- 2.) Provide electricity to the Pendleton County Athletic Park (only) at the city's cost per kilowatt*hr to be paid by the Pendleton County Fiscal Court.
- 3.) Provide 1/3 of any major (above allocated budget) maintenance and/or repair cost and 1/3 of major purchases (above allocated budget). Each and every expenditure over \$300.00 **Must** have council approval.
- 4.) Provide police monitoring of Athletic Park Complex in their daily activities.
- 5.) Provide electricity for Pendleton County Bingo hall from July 2019 to June 2020 for up to but not exceeding \$3,000.
- 6.) Provide garbage pick-up once per week using toters provided by the Commission.

The Fiscal Court will:

- 1.) Provide funding to the Pendleton County Recreation Commission for stipends related to management and operations of county recreation programs in the amount of (Amount not to exceed \$20,000 for the FY 2019-2020).
- 2.) From time to time, provide the use of county equipment to build, maintain, and repair recreation facilities used by the Commission.
- 3.) Reimburse the City of Falmouth for the usage of electric at the Pendleton Athletic Park.
- 7.) Reimburse the Pendleton County Water District for the usage of water at the Pendleton Athletic Park.
- 8.) Provide to the Pendleton County School Board a partial salary for the position of groundskeeper at the Pendleton Athletic Park. (Not to exceed \$4,600 for the FY 2019-2020)
- 9.) Provide (\$20,000 for the FY 2019-2020) for maintenance and projects at the athletic park complex, with Fiscal Court approval.
- 10.) Provide 1/3 of any major (above allocated budget) maintenance and/or repair cost and 1/3 of major purchases (above allocated budget). Each and every expenditure over \$300.00 **MUST** have fiscal court approval.

Pendleton Co. Recreation Commission Date

Pendleton Co. Board of Education Date

Pendleton Co. Fiscal Court Date

City of Falmouth Date

In Re: 2019 Ethics Inter-Local Cooperation Agreement

Judge Fields presented the 2019 Ethics Inter-Local Cooperation Agreement. Magistrate Whaley made a motion, seconded by Magistrate Gregg to approve the agreement, motion carried.

NORTHERN KENTUCKY REGIONAL ETHICS AUTHORITY

This INTERLOCAL COOPERATION AGREEMENT, dated as of the 24th day of September, 2019, is made and entered into by and among such cities and counties of the Commonwealth of Kentucky as shall become signatories hereto.

WITNESSETH:

WHEREAS, local government officials have a responsibility to the citizens which they serve to ensure that the highest ethical standards are maintained in the performance of their responsibilities; and

WHEREAS, the General Assembly of the Commonwealth of Kentucky has enacted KRS 65.003, which requires cities and counties to enact and enforce a code of ethics governing the conduct of local government officers and employees beginning no later than January 1, 1995; and

WHEREAS, the Interlocal Cooperation Act, KRS 65.210 to 65.300, specifically authorizes public agencies to jointly exercise any authorities that are delegated to the public agency individually; and

WHEREAS, KRS 65.003(2) specifically authorizes cities and counties to utilize the provisions of the Interlocal Cooperation Agreement to implement the requirements of the statute; and

WHEREAS, the parties to this agreement have determined it is in the best interests of their governmental jurisdictions to utilize the authorities granted by KRS 65.210 to 65.300 to create a joint board to implement the enforcement provisions contained in KRS 65.003.

NOW, THEREFORE, it is agreed as follows:

I. Purpose of the Agreement

Consistent with the responsibility imposed on cities and counties to establish the enforcement entity that is responsible for implementation of the enforcement process, the signatories to this agreement are expressly utilizing the authorities contained in the Interlocal Cooperation Act to jointly establish and operate the Northern Kentucky Regional Ethics Authority. Upon establishment of this Authority, its Board of Directors is expressly authorized to create and appoint the membership of an operational committee, to be known as the Northern Kentucky Ethics Enforcement Committee, to carry out the enforcement activities necessitated by the implementation of ethics ordinances by the cities and/or counties that are party to this agreement.

