

**PENDLETON COUNTY FISCAL COURT
NOVEMBER TERM
NOVEMBER 28, 2023 6:00 PM
COURT MET PURSUANT TO ADJOURNMENT WITH
HONORABLE DAVID S. FIELDS, COUNTY JUDGE EXECUTIVE
PRESIDING**

Members Present: Magistrates Whaley, Plummer, Gregg and Mineer

Members Absent: None

County Attorney: Honorable Stacey Sanning

The meeting was called to order at 6:00 pm by Judge Fields. Invocation was given by Magistrate Gregg with the Pledge of Allegiance being led by Judge Fields.

In Re: Approval of Agenda

Judge Fields presented the agenda for the meeting. He stated item # 7 sale of county property 705 Shelby Street needed to be removed from the agenda. Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the agenda with #7 removed, motion carried.

In Re: Approval of Minutes

Fiscal Court Clerk, Marianne Roseberry provided the court with the minutes from the November 14, 2023 meeting. Judge Fields stated he wanted to let the court know Marianne Roseberry had been appointed as treasurer back in May so they didn't need to appoint her again. Magistrate Plummer made a motion, seconded by Magistrate Mineer that the minutes be approved as presented, motion carried.

In Re: Treasurer's Report

Pendleton County Treasurer, Marianne Roseberry, provided the court with a copy of the treasurer's report for the month of October at the November 14, 2023 meeting. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the treasurer's report as presented.

In Re: Red Cross Donation

Judge Fields presented a request for a Red Cross Donation. The donation would benefit the citizens of Pendleton County. Magistrate Whaley made a motion, seconded by Magistrate Mineer to approve a \$2,500.00 donation to the Red Cross, motion carried.

In Re: County Clerk's Proposed 2024 Budget

Judge Fields presented the County Clerk's Proposed 2024 Budget. Magistrate Plummer made a motion, seconded by Magistrate Mineer to approve the County Clerk's 2024 Budget, motion carried.

In Re: County Clerk's Annual Max Setting Max Salaries

Judge Fields presented the County Clerk's Annual Order Setting Maximum Salaries for deputies and assistants with a 2.7 % increase, Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the County Clerk's Annual Order setting maximum salaries, motion carried.

In Re: Budget Amendment for Sheriff's Dept

Judge Fields presented a budget amendment for the Sheriff's Department. Magistrate Whaley made a motion, seconded by Magistrate Mineer to approve the budget amendment for the Sheriff's Department, motion carried.

In Re: Kristy Sturgill Permanent Part Time

Magistrate Gregg made a motion, seconded by Magistrate Whaley to approve Kristy Sturgill as permanent part time for the senior center, motion carried.

In Re: Reappointments to the Code Enforcement Board Jones, Antrobus, Whitaker

Magistrate Mineer made a motion, seconded by Magistrate Gregg to reappoint Jones, Tom Antrobus and Tom Whitaker to the Code Enforcement Board for a 3yr term, motion carried. Magistrate Whaley abstained.

In Re; Monroe Road Water Line Project

Judge Fields presented the estimated cost of \$361,000 for the Monroe Road Water Line Project. The Pendleton County Water District has agreed to pay \$70,000 towards the project and the County's part will be \$291,000. Magistrate Gregg made a motion, seconded by Magistrate Mineer to approve the \$291,000 towards the Monroe Road Water Line Project to be paid with the ARPA funds, motion carried

Transfers

Judge Fields presented and reviewed the budget account transfers. Magistrate Whaley made a motion, seconded by Magistrate Plummer to approve the transfers, motion carried.

**PENDLETON COUNTY FISCAL COURT
TUESDAY NOVEMBER 28, 2023
6:00 PM**

COURT ORDERED TRANSFERS

General Fund

Transfer from (01-9200-999) Reserve for Transfers to the following accounts:

01-5065-565	Election Printing	\$ 1,064.00
01-5080-177	Courthouse Maintenance & Grounds	\$ 170.00
01-5425-507	Celebrations, Festivals, Programs	\$ 6,017.00

Road Fund

Transfer from (02-6105-441) Machinery and Equipment to the following accounts:

02-6105-447	Road Materials	\$141,000.00
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David S. Fields
County Judge

Marianne Roseberry
Treasurer

In Re: Payment of Claims

Judge Fields presented and reviewed the payment of claims. Magistrate Plummer made a motion, seconded by Magistrate Gregg that the claims be approved and paid as presented, motion carried.

Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
NOVEMBER 28, 2023 GENERAL FUND									
All Funds									
From: 11/28/2023 To: 11/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000879	11/28	00010017		01-5065-446-	ELECTION EQUIP & SUPPLIES	PENDLETON COUNTY CLERK	REIMBURSE ELECTION EQUIP GRANT	<input checked="" type="checkbox"/> 00027352	6,041.00
1 Voucher Items Listed									6,041.00
00000880	11/28	00009965	903032	01-5070-399-	P & Z - COMPREHENSIVE	STRAUSS & TROY	LEGAL PROF FEES - P&Z	<input checked="" type="checkbox"/> 00027353	700.00
1 Voucher Items Listed									700.00
00000881	11/28	00009999	46429	01-5065-565-	ELECTION PRINTING	HARP ENTERPRISES INC.	NOV 23 GEN ELECTION-VERITY AUDIO PROGRAMMING	<input checked="" type="checkbox"/> 00027354	17,063.26
1 Voucher Items Listed									17,063.26
00000882	11/28	00010016	14402	01-5065-599-	ELECTION MISC EXPENSES	KNOWINK, LLC	DATA PLAN FOR ELECTION CONNECTIVITY	<input checked="" type="checkbox"/> 00027355	180.00
1 Voucher Items Listed									180.00
00000883	11/28	00009995	31558838	01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	11/1-11/31 CONTRACT CHARGE - JUDGE	<input checked="" type="checkbox"/> 00027356	61.89
00000883	11/28	00009995		01-5070-445-	P & Z OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	11/1-11/30 CONTRACT CHARGE - P&Z	<input checked="" type="checkbox"/> 00027356	61.89
2 Voucher Items Listed									123.78
00000884	11/28	00009964	35413001	01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	QUILL CORPORATION	6PK OF FISCAL COURT ENVELOPES	<input checked="" type="checkbox"/> 00027357	140.70
1 Voucher Items Listed									140.70
00000885	11/28	00009955		01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	TRUIST BANK	SIGNQUEST LICENCE X 1 - J.OFFICE	<input checked="" type="checkbox"/> 00027358	15.00
00000885	11/28	00009955		01-5001-445-	JUDGE EXECUTIVE OFFICE SUPPLIES	TRUIST BANK	SIGNQUEST BUNDLE 100 - J.OFFICE	<input checked="" type="checkbox"/> 00027358	50.00
00000885	11/28	00009955		01-5025-499-	FISCAL COURT OTHER SUPPLIES	TRUIST BANK	ZOOM 11/6-12/5 F.COURT	<input checked="" type="checkbox"/> 00027358	15.99
00000885	11/28	00009955		01-5025-499-	FISCAL COURT OTHER SUPPLIES	TRUIST BANK	DISPLAY PORT CABLES - F.COURT	<input checked="" type="checkbox"/> 00027358	21.98
00000885	11/28	00009955		01-5080-499-	COURTHOUSE - OTHER SUPPLIES	TRUIST BANK	16.6 CU FT REFRIDGERATOR - COURTHOUSE	<input checked="" type="checkbox"/> 00027358	598.00
00000885	11/28	00009955		01-5085-499-	CO PROPERTIES - OTHER SUPPLIES	TRUIST BANK	MYMINIAUCTION SITE - OLD AMBU BUILD	<input checked="" type="checkbox"/> 00027358	50.00
6 Voucher Items Listed									750.97
00000886	11/28	00010004		01-5025-569-	FISCAL COURT REGISTRATION/CONFERENCE	DAVID FIELDS	11/20 - MEAL REIMBURS MEETING - 911 - FIELDS	<input checked="" type="checkbox"/> 00027359	31.74
1 Voucher Items Listed									31.74
00000887	11/28	00010001		01-5025-569-	FISCAL COURT REGISTRATION/CONFERENCE	DARRIN GREGG	NOV 23 CONF - FOOD REIMBURSMENT - GREGG	<input checked="" type="checkbox"/> 00027360	40.23
00000887	11/28	00010001		01-5025-569-	FISCAL COURT REGISTRATION/CONFERENCE	DARRIN GREGG	NOV 23 CONF - MILES REIMBURSMENT - GREGG	<input checked="" type="checkbox"/> 00027360	58.60
2 Voucher Items Listed									98.83
00000888	11/28	00010005	10531	01-5080-177-	COURTHOUSE MAINTENANCE & GROUNDS	SHADY ACRES LANDSCAPING	10/23+11/06 - MOWING - COURTHOUSE	<input checked="" type="checkbox"/> 00027361	170.00
