

**PENDLETON COUNTY OCCUPATIONAL TAX ADMINISTRATOR  
233 MAIN STREET, 2<sup>ND</sup> FLOOR  
FALMOUTH, KY 41040**

**Telephone: 859-654-1808 - Fax: 859-654-5047  
taxadmin@pendletoncountky.gov**

**ACCOUNT INFORMATION UPDATE FORM**  
for  
**PENDLETON COUNTY OCCUPATIONAL TAX ACCOUNT**

*This form may be used only to notify the Occupational Tax Administrator of **changes** to your business account. It is NOT to be used in place of the Registration Form #009601-C. Please complete this new information as soon as possible in order to keep account in good standing.*

Business or Trade Name \_\_\_\_\_

Account Number \_\_\_\_\_

Location of Business (Address) or Project Location \_\_\_\_\_

Forms Mailing Address (if different from Local Address) \_\_\_\_\_

Business Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Business Web Site \_\_\_\_\_

Nature of Business or Project Name \_\_\_\_\_

Date Business Started (in Pendleton Co.) \_\_\_\_\_

-OR- Estimated Project Dates \_\_\_\_\_

No. of Employees (receiving W-2s) \_\_\_\_\_

Officers/Owners/Partners \_\_\_\_\_

Owner(s) Social Security No(s). \_\_\_\_\_

Federal EIN \_\_\_\_\_ State EIN \_\_\_\_\_

Contact/Title \_\_\_\_\_

\_\_\_\_\_  
Signature/Title Date