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II. Membership

The membership of the Northern Kentucky Regional Ethics Authority is comprised of the chief elected official (Mayor or County Judge/Executive) from the following participating local governments:

1. Mayor, City of Bellevue
2. Mayor, City of Bromley
3. Mayor, City of Covington
4. Mayor, City of Crescent Springs
5. Mayor, City of Dry Ridge
6. Mayor, City of Elsmere
7. Mayor, City of Erlanger
8. Mayor, City of Falmouth
9. Mayor, City of Florence
10. Mayor, City of Independence
11. Mayor, City of Ludlow
12. Mayor, City of Melbourne
13. Mayor, City of Park Hills
14. Judge/Executive, Pendleton County
15. Mayor, City of Taylor Mill
16. Mayor, City of Southgate
17. Mayor, City of Union
18. Mayor, City of Walton
19. Mayor, City of Williamstown
20. Mayor, City of Woodlawn

The members of the Northern Kentucky Regional Ethics Authority shall serve as its Board of Directors. Additional cities or counties may become members of the Northern Kentucky Regional Ethics Authority by properly adopting and signing this agreement.

III. Functions and Powers

A. Northern Kentucky Regional Ethics Authority

1. The Northern Kentucky Regional Ethics Authority ("the Authority") is expressly authorized to establish and select the membership that will serve on the Northern Kentucky Ethics Enforcement Committee ("the Committee"). Each member of the Board of Directors of the Authority shall select the members to serve on the enforcement committee. The appointment(s) made by the members of the Authority shall be subject to the approval of the relevant local government's legislative body. No member of the Committee shall hold any elected or appointed office, whether paid or unpaid, or any position of

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employment with any local government that is party to this agreement. The persons chosen to serve on this Committee shall serve in this position for a period of two years, and may be reappointed for any number of consecutive terms. All members of the Committee shall serve without compensation, but shall be reimbursed for all necessary and reasonable expenses.

B. Northern Kentucky Ethics Enforcement Committee

The Northern Kentucky Ethics Enforcement Committee is expressly authorized to perform all activities necessary to ensure the comprehensive enforcement of the ethics ordinances enacted by the signatories of this agreement. The responsibilities mandated by KRS 65.003 which are imposed on this committee are as follows:

1. Maintenance of financial disclosure statements submitted by the public officials, offices and employees as designated in each local government's ethics code. All financial disclosure statements are deemed public documents and are subject to inspection under the Kentucky Open Records Act.
2. Receipt of complaints alleging possible violations of the ethics codes.
3. Issuance of opinions in response to inquiries relating to the ethics codes.
4. Investigation of possible violations of the codes of ethics.
5. Imposition of penalties provided for violations to the codes of ethics.

The Northern Kentucky Ethics Enforcement Committee is hereby designated all powers and authorities necessary to organize itself and adopt rules of procedures as deemed necessary to accomplish these responsibilities. The Committee shall elect a Chairperson annually from its membership, who shall be presiding officer and a full voting member of the Committee. To ensure the orderly procedural implementation of these responsibilities, the Northern Kentucky Enforcement Committee is expressly authorized to enter into agreements with the Northern Kentucky Area Development District to provide necessary support services.

IV. Financing

All costs associated with the implementation of the authorities outlined in this agreement are to be borne as follows:

1. Every participating governmental jurisdiction shall remit a fee of \$600 on January 1st of each year to cover the direct costs of the Northern Kentucky Regional Ethics Authority and its enforcement committee. Three hundred dollars

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(\$300.00) of the fee will go toward administrative expenses such as collection and retention of financial disclosure forms, etc. To the extent the additional funds are not utilized during the year of remittal, the balance will be applied to the next year's fee. All direct costs associated with enforcement activities necessitated by an investigation of an allegation shall be borne by local government whose code is the catalyst for the investigation.

V. Duration of Agreement

This agreement shall be in perpetuity unless terminated as outlined in Section VI of this agreement.

VI. Termination of Agreement

Any member of this agreement may terminate its membership by providing written notice to the remaining members sixty (60) days prior to the effective date of its withdrawal. In the event a participating member withdraws for this agreement, the member shall forfeit its right to any equipment or supplies that have been acquired by the Northern Kentucky Regional Ethics Authority for operation of the organization. In the event this agreement is terminated completely and no members remain party to this agreement. The supplies, equipment, and any unexpended funds shall be divided proportionally among its members.

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In Re: Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Plummer made a motion, seconded by Magistrate Whaley that the transfers be approved, motion carried.