1 Voucher Items Listed									170.00
00000889	11/28	00009967		01-5080-329-	COURTHOUSE JANITORIAL SERVICES	RIGHTEOUS AND CLEAN	11/6-11/13 CUSTODIAL - COURTHOUSE	<input checked="" type="checkbox"/> 00027362	800.00
00000889	11/28	00009967		01-5086-175-	CUSTODIAL PERSONNEL ANNEX BLDG.	RIGHTEOUS AND CLEAN	11/6-11/13 CUSTODIAL - ANNEX	<input checked="" type="checkbox"/> 00027362	100.00
2 Voucher Items Listed									900.00
00000890	11/28	00009973	232420	01-5080-571-	COURTHOUSE RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - COURTHOUSE	<input checked="" type="checkbox"/> 00027363	25.00
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Vendor Claims Register - Detail									
PENDLETON COUNTY FISCAL COURT									
NOVEMBER 28, 2023 GENERAL FUND									
All Funds									
From: 11/28/2023 To: 11/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000890	11/28	00009973		01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - JUSTICE CENTER	<input checked="" type="checkbox"/> 00027363	25.00
00000890	11/28	00009973		01-5085-571-	CO PROPERTIES - RENEWALS & REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - ANIMAL SHETER	<input checked="" type="checkbox"/> 00027363	25.00
00000890	11/28	00009973		01-5086-571-	RENEWALS AND REPAIRS ANNEX BLDG.	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - ANNEX	<input checked="" type="checkbox"/> 00027363	25.00
00000890	11/28	00009973		01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - SENIOR CENTER	<input checked="" type="checkbox"/> 00027363	25.00
5 Voucher Items Listed									125.00
00000891	11/28	00009785		01-5081-329-	JUDICIAL CENTER JANITORIAL SERVICES	SCOTT HERINGER	NOV 23 CUSTODIAL - JUSTICE CENTER	<input checked="" type="checkbox"/> 00027364	2,858.33
00000891	11/28	00009785	604508	01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	SCOTT HERINGER	NOV 23 CUSTODIAL - SENIOR CENTER	<input checked="" type="checkbox"/> 00027364	300.00
2 Voucher Items Listed									3,158.33
00000892	11/28	00009966	01412538	01-5081-333-	JUDICIAL CENTER MAINTENANCE PERSONEL	DEBRA-KUEMPEL	NOV 23 PREVENT MAINT -JUSTICE CENTER	<input checked="" type="checkbox"/> 00027365	1,457.08
1 Voucher Items Listed									1,457.08
00000893	11/28	00009997	1124825	01-5081-571-	JUDICIAL CENTER RENEWALS AND REPAIRS	SILCO FIRE PROTECTION CO.	11/1/23-1/31/24 FIRE ALARM MONITORING-J.CENTER	<input checked="" type="checkbox"/> 00027366	180.00
1 Voucher Items Listed									180.00
00000894	11/28	00014404	22340	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	FORT THOMAS ANIMAL HOSPITAL	VENUS - SPAY, RABIES	<input checked="" type="checkbox"/> 00027367	131.00
1 Voucher Items Listed									131.00
00000895	11/28	00014403	51159728	01-5205-384-	ANIMAL SHELTER SPAY & NEUTER PROGRAM	MWI ANIMAL HEALTH	25DISTEMPER,25BORATELLA, SYRINGES - A.SHELTER	<input checked="" type="checkbox"/> 00027368	434.30
1 Voucher Items Listed									434.30
00000896	11/28	00009993	1A2361	01-5305-571-	SENIOR CENTER RENEWALS AND REPAIRS	UTZ PLUMBING INC.	REPAIR URNIAL,PARTS&LABOR-SENIOR CENTER	<input checked="" type="checkbox"/> 00027369	430.93
1 Voucher Items Listed									430.93
00000914	11/28	00010014		01-5425-507-	CELEBRATIONS, FESTIVALS,PROGRAMS	PENDLETON COUNTY YOUTH FAIR ASSOCIATIO	2023 SPONSORSHIP FUNDS	<input checked="" type="checkbox"/> 00027370	15,000.00
1 Voucher Items Listed									15,000.00
19 Vouchers Listed									47,116.92