PENDLETON COUNTY FISCAL COURT	
TUESDAY SEPTEMBER 24, 2019	
6:00 PM	
<u>COURT ORDERED TRANSFERS</u>	
Interfund Transfers	
Transfer from General Fund to Jail Fund for Operations	\$20,000.00
David S. Fields	Vicky J. King

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims, Magistrate Whaley made a motion, seconded by Magistrate Gregg that the claims be approved and paid with the addition of payment to George and Pam Sharon for \$4,800.00 for 4 years of lease for right of way to tower and to pay invoice to A-1 Electric out of the LGEA account instead of road account, motion carried.

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
SEPTEMBER 24, 2019 GENERAL FUND									
GeneralFund									
From: 09/24/2019 To: 09/24/2019									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000482	09/24	00002985	20506884	01-5001-445-	CO. JUDGE/EXEC., OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	SEPT COPIER LEASE - JUDGE'S OFFICE	<input checked="" type="checkbox"/> 00023273	215.00
00000482	09/24	00002985		01-5075-445-	ECONOMIC DEVELOPMENT OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	SEPT COPIER LEASE - ECON DEV	<input checked="" type="checkbox"/> 00023273	145.00
2 Voucher Items Listed									360.00
00000483	09/24	00002967	489018	01-5025-499-	OTHER SUPPLIES	ST. ELIZABETH BUSINESS HEALTH CENTER	DRUG SCREEN - B. PRICE	<input checked="" type="checkbox"/> 00023274	44.00
1 Voucher Items Listed									44.00
00000484	09/24	00002994		01-5025-569-	REGISTRATION/CONFERENCES	BB&T	HOTEL FOR CONFERENCE - FIELDS	<input checked="" type="checkbox"/> 00023275	157.36
00000484	09/24	00002994		01-5025-569-	REGISTRATION/CONFERENCES	BB&T	HOTEL FOR CONFERENCE - MINEER	<input checked="" type="checkbox"/> 00023275	157.36
00000484	09/24	00002994		01-5025-569-	REGISTRATION/CONFERENCES	BB&T	HOTEL FOR CONFERENCE - GREGG	<input checked="" type="checkbox"/> 00023275	339.74
3 Voucher Items Listed									654.46
00000485	09/24	00002980		01-5047-563-	TAX ADMINISTRATOR POSTAGE	JENNY SCHLUETER	CERTIFIED MAIL - OCC TAX	<input checked="" type="checkbox"/> 00023276	4.80
00000485	09/24	00002980		01-5047-576-	TAX ADMINISTRATOR TRAVEL	JENNY SCHLUETER	KOLA CONF MILEAGE 9/12 -9/13	<input checked="" type="checkbox"/> 00023276	77.28
2 Voucher Items Listed									82.08
00000486	09/24	00002984	1098356	01-5065-565-	ELECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	ELECTION BALLOTS	<input checked="" type="checkbox"/> 00023277	118.47
00000486	09/24	00002984	1098355	01-5065-565-	ELECTION PRINTING	ELECTION SYSTEMS & SOFTWARE, INC.	LAYOUT CHARGE	<input checked="" type="checkbox"/> 00023277	110.25
2 Voucher Items Listed									228.72
00000487	09/24	00010921		01-5070-399-	PLANNING - COMPREHENSIVE	JAMES & MARY FOSSITT	REIMBURSEMENT - PLAT APPROVAL DIDN'T NEED	<input checked="" type="checkbox"/> 00023278	150.00
1 Voucher Items Listed									150.00
00000488	09/24	00010922		01-5070-445-	P & Z OFFICE SUPPLIES	U S POST OFFICE	2-ROLLS OF STAMPS	<input checked="" type="checkbox"/> 00023279	110.00
1 Voucher Items Listed									110.00
00000489	09/24	00002995	180295	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	A-ACTION PEST CONTROL	SEPT PEST CONTROL - COURTHOUSE	<input checked="" type="checkbox"/> 00023280	25.00
00000489	09/24	00002995		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL	SEPT PEST CONTROL - JUSTICE CENTER	<input checked="" type="checkbox"/> 00023280	25.00
00000489	09/24	00002995		01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	A-ACTION PEST CONTROL	SEPT PEST CONTROL - ANNEX BLDG	<input checked="" type="checkbox"/> 00023280	25.00
00000489	09/24	00002995		01-5205-403-	ANIMAL FOOD AND SUPPLIES	A-ACTION PEST CONTROL	SEPT PEST CONTROL - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00023280	25.00
00000489	09/24	00002995		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL	SEPT PEST CONTROL - SENIOR CENTER	<input checked="" type="checkbox"/> 00023280	25.00
5 Voucher Items Listed									125.00
00000490	09/24	00003004	01138223	01-5081-329-	JUDICIAL CENTER CUSTODIAL PERSONNEL	DEBRA-KUEMPEL	SEPT MAINT - JUSTICE CENTER	<input checked="" type="checkbox"/> 00023281	1,308.13
00000490	09/24	00002971	01135453	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	DEBRA-KUEMPEL	CALL ON ALARM DOWN - JUSTICE CENTER	<input checked="" type="checkbox"/> 00023281	257.20
2 Voucher Items Listed									1,565.33
00000491	09/24	00002969	282714	01-5081-352-	JUDICIAL CENTER ELEVATOR MAINTENANCE	D-C ELEVATOR COMPANY, INC.	SEPT ELEVATOR MAINT - JUSTICE CENTER	<input checked="" type="checkbox"/> 00023282	142.62
1 Voucher Items Listed									142.62
00000492	09/24	00002970	123959	01-5081-411-	JUDICIAL CENTER CUSTODIAL SUPPLIES	COOPER WHOLESALE, INC.	CLEANING SUPPLIES - JUSTICE CENTER	<input checked="" type="checkbox"/> 00023283	137.10
09/30/2019 11:19 am									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
SEPTEMBER 24, 2019 GENERAL FUND
GeneralFund
From: 09/24/2019 To: 09/24/2019

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
1 Voucher Items Listed									137.10
00000493	09/24	00002965		01-5130-507-	AMBULANCE CONTRIBUTIONS	NORTHERN PENDLETON AMBULANCE	2019-20 KCTCS GRANT	<input checked="" type="checkbox"/> 00023284	10,000.00
1 Voucher Items Listed									10,000.00
00000494	09/24	00010913	241958280	01-5205-385-	VETERINARY SERVICE	INTERVET INC	25 MICROCHIP - ANIMAL SHELTER	<input checked="" type="checkbox"/> 00023285	249.75
1 Voucher Items Listed									249.75
00000495	09/24	00010807	34253	01-5205-385-	VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	RABIES, ROSIE & ROWDY - A C	<input checked="" type="checkbox"/> 00023286	34.20
00000495	09/24	00010807	34251	01-5205-385-	VETERINARY SERVICE	GRANTS LICK VETERINARY HOSPITAL	EXAM, HEARTWORM TEST - JACK & SAMMY - A C	<input checked="" type="checkbox"/> 00023286	68.40
2 Voucher Items Listed									102.60
00000496	09/24	00010914		01-5205-573-	ANIMAL SHELTER TELEPHONE	JOHN BLOOMFIELD	CELL PHONE REIMBRUSE - J. BLOOMFIELD	<input checked="" type="checkbox"/> 00023287	45.00
1 Voucher Items Listed									45.00
00000497	09/24	00002990	40725	01-9100-398-	OTHER CONTRACTED SERVICES	AMERICAN FIDELITY ADMINISTRATIVE SERVICE	SEPT TIME & ELIGIBILITY- 85	<input checked="" type="checkbox"/> 00023288	46.75
1 Voucher Items Listed									46.75
00000498	09/24	00003009	16639	01-9100-551-	MEMBERSHIPS - CO.JUD,FIS CT	NASASP	ASSOC MEMBERSHIP 9/19 -9/20	<input checked="" type="checkbox"/> 00023289	39.00
1 Voucher Items Listed									39.00
00000519	09/24	00003012		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	GEORGE & PAM SHARON	TOWER ACCESS FY 2016-2019	<input checked="" type="checkbox"/> 00023290	4,800.00
1 Voucher Items Listed									4,800.00
18 Vouchers Listed									18,882.41
29 Voucher Items Listed									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
SEPTEMBER 24, 2019 ROAD FUND
RoadFund
From: 09/24/2019 To: 09/24/2019