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT NOVEMBER 28, 2023 ROAD FUND All Funds From: 11/28/2023 To: 11/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000897	11/28	00009838		02-6105-447-	ROAD MATERIALS	ANDY CALDWELL	REIMBURS FOR CDL PHY - A. CALDWELL	<input checked="" type="checkbox"/> 00012909	100.00
1 Voucher Items Listed									100.00
00000898	11/28	00009954		02-6105-447-	ROAD MATERIALS	TRUIST BANK	AIR SEAT FOR RD DEPT	<input checked="" type="checkbox"/> 00012910	938.12
1 Voucher Items Listed									938.12
00000899	11/28	00009980		02-6105-455-	PETROLEUM PRODUCTS	PENDLETON COUNTY BOARD OF EDUCATION	OCT DIESEL - RD DEPT	<input checked="" type="checkbox"/> 00012911	1,824.49
1 Voucher Items Listed									1,824.49
3 Vouchers Listed								3 Voucher Items Listed	2,862.61

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT NOVEMBER 28, 2023 JAIL FUND All Funds From: 11/28/2023 To: 11/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000900	11/28	00014180	025996466	03-5101-481-	STAFF UNIFORMS	ROY TAILOR UNIFORM	SHIRTS AND JACKET - JAILER	<input checked="" type="checkbox"/> 00008811	220.96
1 Voucher Items Listed									220.96
00000901	11/28	00009937		03-5101-549-	ROUTINE MEDICAL	MOBILEXUSA	ASHCRAFT - HAND EXRAY	<input checked="" type="checkbox"/> 00008812	77.00
1 Voucher Items Listed									77.00
00000902	11/28	00014188		03-5101-573-	TELEPHONE	EDDIE TUCKER	NOV PHONE - E TUCKER	<input checked="" type="checkbox"/> 00008813	46.00
1 Voucher Items Listed									46.00
00000903	11/28	00014189		03-5101-573-	TELEPHONE	ANTHONY GILLESPIE	NOV PHONE - T GILLESPIE	<input checked="" type="checkbox"/> 00008814	46.00
1 Voucher Items Listed									46.00
00000904	11/28	00009959		03-5101-577-	TRAVEL - SHERIFF (JAIL) TRANSPORT	SHERIFF	OCT GAS REIMBURS 960 MILES	<input checked="" type="checkbox"/> 00008815	441.60
1 Voucher Items Listed									441.60
00000905	11/28	00014178		03-9100-569-	STAFF TRAINING	TRUIST BANK	2023 FALL CONFERENCE - JAILER	<input checked="" type="checkbox"/> 00008816	550.56
1 Voucher Items Listed									550.56
6 Vouchers Listed								6 Voucher Items Listed	1,382.12