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000499	09/24	00010831	925087	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	7.36 TON DGA LIMESTONE - HOLTS CREEK POT HOLE:	<input checked="" type="checkbox"/> 00011126	74.34
00000499	09/24	00010831		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	9.41 TON DGA LIMESTONE - HOLTS CREEK POT HOLE:	<input checked="" type="checkbox"/> 00011126	95.04
00000499	09/24	00010823		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	10.43 TON LIMESTONE - HOLTS CREEK POT HOLES	<input checked="" type="checkbox"/> 00011126	105.34
00000499	09/24	00010822	925086	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	16.87 TON DGA LIMESTONE - ED MONROE CURVE	<input checked="" type="checkbox"/> 00011126	170.38
00000499	09/24	00010822		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	8.00 TON # 2 LIMESTONE - ED MONROE CURVE	<input checked="" type="checkbox"/> 00011126	84.80
00000499	09/24	00010822		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	38.93 TON # 2 LIMESTONE - JAGG RD & KNOX & GAR	<input checked="" type="checkbox"/> 00011126	412.66
00000499	09/24	00010827	925088	02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	10.46 TON # 2 LIMESTONE - LYNN LN	<input checked="" type="checkbox"/> 00011126	110.88
00000499	09/24	00010827		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	17.16 TON DGA LIMESTONE - LYNN LN CULVERT - BOI	<input checked="" type="checkbox"/> 00011126	173.32
00000499	09/24	00010827		02-6105-409-	CRUSHED STONE & GRAVEL	HILLTOP STONE LLC	10.37 TON DGA LIMESTONE - LYNN LN	<input checked="" type="checkbox"/> 00011126	104.74
9 Voucher Items Listed									1,331.50
00000501	09/24	00010824	102577	02-6105-447-	ROAD MATERIALS	REIS CONCRETE PRODUCTS INC.	2 - 12" CULVERT BANDS - LYNN LN CULVERT	<input checked="" type="checkbox"/> 00011127	38.20
00000501	09/24	00010826	102589	02-6105-447-	ROAD MATERIALS	REIS CONCRETE PRODUCTS INC.	12" CULVERT PIPE BAND - LYNN LN CULVERT	<input checked="" type="checkbox"/> 00011127	19.10
00000501	09/24	00010826		02-6105-447-	ROAD MATERIALS	REIS CONCRETE PRODUCTS INC.	20 FT 12" CULVERT PIPE - LYNN LN CULVERT	<input checked="" type="checkbox"/> 00011127	206.40
3 Voucher Items Listed									263.70
00000502	09/24	00010815	074279	02-6105-447-	ROAD MATERIALS	MAGO CONSTRUCTION CO, INC	20 TON SURFACE ASPHALT - COUNTRY CLUB DR SKIM	<input checked="" type="checkbox"/> 00011128	1,320.00
00000502	09/24	00010814		02-6105-447-	ROAD MATERIALS	MAGO CONSTRUCTION CO, INC	19.82 TON ASPHALT - LINKS VIEW DR SKIM PATCH	<input checked="" type="checkbox"/> 00011128	1,308.12
00000502	09/24	00010812		02-6105-447-	ROAD MATERIALS	MAGO CONSTRUCTION CO, INC	9.98 TON\ ASPHALT - KINKS VIEW SKIM PATCH	<input checked="" type="checkbox"/> 00011128	658.68
00000502	09/24	00010811		02-6105-447-	ROAD MATERIALS	MAGO CONSTRUCTION CO, INC	59.83 TON ASPHALT - BLANKET CREEK SKIM PATCH	<input checked="" type="checkbox"/> 00011128	3,948.78
4 Voucher Items Listed									7,235.58
00000503	09/24	00010836	10625460	02-6105-447-	ROAD MATERIALS	MEADE TRACTOR	FILTERS - JD 6400 TRACTOR	<input checked="" type="checkbox"/> 00011129	127.60
1 Voucher Items Listed									127.60
00000504	09/24	00002968	489018	02-6105-447-	ROAD MATERIALS	ST. ELIZABETH BUSINESS HEALTH CENTER	DRUG SCREEN - C. MOORE	<input checked="" type="checkbox"/> 00011130	44.00
1 Voucher Items Listed									44.00
00000505	09/24	00010821	90818187 RI	02-6105-447-	ROAD MATERIALS	EATON ASPHALT	46.22 TON COLD PATCH - STOCK	<input checked="" type="checkbox"/> 00011131	6,239.70
1 Voucher Items Listed									6,239.70
00000506	09/24	00002978		02-6105-455-	PETROLEUM PRODUCTS	PENDLETON COUNTY BOARD OF EDUCATION	AUG FUEL - ROAD	<input checked="" type="checkbox"/> 00011132	2,005.08
1 Voucher Items Listed									2,005.08
7 Vouchers Listed									17,247.16
20 Voucher Items Listed									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
SEPTEMBER 24, 2019 JAIL FUND
JailFund
From: 09/24/2019 To: 09/24/2019

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000507	09/24	00010672		03-5101-314-	CONTRACT WITH OTHER COUNTIES	CAMPBELL COUNTY DETENTION CENTER	AUG INMATE HOUSING - 738 DAYS	<input checked="" type="checkbox"/> 00008054	24,354.00
1 Voucher Items Listed									24,354.00
00000508	09/24	00002974		03-5101-549-	ROUTINE MEDICAL	RADIOLOGY ASSOCIATES OF NO KY	INMATE MEDICAL - K. KEY	<input checked="" type="checkbox"/> 00008055	25.53
00000508	09/24	00002974		03-5101-549-	ROUTINE MEDICAL	RADIOLOGY ASSOCIATES OF NO KY	INMATE MEDICAL - K. KEY	<input checked="" type="checkbox"/> 00008055	86.96
00000508	09/24	00002974		03-5101-549-	ROUTINE MEDICAL	RADIOLOGY ASSOCIATES OF NO KY	INMATE MEDICAL - M. ROARK	<input checked="" type="checkbox"/> 00008055	48.18
00000508	09/24	00002974		03-5101-549-	ROUTINE MEDICAL	RADIOLOGY ASSOCIATES OF NO KY	INMATE MEDICAL - M. ROARK	<input checked="" type="checkbox"/> 00008055	8.69
4 Voucher Items Listed									169.36
2 Vouchers Listed									24,523.36
5 Voucher Items Listed									

Vendor Claims Register - Detail

PENDLETON COUNTY FISCAL COURT
SEPTEMBER 24, 2019 LGEA FUND
L.G.E.A.Fund
From: 09/24/2019 To: 09/24/2019

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000509	09/24	00002986		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC.	SEPT COPIER LEASE -EOC	<input checked="" type="checkbox"/> 00004076	145.00
1 Voucher Items Listed									145.00
00000510	09/24	00002979		04-5135-455-	EM PETROLEUM PRODUCTS	PENDLETON COUNTY BOARD OF EDUCATION	AUG FUEL - E M	<input checked="" type="checkbox"/> 00004077	70.90
1 Voucher Items Listed									70.90
00000511	09/24	00002996		04-5135-571-	RENEWALS AND REPAIRS	A-ACTION PEST CONTROL	SEPT PEST CONTROL - EOC	<input checked="" type="checkbox"/> 00004078	25.00
1 Voucher Items Listed									25.00
00000512	09/24	00010492		04-5135-705-	DATA PROCESSING EQUIPMENT	BB&T	HDMI/DVI VIDEO CARD ADAPTER - EOC	<input checked="" type="checkbox"/> 00004079	54.16
00000512	09/24	00010492		04-5135-705-	DATA PROCESSING EQUIPMENT	BB&T	USB TO VGA ADAPTER - EOC	<input checked="" type="checkbox"/> 00004079	27.97
00000512	09/24	00010492		04-5135-705-	DATA PROCESSING EQUIPMENT	BB&T	POWER STRIP TOWER - EOC	<input checked="" type="checkbox"/> 00004079	47.98
3 Voucher Items Listed									130.11
00000518	09/24	00003013		04-5135-571-	RENEWALS AND REPAIRS	BB&T	A-1 ELEC MOTOR - EOC AIR COND PART	<input checked="" type="checkbox"/> 00004080	375.12
1 Voucher Items Listed									375.12
5 Vouchers Listed									746.13
7 Voucher Items Listed									

In Re: Closed Session

Magistrate Mineer made a motion, seconded by Magistrate Plummer to go into closed session per KRS 61.810 (1) (c). Magistrate Gregg made a motion, seconded by Magistrate Mineer to come out of closed session and back in to open session. No action taken.

In Re: Closing Remarks

Judge Fields stated they received the permit for the Mullins Bridge.

In Re: Adjournment

Magistrate Gregg made a motion, seconded by Magistrate Mineer that this meeting be adjourned to meet again in regular session on October 8, 2019 subject to any special called meetings, motion carried.

ATTEST:

Pendleton County Judge/Executive

Pendleton County Fiscal Court Clerk