<div>Vendor Claims Register - Detail</div> <div>PENDLETON COUNTY FISCAL COURT</div> <div>NOVEMBER 28, 2023 LGEA FUND</div> <div>All Funds</div> <div>From: 11/28/2023 To: 11/28/2023</div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000906	11/28	00009996		04-5135-445-	OFFICE SUPPLIES	CANON FINANCIAL SERVICES, INC	11/1-11/30 CONTRACT CHARGE - EOC	<input checked="" type="checkbox"/> 00001195	61.89
1 Voucher Items Listed									61.89
00000907	11/28	00009979		04-5135-455-	EM PETROLEUM PRODUCTS	PENDLETON COUNTY BOARD OF EDUCATION	OCT DIESEL - EOC	<input checked="" type="checkbox"/> 00001196	359.63
1 Voucher Items Listed									359.63
00000908	11/28	00009972		04-5135-571-	RENEWALS AND REPAIRS	A-ACTION PEST CONTROL OF KENTUCKY, INC	11/17 PEST CONTROL - EOC	<input checked="" type="checkbox"/> 00001197	25.00
1 Voucher Items Listed									25.00
00000909	11/28	00010006		04-5135-571-	RENEWALS AND REPAIRS	SHADY ACRES LANDSCAPING	10/24,/1/31,11/07 MOWING AND FALL CLEAN UP - EC	<input checked="" type="checkbox"/> 00001198	340.00
1 Voucher Items Listed									340.00
4 Vouchers Listed									786.52
4 Voucher Items Listed									

<div>Vendor Claims Register - Detail</div> <div>PENDLETON COUNTY FISCAL COURT</div> <div>NOVEMBER 28, 2023 911 FUND</div> <div>All Funds</div> <div>From: 11/28/2023 To: 11/28/2023</div>									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000910	11/28	00009994	26670	75-5145-399-	MISCELLANEOUS CONTRACTUAL SERVICE	KNIGHT TECHNOLOGIES/GM TELECOM	WEBROOT 1YR SOFTWARE FOR DISPATCH	<input checked="" type="checkbox"/> 00004587	50.00
1 Voucher Items Listed									50.00
00000911	11/28	00014445	81477	75-5145-399-	MISCELLANEOUS CONTRACTUAL SERVICE	POWERPHONE INC	ANNUAL EMD SOFTWARE FEE	<input checked="" type="checkbox"/> 00004588	239.70
1 Voucher Items Listed									239.70
00000912	11/28	00014440	CS3382023467	75-5145-599-	MISCELLANEOUS EXPENSES	TRUIST BANK	ANTIVIRUS FOR CAD COMPUTERS - 911	<input checked="" type="checkbox"/> 00004589	127.19
1 Voucher Items Listed									127.19
3 Vouchers Listed									416.89
3 Voucher Items Listed									

Vendor Claims Register - Detail PENDLETON COUNTY FISCAL COURT NOVEMBER 28, 2023 EDUCATION FUND All Funds From: 11/28/2023 To: 11/28/2023									
Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000913	11/28	00009957		91-5210-468-	RECYCLING AND LANDFILL SUPPLIES	RUMPKS	11/11 FREEDAY LANDFILL	<input checked="" type="checkbox"/> 00002105	54.01
								1 Voucher Items Listed	54.01
								1 Vouchers Listed	54.01

Closing Remarks

Magistrate Mineer asked about funding for St Vincent and if the road trucks have been serviced for winter. He also asked if any decisions have been made about the trees in front of the courthouse. Magistrate Gregg asked about the ambulance building and Eagle View turn around. Magistrate Plummer inquired about the River Road Bridge and Magistrate Whaley asked if we had plenty of salt.

In Re: Closed Session Per KRS 61.810 (1) (c)

Magistrate Gregg made a motion, seconded by Magistrate Plummer to go into closed session per KRS 61.810 (1) (c) Discussions of proposed or pending litigation against or on behalf of the public agency; Easement Settlement with George Sharon also KRS 61.810 (1) (b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency; Old Ambulance Building, motion carried. Magistrate Gregg made a motion, seconded by Magistrate Plummer to come out of closed session and back into open session. No action taken in closed session.

Magistrate Plummer made a motion, seconded by Magistrate Whaley to approve the settlement agreement proposal from George Sharon for a deed of easement for \$6,800.00, motion carried.

Magistrate Mineer made a motion, seconded by Magistrate Gregg to accept the next bid for the Old Ambulance Building, motion carried.

In Re: Adjourn

Magistrate Mineer made a motion seconded by Magistrate Gregg that this meeting be adjourned to meet again in regular session on December 12, 2023 subject to any special called meetings, motion carried.

Pendleton County Judge Executive

Pendleton County Fiscal Court Clerk